

1963 Martel Rd.  
Lenoir City, TN. 37772  
865-986-9823  
www.ccatn.com

Registration Checklist:

The following must be met in order to properly apply for admission to CCA.

\_\_\_\_\_ **Application Packet.** Complete the application form and related materials and return to CCA. Please attach the registration fee.

\_\_\_\_\_ **Social Security Card and Birth Certificate.** A copy of the applicant's birth certificate and social security card must be included with the application packet.

\_\_\_\_\_ **Pastor/ Youth Pastor Recommendation.** (For upcoming 6-12<sup>th</sup> graders only) Please have your pastor or youth pastor complete the pastoral reference form and return to CCA via mail or email.

\_\_\_\_\_ **Academic Recommendation.** (For upcoming 6-12<sup>th</sup> graders only) Please have the English and Math teachers from your previous school complete the recommendation forms and return to CCA. These forms must be mailed directly to CCA.

\_\_\_\_\_ **Grades and Test Scores.** Please include a copy of the applicant's most recent report card and/or transcript (1st grade and up), and include a copy of their most recent standardized test scores (if applicable). A copy of the students IEP (if applicable) is requested.

\_\_\_\_\_ **Health Records.** CCA must have an original (not a copy) Immunization Certificate in each student's file. The form must be submitted to the admissions office before the student is accepted.

\_\_\_\_\_ **Family Interview.** CCA will contact you to schedule an interview once the application packet is complete.

All materials must be submitted and the interview with the administration must be completed before an applicant officially is accepted. Office hours are Tuesday, Wednesday, and Thursday, 8:30 a.m.-2:00 p.m. when school is session. The admissions office will notify you concerning the status of your application.

Thank you for your application to Crossroads Christian Academy.



**2021-2022**

*Umbrella Student Program*

## **K5-8<sup>th</sup>**

**Cost:** \$120.00 Registration and Standardized Achievement Testing per student (Fees are due upon registration and are non-refundable)

### **Benefits:**

- Standardized Achievement Testing (Grades K5 and above)
- Student's records kept in house, upon receipt from previous school or parent if homeschooled
- Homeschool student attendance record provided, to be returned to CCA at the end of each school year

## **High School**

**Cost:** \$300.00 (may be made as 2 - \$150 installments, August 1<sup>st</sup>, and January 1<sup>st</sup> (Fees are non-refundable) Price includes all Achievement Testing

### **Benefits:**

- Standardized Achievement Testing (Grades K5 and above)
- Student's records kept in house
- Report card supplied, to be completed by parent and returned to CCA records
- Homeschool student attendance record provided, to be returned to CCA at the end of each school year
- High School Diploma
- Guidance Counseling
- Curriculum Review. Must use encapsulated curriculum. 9 week reviews if needed
- Field trips, chapel

### **Requirements:**

- Students must not be truant
- Students must not be failing any classes.
- Parents must be available on Monday through Friday for instruction
- Families must provide pastoral letter, and attend church regularly
- Grades must be turned in to CCA **every** 9 weeks
- Student portfolio must be turned in at the end of the 1<sup>st</sup> and 2<sup>nd</sup> quarters.
- Attendance form must be returned by the May 15<sup>th</sup>.
- Payment must be received by August 8<sup>th</sup> to be included on the registration form sent to the state, no umbrella students accepted after this date, unless already registered in a previous school.
- Students found to be truant, failing, or in a situation of non-payment to CCA, will be required to withdraw and the superintendent of their specific school district will be notified.



**2021-2022 Umbrella Program  
Student Information**

Student's Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Applying for Grade: \_\_\_\_\_ School Year \_\_\_\_\_/\_\_\_\_\_

Age as of **8/15/21**: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_ Student's SSN: \_\_\_\_\_

School last attended: \_\_\_\_\_ Grade(s) \_\_\_\_\_ Year(s) \_\_\_\_\_

School Address: \_\_\_\_\_

School Email: \_\_\_\_\_

Father:

Mother:

\_\_\_\_\_  
Last Name First MI

\_\_\_\_\_  
Last Name First MI

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
City State Zip

Home# \_\_\_\_\_ Work# \_\_\_\_\_

Home# \_\_\_\_\_ Work# \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Family's Church \_\_\_\_\_

City \_\_\_\_\_ Pastor \_\_\_\_\_

Paternal Grandparents \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Maternal Grandparents \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_



