



## Council on Adolescents Job Description

**Title:** *Health Educator*  
**Report To:** Health Education Supervisor/Executive Director  
**Salary:** Based on Experience (Minimum \$15/hour)  
**Hours:** Up to 25 hours/week  
**Purpose:** To provide puberty and reproductive health and safety educational programs to diverse populations at a variety of locations throughout the community with a strong emphasis on school systems in Catawba County.

### Qualifications:

- A bachelor's degree in health education or a related field and a minimum of one-year experience in community health or public speaking.
- Excellent writing and communication skills.
- Must interact well with diverse populations, particularly adolescents.
- Be willing to take initiative, and be innovative with projects.
- Must be a "team player" but be able to work independently.

### Responsibilities

- Provide puberty and reproductive health and safety education programs to youth at schools and other community locations accessible to them.
- Provide education programs/informational sessions in the community through speaking engagements. Encourage Catawba County residents and businesses to be financially, physically, and emotionally supportive of the Council by raising awareness.
- Collaborate with appropriate agencies and individuals to implement programs.
- Assist with United Way speaking engagements, lunches, and fairs when necessary.
- Assist the Health Education Supervisor with specific programs where a team approach is needed.
- Help plan and implement special events/programs.
- Collaborate with other staff to update curriculum annually.
- Evaluate programs through grading pre and posts tests and report results to Health Education Supervisor.
- Attend workshops and seminars to remain current and updated in the field and professional areas.
- Assist with the development of a yearly strategic plan of goals and objectives.
- Assist with promoting special programs and events to the community.
- Perform other duties as necessary, as assigned by the Executive Director

Salary is commensurate with experience.



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### **Application:**

*Please send a cover letter and resume to:*

Council on Adolescents of Catawba County  
Attn: Lisa Eaton  
1120 Fairgrove Church Road SE, Suite 22  
Hickory, NC 28602

Email: [LEaton@coacatawba.org](mailto:LEaton@coacatawba.org)

**DEADLINE FOR APPLICATION: August 6<sup>th</sup>**