

Sedona-Oak Creek Airport Authority

Airport Terminal Conference Room

Minutes of the Annual and Regular Meetings – December 1, 2025

Pursuant to A.R.S. §38-431.01(B)

Directors Present: President Pam Fazzini, Vice-President David Cooper, Treasurer Jerry Barber, Director Tim Miller, and Director Mike Schroeder. Two positions are vacant at this time.

Directors Absent: None.

Staff Present: Business Manager Haruko Terada, Assistant Business Manager Patresa Miller, and Special Projects Coordinator Mark Allen. General Manager Rose was absent due to illness.

Agenda Item I. Call to Order. The meeting was called to order by President Fazzini at 2:30 p.m. immediately followed by the Pledge of Allegiance.

Agenda Item II. Roll Call. Roll was called. All Directors were present; there was a quorum.

Agenda Item III. Elections of Officers for 2026.

a. The procedures for Election of Officers as approved at the October 27, 2025, meeting were reviewed. There were no comments or questions.

b. Ballots were distributed by Business Manager Haruko Terada and voting took place. Completed ballots were turned over to Business Manager Terada and Assistant Business Manager Miller to be counted.

c. Business Manager Terada announced the results. Pam Fazzini for President; David Cooper for Vice-President; Mike Schroeder for Treasurer. For the office of President, Pam Fazzini received four votes; David Cooper received one vote. For the office of Vice-President, David Cooper received four votes, Pam Fazzini received one vote. For the office of Treasurer, Mike Schroeder received three votes; Jerry Barber received two votes. There was no nominee for the position of Board Secretary, and no votes were cast for that office. Terms of office are for one year and commence January 1, 2026.

Agenda Item IV. The Annual Meeting was adjourned at 2:42, and the Regular Meeting commenced.

Agenda Item V. Consent Agenda:

- a. Minutes of the Regular meeting held October 27, 2025.
- b. Minutes of the Special Meeting held November 10, 2025.
- c. Minutes of the Executive Session held November 10, 2025

Treasurer Jerry Barber requested the Minutes of the November 10, 2025, Executive Session be removed from the Consent Agenda. Director Mike Schroeder seconded that motion, and the motion carried.

Vice-President Cooper moved and Director Miller seconded a motion to approve the minutes of the October 27 Regular Meeting and the minutes of the November 10 Special Meeting. The motion carried unanimously. Since Executive Session minutes cannot be discussed in open session, issues will need to be resolved, and the minutes re-submitted for approval at a later date.

Agenda Item VI. Reports:

- a. General Manager: The General Manager was absent, but his report was available in Dropbox as part of the Board packet.

b. Business Manager: The Business Manager's reports, including the Balance Sheet and Profit and Loss Statement (Budget vs. Actual) as of October 31, 2025, were part of the meeting packet. Ms. Terada noted the In-House Capital Program Report has not been updated since the last meeting. Application for participation in the Local Government Investment Pool has been submitted.

Agenda Item VII. Unfinished Business:

a. Report and recommendations by the Selection Committee to fill two vacancies on the SOCAA Board by David Cooper, chairman of the Selection Committee. Mr. Cooper reported there were three applicants who responded to the published request. All three applicants had outstanding qualifications and interviewed well. The two applicants who scored the highest were in attendance at today's Board meeting and were introduced by Mr. Cooper.

Mr. Jack Ross lives in the Village of Oak Creek with his wife Camilla and one of their three children. He served in the United States Navy for twenty-one years where he was a carrier pilot flying from the decks of ten aircraft carriers. For much of his career he was responsible for the training of Navy/Marine Corps pilots in maintaining carrier landing proficiency and weapon delivery techniques. He then flew for Delta Airlines for twenty-nine years. Starting in April 2022, he served in a part-time role with the Sedona Police Department helping with public safety and providing general community support, often working with the Police Volunteer Program handling non-criminal tasks like patrols and visitor information.

Mr. Scott Brewster also lives in the Village of Oak Creek and served in the United States Air Force for ten years as aircraft mission commander, instructor and evaluator. He was a distinguished graduate and has top secret clearance. He then flew for Southwest Airlines for thirty-two years, twenty-eight years as captain, incident free. He has a master's degree in Marriage and Family Therapy and earned a PhD in Church and Non-Profit Administration, has an MBA, and also a Bachelor of Science degree in Finance. He was a Marriage and Family Therapist specializing in trauma therapy for First Responders and Special Forces families licensed in California and Arizona. He currently flies a Cessna 182 based at Sedona Airport.

