



**SEDONA-OAK CREEK
AIRPORT AUTHORITY**

**NOTICE OF A REGULAR MEETING OF THE
SEDONA-OAK CREEK AIRPORT AUTHORITY
BOARD OF DIRECTORS**

Monday, June 22, 2026
2:30 p.m.

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Sedona-Oak Creek Airport Authority Board of Directors (Board) that the Board will hold a Regular Meeting to be convened on Monday, June 22, 2026, at 2:30 p.m. in the conference room of the Sedona Airport Terminal Building, Sedona, Arizona. Members of the public are welcome to attend; all attendees will be required to sign in. The Board may vote to hold an Executive Session for the purpose of obtaining legal advice from the Board's legal counsel on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3). Board members, presenters, and/or attorney(s) may be present telephonically.

Notices of the meeting, as required by A.R.S. §38-431.02, have been appropriately posted in the main terminal building and on the web at www.sedonaairport.org. A copy of the Agenda is available during normal business hours in the Administrative Office at the Sedona Airport at least 24 hours in advance of the meeting.

The Agenda for the Special Meeting is as follows:

- I. Call to Order/Pledge of Allegiance.
- II. Roll call.
- III. Presentations:
 - a. 2025 Audit performed by Haynie. Presenters Lisa Bryant Dubrow and Steve Hurd will present virtually. Presentation and discussion only; voting will occur under New Business.
 - b. Minimum Standards. The recently revised document will be presented virtually by Ryan Leick, Ascension Group Partners, and Steven Osit, Attorney, Kaplan Kirsch Rockwell. Presentation and discussion only, voting will occur under Unfinished Business.
 - c. Updated ACIP presented by General Manager Ed Rose. Presentation and discussion only.
- IV. Consent Agenda:
 - a. Minutes of the Special SOCAA Board Meeting held April 27, 2026
 - b. Minutes of the Executive Session held April 27, 2026
- V. Reports by:
 - a. General Manager – summarized update of activities since last meeting
 - b. Business Manager
 - Current activities
 - Financial Report
 - 2025 Financial Conditions
 - Presentation of the proposed Liquidity Policy
- VI. Call to the Public: Individuals may address the Board for up to three minutes on any relevant issue within the Board's jurisdiction. Pursuant to §A.R.S. 38-431.01(H), Board members shall not discuss or act on matters raised during the call to the public. The Board may direct staff to study the matter or direct the matter be rescheduled for consideration at a later date.

Written comments may be submitted by email sent to admin@sedonaairport.org. Those comments will be considered but will not be read at the meeting.

VII. Unfinished Business:

- a. **Minimum Standards**, presented by Ryan Lieck and Steve Osit. Review, further discussion, possible action.
- b. Report from the Selection Committee, Chairman Jack Ross. Review, discussion, and possible action.
- c. **By-Law Amendments** as proposed by SOCAA attorneys to provide a process for sanctioning unacceptable behavior by directors and clarifying the process for removal of a director if sanctions are not effective; **second reading, recommendation to send to the Yavapai County Board of Supervisors for their approval.** Review, discussion, and possible action.

VIII. New Business:

- a. Vote to accept the 2025 Audit performed by Haynie as presented to the SOCAA Board.
- b. Request from Business Office to approve renewal of the Authority's D&O and Employment Practices Liability Policy. Review, discussion, possible action.
- c. Federal Return of Organizations Exempt from Income Tax, Form 990. Review, discussion, possible action.
- d. Resolution: Signatory Authorization for SOCAA Bank and Investment Accounts for Business Manager Shannon Lane. Review, discussion, possible action.
- e. Liquidity Policy Proposed by Business Manager Shannon Lane. Review, discussion, possible action.
- f. Proposal presented by Mike Schroeder to help fund overlook beautification project. Discussion, possible action.
- g. Revisions to Gift Policy as adopted in 2024. Review, discussion, possible action.
- h. Nomination of Director Jerry Barber for a second five-year term on the SOCAA Board of Directors, and to send a recommendation to the Yavapai County Board of Supervisors for action.

IX. Executive Session: Any matter on the agenda on which the Board may seek legal advice. Pursuant to A.R.S. §38-431.03 (A)(3).


X. Possible action resulting from matters discussed in Executive Session.

XI. Adjournment.

Dated this 17 day of June 2026.

Agenda Approved:

By:


Pamela Fazzini, President
SOCAA Board of Directors

By:


Scott Brewster, Appointed Secretary
SOCAA Board of Directors