



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF A PUBLIC HEARING AND REGULAR MEETING AND OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

Monday, May 5, 2025
1:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a public hearing followed by a Regular Meeting to be convened Monday, May 5, 2025, at 1:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. As indicated in the Agenda, pursuant to A.R.S. § 38-431.03 (A)(3), the Board may vote to go into Executive Session which will be closed to the public to discuss certain matters. The Board may also vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Public Hearing and Regular Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Public Hearing: Notice of Intent to Establish New or Increased Fees, Rates, and Charges Pursuant to A.R.S §28-8419.
 - a. Notice of Public Hearing
 - b. Verify Required Publication of Notice of Public Hearing
 - c. Review Procedure to be Followed
 - d. Public Comment
- IV. Consent Agenda:
 - a. Minutes of the Regular Meeting held February 24, 2025
 - b. Minutes of the Executive Session February 24, 2025
 - c. Ratification of Approval for Payment for Auto Insurance Renewal Premium as Requested by Business Manager
- V. Reports by:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
 - e. General Manager – update on activities since last meeting
 - f. Business Manager – presentation of current financial statements and other business to be acted upon under New Business

VI. Unfinished Business:

- a. Civil Air Patrol proposal initially presented to SOCAA Board at the Regular Meeting on December 4, 2024. The SOCAA Board approved items 1-3 of CAP Proposal. Item 4, Proposed Installation of a Septic System solely to serve the CAP hangar, was discussed at length, tabled, and then removed from table at the February 24, 2025, Board meeting. Item 4 was reviewed again along with accompanying documents. No action was taken pending a response from the Airport's sponsor, Yavapai County. Response, in the form of correspondence from Chris Steele, Assistant Public Works Director, Yavapai County, has been received. Review, discussion, possible action.

VII. New Business:

- a. Rates, Fees, and Charges study and recommendations. Study was reviewed and discussed at the April 9 SOCAA Board meeting/workshop; public hearing was held today. Review recommendations, consider public comment from hearing, discussion, and possible action.
- b. Sky Ranch Lodge. Review CATEX Planning Services Contract with Coffman Associates for the 743 Land Re-use Request. Discussion, possible action.
- c. Fire Suppression Water Project.
 1. Emergency Standby Generator Bid – Ligon Excavation.
 2. Administration of Construction – Dibble Engineering.Items will be reviewed and discussed together, possible action.
- d. Nomination of Director Mike Schroeder for a second five-year term on the SOCAA Board. Review, discussion, possible action. If nominated by SOCAA Board, Mr. Schroeder's name and resume' will be sent to the Yavapai County Board of Supervisors for approval.
- e. Request to Purchase a New Pickup Truck and Plow to Replace Failing Dodge Pickup Truck. Review General Manager's request and quotes received. Discussion, possible action.

VIII. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will be considered but will not be read at the meeting.

IX. Executive Session:

- a. Any matter on the agenda on which the Board may seek legal advice. A.R.S. §38-431.03 (A)(3).

X. Possible action resulting from matters discussed in Executive Session.

XI. Adjournment.


Dated this 24 day of April 2025.

Agenda Approved:

By:


Pamela Fazzini, President
SOCAA Board of Directors

By:


David Cooper, Vice-President
SOCAA Board of Directors