## Parent Questionnaire

(Complete both sides)

1. Why do you desire to have your child attend Crossroads Christian Academy?
2. How did you hear about CCA?
3. What is your child's education background? (Home school, public school, Christian school?)
4. Please list your child's strengths:
5. Does your child have any physical disabilities?
6. We desire to be sensitive to every student. Are there any factors in your child's life that may affect his/her performance? (Divorce, absence of a parent, death in family, illness, etc.)
7. Has your child ever been suspended, expelled or asked to withdraw from another school? If yes, please explain in detail.
8. Has your child ever been diagnosed with a learning disability or physical problem that affects his/her academic achievement? If yes, please explain in detail.
9. Does your child have an IEP (Individual Education Plan)? Please explain.
10. Has your child ever been diagnosed with a speech problem? If yes, please explain in detail.
11. Has your child ever repeated a grade? If yes, please explain in detail.
12. Has your child ever skipped a grade? If yes, please explain in detail.
13. How would you describe your child's learning style? (Visual, auditory, kinesthetic)
14. Please list some of your child's favorite activities.

15. Please list your child's church related activities.

16. Is your child familiar with computers and technology?

17. Who will be instructing the student during homes school days? Do the parents work outside the home? How much?

18. Father's testimony/decision to commit your life to Christ (Use back page if needed).

19. Mother's testimony/decision to commit your life to Christ (Use back page if needed).

20. Church your family attends?



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Parents please complete and return to CCA. We will submit request for student records.

## Request for Student Records

Date: \_\_\_\_\_

The following student has been accepted into the \_\_\_\_\_ grade at Crossroads Christian Academy.

_____	_____	_____	_____	_____
Last Name	First	Middle	Grade	Birthdate

Name of **last school** attended: \_\_\_\_\_

School Address: \_\_\_\_\_

School Email: \_\_\_\_\_

Parent Authorization to Release Records: \_\_\_\_\_

Signature of Parent or Guardian

**PLEASE FORWARD TO US ALL OFFICIAL SCHOOL RECORDS including but not limited to: Behavior/Suspension/Discipline Records, Immunization records, Report/Progress cards, Explanation of marking system, Notation of special or advanced courses, test records, last grade placement at your school, Copy of Birth Certificate and Social Security Card.**

Please send to:  
Crossroads Christian Academy  
1963 Martel Road  
Lenoir City, TN. 37772  
Or mguider@ccatn.com

If you have questions, please call 865-986-9823.

Date: \_\_\_\_\_

Administrator: Drew Guetterman



## Student Agreement and Respect Policy

Crossroads Christian Academy emphasizes three goals for their student to achieve:

- Develop character qualities that exemplify Jesus Christ
- Strive for academic excellence
- Serve others within the classroom, school and community

As a student at CCA, I also desire the above goals to be developed in my life and agree to the following:

1. Follow all policies of the school, including those found in the school policy manual.
2. Show honor to God in my speech, dress and conduct (that includes on and off campus).
3. Make my school work a priority and will do my personal best at all times.
4. Will focus on the tasks of school and learning, especially during school hours.
5. Accept my place of leadership to younger students and model appropriate behavior at all times.
6. Strive to follow Colossians 3:23 “doing everything unto the Lord”, which includes showing a positive attitude at all times.
7. Guard against cheating, lying, and other dishonoring behaviors (self and others)
8. Use the Matthew 18 model of conflict resolution
9. Develop my gifts and talents in order to build up others around me
10. Show respect to my classmates by demonstrating kindness and refraining from teasing, gossip, and hurtful actions
11. Seek opportunities to daily serve others around me by putting others before myself
12. Show respect of adults by responding in an honoring manner
13. Follow directions the first time they are given
14. Will not speak out of turn during class time
15. Show respect of visitors
16. Will respect the school facilities by not vandalizing the school or its property at any time (writing on desks, destroying property, etc.)
17. Will not bring any secular items in to the school (music, movies, pictures, etc.)
18. Will use IPADS for academic purposes only as well as cell phones for emergency purposes only. Cell phones must be turned in at the beginning of school to the appropriate staff/teacher.

I agree to the above policies and will adhere to them. I understand that there will be disciplinary consequences for not following any of the above policies.

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Student Signature

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Parent Signature