



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF THE REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

June 27, 2022
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Special Meeting to be convened Monday, June 27, 2022, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(1), (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda:
 - a. Minutes of the Regular Meeting held April 25, 2022.
 - b. Minutes of the Executive Session held April 25, 2022.
 - c. Minutes of the Special Meeting held June 20, 2022.
 - d. Minutes of the Executive Session held June 20, 2022.
 - e. Ratification of ARPA Grant letter of acceptance from Yavapai County, monies to be spent on the fire water suppression project.
- IV. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager
 - f. Business Manager
- V. Presentations:
 - a. 2021 Annual Audit – by Dave Cospers, Haynie and Company
 - b. Update on Fuel Farm Status: Carmen Rose, Dibble Engineering.
- VI. Unfinished Business:
 - a. Harrell Cooley LLC/Venue on the Mesa. The Board voted to accept a proposed lease and

development agreement with Harrell Cooley, LLC at the January 24, 2022, Special Meeting for development of the former Masonic Lodge building. Item was submitted to the Yavapai County Board of Supervisors but has been removed from the BOS agenda at SOCAA's request. Yavapai County requested certain changes to be made to the lease prior to resubmission to the Board of Supervisors. Update, review, discussion, and possible action.

VII. New Business:

- a. ARPA Grant of \$750,000 to used toward the Fire Suppression Water Project. Update, review, discussion, and possible action.
- b. Renewal of Directors and Officers Policy; current policy expires July 1, 2022. Update, review, discussion, and possible action.
- c. Dibble Fuel Farm Cost increase to Contract Administration and Inspection Agreement. Update, review, discussion, and possible action.
- d. Terminal Repair - Restruction cost increase for repairs to \$21,650 from the \$19,000 approved at the April meeting. Update, review, discussion, and possible action.
- e. Terminal Repair - Contract Administration and Inspection Services Agreement with Dibble Engineering for \$36,380. Update, review, discussion, and possible action.
- f. Aerozona Aviation, LLC Lease and License Agreement. Current lease expired March 31, 2022, and has been operating since then on a month-to-month basis. Update, review, discussion, and possible action on a new lease and license agreement.
- g. Guidance Air Services, LLC Lease and License Agreement. Guidance LLC has been operating on a month-to-month basis since expiration of its original lease and license. Update, review, discussion, and possible action on a new lease and license agreement.
- h. Apex Air Tours, LLC Lease and License Agreement. Apex Air Tours, LLC has been operating under an interim agreement pending availability of office space on the Airport. Update, review, discussion, and possible action on a new lease and license agreement.

VIII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will not be read at the meeting.

IX. Executive Session:

- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
- b. Update on litigation and/or potential litigation provided by SOCAA's attorneys A.R.S. §38-431.03 (A)(3).


X. Possible action resulting from matters discussed in Executive Session.

XI. Adjournment.

Dated this 23rd day of June 2022

Agenda Approved:

By:  for
Pamela Fazzini, President
SOCAA Board of Directors

By: 
David Cooper, Vice-President
SOCAA Board of Directors