



Historic Church of God

REQUEST FOR USE OF BUILDING

Today's date _____

Name of person making request _____

Address _____

Telephone _____ e-mail _____

Organization _____

Purpose _____

Date(s) and time(s) _____

Contact person _____

RATES AND USAGE

The Historic Church of God is available for community events

1. Formal application must be made to the committee.
2. Any furnishings that are moved are to be returned to former place.
3. Piano is not to be moved except on special skids.
4. Restrooms may be used when school is not in session.
5. Bell may be rung for special events.
6. Snow removal and ice treatment is the responsibility of the renter.
7. Electric lights are controlled by switches in the closet and are to be turned off when leaving.
8. Thermostat is located on post by piano. Turn to 55 when leaving.
9. All doors are to be locked when leaving.
10. Rental rate is for a half day (any four-hour period at \$50/half day, 1/2 to be paid with request).
Community organizations are exempt from rental fee.
11. Weddings are to be \$150/full day (1/2 to be paid with request)
12. A member of the Historical Society must be present.

Return to Smithville Community Historical Society, P.O. BOX 12, Smithville, OH 44677

Any questions call 330-669-9308

(3-26-2020)