



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF A REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

June 24, 2024
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened Monday, June 24, 2024, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board will vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Consent Agenda:
 - a. Minutes of the Regular Meeting held April 15, 2024
 - b. Minutes of the Executive Session held April 15, 2024
- IV. Presentation:

Auditor's Report of the Annual Audit of the Financial Statements of Sedona Oak Creek Airport Authority conducted by Haynie and Company – Lisa Bryant Dubrow, CPA. Review, discussion, possible action.
- V. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager – update on activities since last meeting
 - f. Business Manager – presentation of current financial statements
 - g. Special Projects Coordinator – update on activities since last report
- VI. Unfinished Business:

Gift Policy. At the April 15, 2024, Regular Meeting, the Board directed Mr. Rose to engage counsel to develop a Gift Policy. Presentation of proposed policy. Review, discussion, possible action.
- VII. New Business:
 - a. Renewal of Directors and Officers Liability Insurance and Employment Practices Liability Insurance; current policies expiring on July 12, 2024. Request from Business Manager. Review, discussion, and possible action.

- b. Renewal of Lease and License for the following tenants:
 - Guidance Air Service, LLC
 - AeroZona Aviation, LLC
 - Apex Air Tours, LLCReview, discussion, possible action.
- c. Request by the local chapter of the Civil Air Patrol regarding their desire to install a septic system to serve their recently purchased hangar. Presentation, discussion, and possible action.
- d. Proposal to conduct a Rates and Charges Study in response to request by FAA. Review, discussion, possible action.
- e. Sedona Airways – Application for Commercial Aeronautical Lease and Operating Agreement. Review, discussion, possible.

VIII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will be considered but will not be read at the meeting.


- IX. Executive Session:
 - a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).
 - b. Update on litigation and/or potential litigation provided by SOCAA's attorneys. A.R.S. §38-431.03 (A)(3) and possibly (A)(4).
- X. Possible action resulting from matters discussed in Executive Session.
- XI. Adjournment.

Dated this 16th day of June 2024.

Agenda Approved:

By: 

Pamela Fazzini, President
SOCAA Board of Directors

By: 

David Cooper, Vice-President
SOCAA Board of Directors