SEDONA-OAK CREEK
AIRPORT AUTHORITY

NOTICE OF A REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS
Monday, August 24, 2026
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened on Monday, August 24, 2026, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. The Board may vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

I. Call to Order/Pledge of Allegiance.

II. Roll call.

III. Consent Agenda:

a. Minutes of the Regular SOCAA Board Meeting held June 22, 2026
b. Minutes of the Executive Session held June 22, 2026
c. Renewal of AWOS NADIN annual contract; at a cost of $8,304.
d. Renewal of Airport's General Liability Insurance, year three of a three-year term. Cost is $40,902.
e. Ratify Board President's signature on Letters of Agreement between SOCAA and Yavapai County (Airport Sponsor) for SOCAA to reimburse Yavapai County for the Sponsor's share of the Helicopter Six-Pack reconstruction project grant in an amount not less than $14,968 and similarly for the Infield Runway Safety Area Drainage Improvement Construction grant in an amount not less than $71,746.

IV. Reports by:

a. General Manager - summarized update of activities since last meeting

b. Business Manager - summarized update of budget and Q2 financials

V. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.0l(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will be considered but will not be read at the meeting.

VI. Unfinished Business:

a. Vote to seat Selection Committee's recommended candidate to fill the SOCAA Board vacancy created by the resignation of Vice-President David Cooper. Mr. Ed Kettler was recommended by the committee and approved by the Yavapai County Board of Supervisors at their August 5, 2026, Board Meeting. Vote to be taken by written ballot with approval by 75% of the directors present required. Adopted voting procedures will be followed with ballots to be counted by the Business Manager, observed by the General Manager per SOCAA Board policy.

b. Revised Gift Policy. Current Gift Policy, approved in 2024, was edited by request of the Board at the June 22, 2026, meeting. Review, discussion, and possible action.

VII. New Business: All items will be reviewed and discussed with possible action to follow unless otherwise noted.

a. Enterprise Rental Car Agreement.

b. Request by Apex to renew its lease and business license agreement.

c. Request by Sedona Airways to renew its lease and business license agreement.

d. Request to approve a new lease and license for McCluff Aviation who proposes to take over space vacated by former tenant Aerozona and to provide aircraft maintenance services in Hangars L7 and K4.

e. New Ground Transportation Policy. Review and discussion only.

f. New Leasing Policy to ensure compliance with SOCAA's Master Lease with Yavapai County, Federal and State Statutes and FAA Grant Assurances. This document is a companion to the already adopted Minimum Standards.

g. Appointment of a Selection Committee to fill Board vacancy per SOCAA Board Policy.

VIII. Executive Session:

a. Any matter on the agenda on which the Board may seek legal advice. Pursuant to A.R.S. §38-431.03 (A)(3).

b. Request for legal advice request to transfer lease subject to terms of a settlement agreement, pursuant to A.R.S. §38-431.03 (A)(3).

c. Request for legal advice on proposed Settlement Agreement pursuant to A.R.S. §38-431.03 (A)(3).

d. Request for legal advice on development proposal pursuant to A.R.S. §38-431.03 (A)(3).

IX. Possible action resulting from matters discussed in Executive Session.

X. Adjournment.

Dated this 19th day of August 2026.

Agenda Approved:

By: ______________________ FOR:
Pamela Fazzini, President
SOCAA Board of Directors

By: ______________________ FOR:
Scott Brewster, Secretary
SOCAA Board of Directors