Mr. Cooper moved to approve the Selection Committee's recommendation nominating Mr. Ross and Mr. Brewster to fill the SOCAA Board vacancies contingent on approval by the Yavapai County Board of Supervisors. Mr. Barber seconded the motion, and the motion carried unanimously. Names of the nominees will be submitted to Yavapai County following today's meeting.

b. Proposal to form a Foundation to accept and disperse donations made to benefit SOCAA and/or the Sedona Airport. David Cooper moved to remove this item from table where it was placed at the October 27th meeting. Director Mike Schroeder seconded the motion, and the motion carried unanimously.

Mr. Geoffrey Roth, who served on the SOCAA Board for twenty years and made several significant donations to Sedona Airport, made a brief presentation to the Board regarding his vision for improvements to the Airport and why he believes a foundation is needed. After thanking Mr. Roth for sharing his ideas and for his donations, Mr. Cooper, seconded by Mr. Schroeder, moved further consideration of this matter, including review of a professional services agreement with Spencer and Fane to form a not-for-profit foundation, be postponed until the next regular meeting of the Board. The motion carried five to zero.

c. Minimum Standards for Commercial Aeronautical Activities at Sedona Airport. Due to Mr. Rose's absence, Mr. Cooper moved to postpone this item until the next regular meeting of the SOCAA Board. Mr. Barber seconded the motion, and the motion carried unanimously. Mr. Barber his desire to schedule a workshop to go over the proposed draft of the Minimum Standards prior to any vote.

Agenda Item VIII. Call to the Public:

Mr. Bob Stephens addressed the Board suggesting SOCAA's Bylaws be amended to create a non-voting, vendor Board member to serve in a rotating, one-year term elected by vendors at Sedona Airport. A vendor member would participate in all discussions representing airport vendors but not have a vote.

Agenda Item IX. New Business:

- a. Renewal of Property Insurance Coverage. The current property insurance policy with AIG-New Hampshire Insurance Company will expire on December 31, 2025. Tim Hutter of Pacific Coast Aviation Insurance Service/Assured Partners Aerospace is managing the renewal process on our behalf. The renewal premium has not yet been received from AIG. Approval is requested to renew coverage upon receipt of acceptable terms with authority to bind the policy at a premium not to exceed 10% above the current rate (\$52,163) to ensure continuous protection without a lapse in coverage. Jerry Barber so moved with Timothy Miller seconding the motion. There was no discussion; the motion carried unanimously.
- b. Cash Flow Projection prepared by Haynie and Company. The report has not yet been received. Jerry Barber moved to postpone consideration until the cash report is available. Timothy Miller seconded the motion to postpone, and the motion carried unanimously.
- c. Multi-View engagement for the 2026 Campaign. Multi-View's proposal had been described in detail in the General Manager's report at the August 25, 2025, meeting of the SOCAA Board. It appears from the information included the Board's meeting packet, the campaign is underway and SOCAA has been invoiced for services in the amount of \$19,000. Several Board members expressed a desire to learn how the cost of the advertising correlated to revenue generated by the campaign by reviewing numbers from 2025. Mr. Mark Allen, who works with Multi-view and the Airport's website, explained the difficulty of establishing where Airport business originates. Seeing as the invoice was due, Mr. Cooper moved to approve acceptance of the Multi-view proposal and payment of the \$19,000 invoice. Mr. Schroeder seconded the motion and the motion carried 4-1. Mr. Miller opposed the motion based on lack of information.

Agenda Item X: Executive Session. There were no requests for legal advice on any agenda items, and no motion was made to enter Executive Session.

Agenda Item XI. Possible action resulting from matters discussed in Executive Session. None.

Agenda Item XII. Adjournment. Director Mike Schroeder moved to adjourn the Regular Meeting; Director Timothy Miller seconded. The meeting was adjourned at 3:38 p.m.

Certified as Accurate and Correct:

Dated this _____ day of _____ 2026
Sedona-Oak Creek Airport Authority

BY: _____
President Pamela A. Fazzini
SOCAA Board of Directors

BY: _____
Vice-President David Cooper
SOCAA Board of Directors