



SEDONA-OAK CREEK
AIRPORT AUTHORITY

**Airport Terminal Conference Room
Minutes of the Special Meeting – July 7, 2021
Pursuant to A.R.S. §38-431.01(B)**

Directors Present: President Pam Fazzini, Vice-President David Cooper, Secretary/Treasurer Scott Schroeder, Director Betty Uhrig; Director Timothy Miller attended via telephone.

Directors Absent: Director Mike Schroeder was absent but excused; one seat is vacant

Staff Present: General Manager Ed Rose and Assistant Business Manager Patresa Miller.

Agenda Item #I. – Call to Order: The meeting was called to order by President Fazzini at 10:00 a.m. immediately followed by the Pledge of Allegiance.

Agenda Item #II. – Report by Assistant Business Manager Patresa Miller:

Ms. Miller reported the Certificate of Deposit at BMO Harris Bank was maturing soon; she and the Business Manager had discussed renewal for one year instead of five years in comparison to depositing the CD into Chase Bank. There is no difference between the CD interest payments at BMO as opposed to those of the SOCAA savings account at Chase Bank. There was a brief discussion, but no action was taken.

Agenda Item #III. – New Business:

- a. **Review, discussion, and possible vote on procurement of Directors and Officers insurance to replace the current policy and to ensure continued coverage.**

Insurance agent Mr. Tim Hutter was present via telephone and provided a comprehensive review of insurance options available from IAT/Harco National Company and All Digital/Axis Insurance Company as compared with the existing, expiring policy from Chubb/Federal Insurance Company for Management Liability coverage for the Directors and Officers. After the review, Vice-President Cooper prepared and emailed a set of questions to Mr. Hutter for further consideration. These questions referred to terms such as hammer clause, 100 Percent Defense Allocation, Excess Side A Coverage, Outside Entity Extension Coverage, Personal Injury Inclusion/Exclusion, Conduct Exclusion, and IRCA claims. Mr. Hutter promised to respond by email the following day.

Vice President Cooper moved that insurance agent Tim Hutter be authorized to bind Directors and Officers insurance coverage with IAT/Harco National Company, as presented in the quote provided by Mr. Hutter, subject to increasing the aggregate limit to \$6,000,000, for an annual premium not to exceed \$35,000. Coverage shall be bound to ensure continuity with the expiring Chubb policy. Director Miller seconded the motion. There was no further discussion and the motion passed 5-0.

b. Approve purchase of new mowing equipment. Review, discussion and possible vote.

General Manager Ed Rose reviewed a memo he had submitted to the Board dated July 1, 2021, asking the Board to consider approval of the purchase of a new Bobcat mower in the amount of \$13,857. The mower currently being used is past its useful life, was intended for residential service only, and is not compliant with OSHA requirements. Director Uhrig inquired if Mr. Rose had investigated leasing options versus purchase options. Mr. Rose responded the current mower is not a big enough piece of equipment to consider a lease option. Quotes were also received from Kubota and John Deere. Replacements considered were heavy duty machines with a 72-inch cut, an adjustable seat for the operator, roll-over protection, and higher horsepower. Purchase of this equipment was planned for this year and is included in the approved 2021 Airport Budget.

Vice President Cooper moved the Airport Manager be authorized to purchase a Bobcat mower as recommended in his July 1, 2021, memorandum for the amount of \$13,857.00. Director Uhrig seconded the motion. There was no further discussion and the motion passed 5-0.

Agenda Item #IV. – Call to the Public: given that this is a Special Meeting, there will be no call for public comment.

Agenda Item #V. - Adjournment.

President Fazzini entertained a motion to adjourn. Director Betty Uhrig so moved, and the motion was seconded by Vice President Dave Cooper. The motion carried unanimously. The meeting adjourned at 11:02 a.m.

Certified as Accurate and Correct:

Dated this 23rd Day of August 2021

Sedona-Oak Creek Airport Authority

Minutes Approved

BY: 

Pamela Fazzini, President

SOCOA Board of Directors

BY: 

David Cooper, Vice-President

SOCOA Board of Directors