



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF A REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

August 26, 2024
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened Monday, August 26, 2024, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda:
 - a. Minutes of the Regular Meeting held June 24, 2024
 - b. Minutes of the Executive Session held June 24, 2024
- IV. Presentation by City Manager Anette Spickard and Deputy City Manager Andy Dickey regarding Airport Assessment Prepared by AMCG, Aviation Management Consulting Group. Discussion, possible action.
- V. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager – update on activities since last meeting
 - f. Business Manager – presentation of current financial statements
- VI. Unfinished Business:

Application by Sedona Airways, a Part 135 Operator, for a Commercial Aeronautical Lease and Operating Agreement. Application was received June 2024 and tabled at the Regular Meeting of the SOCAA Board of Directors on June 24, 2024, to allow time for the General Manager and Counsel to review and possibly request further information. Review, discussion, possible action.
- VII. New Business:
 - a. Renewal of Liability Insurance Policy due to expire September 18, 2024. Request from Business Manager. Review, discussion, and possible action.

- b. Change of law firm for existing lawyers. Kiersten Murphy and Ellen Davis are transitioning from the firm of Henze Cook Murphy, LLC to Kiersten Murphy, PC. Ms. Murphy and Ms. Davis will continue to provide the same services to the Airport as they do currently for as long as they are needed. Review amendments to two existing letters of engagement, discussion, possible action.
- c. Appointment of an Ad Hoc Committee to fill upcoming Board vacancy per the Board Candidate Selection Policy Adopted December 2, 2019. Review, discussion, and possible action.

VIII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will be considered but will not be read at the meeting.

IX. Executive Session:

- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
- b. Update on litigation and/or potential litigation provided by SOCAA's attorneys. A.R.S. §38-431.03 (A)(3) and possibly (A)(4).


X. Possible action resulting from matters discussed in Executive Session.

XI. Adjournment.

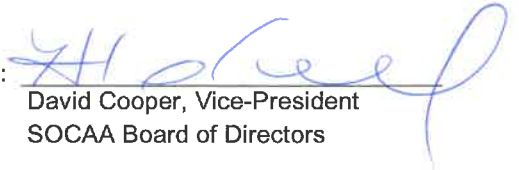
Dated this 22nd day of August 2024.

Agenda Approved:

By:


Pamela Fazzini, President
SOCAA Board of Directors

By:


David Cooper, Vice-President
SOCAA Board of Directors