

**BOARD OF DIRECTORS MEETING  
ARROWHEAD COUNTRY CLUB  
MARCH 14, 2018**

Terry McKillip called the meeting to order at 5:30 PM.

**MEMBERS PRESENT:** Terry McKillip, Matt Wiesner, John Mathewson, Harv Varness, Al Sabin, Shar Sabin, Jeff Waechter, Roger Lakin, Scott Mathson, Nick Venturi

**MEMBERS ABSENT:** Scott Gall, Rich Firebaugh

**MANAGERS PRESENT:** Melissa Conley, Chad Robbins, Reid Koberg

**MINUTES FOR FEBRUARY 14, 2018:** Motion to approve by Matt Wiesner, 2nd by Scott Mathson, all approved.

**MINUTES FOR SPECIAL BOARD MEETING ON FEBRUARY 28, 2018:** Motion to approve by Shar Sabin, 2nd by Matt Wiesner, all approved.

NO GUESTS PRESENT.

NO OPENING COMMENTS.

TREASURER'S REPORT (JOHN MATHEWSON):

John indicated that February financials are not available, as he and Roger are still having problems with all the updating of statements and overall reconciling that needs to be done before an accurate current report can be given.

With Melissa on vacation the week of March 19, another person will be coming in on Tuesday to work with John and Roger in an effort to totally catch up. The hope is to be completely done with that process at that time.

The IRS has notified us that some money owed previously had not been paid. Letters of appeal had been filed explaining the circumstances for these deficiencies. The IRS partially agreed to forego the penalties, but a couple are still under appeal.

Matt is checking with our insurance carrier to see if we could file an amended claim for our additional losses if our appeals fail.

We still have past due accounts from former members. A final notification will be made. They will also be told that we will consider posting their names and the amounts owed if we do not receive payment.

## **MANAGER/COMMITTEE REPORTS:**

### SUPERINTENDENT (Reid Koberg) and GROUND AND GREENS (Matt Wiesner):

Some members have complained about the course not being open. Even though Reid is hesitant to have golfers on the greens yet, he and Matt agreed that the front nine could be open to walkers for the time being. Notification of this opening will be made through emails and the website.

Jeff Waechter has been gathering information on advertising for our tee markers. He is contacting current advertisers first, members were asked for their interest in our last newsletter, and then outside businesses will be contacted. He is still trying to ascertain a price for the advertising as well as how long the plaques on the markers will be leased.

### GOLF PROFESSIONAL (Chad Robbins) and GOLF COMMITTEE (Harv Varness):

Chad provided a handout on the applications of the ACC app. He and Melissa briefly explained the possible benefits for our continued purchase. The cost for the app is \$2500 up front, or \$3000 if we pay throughout the season. A long discussion followed with some members expressing support, and some doubtful that it was worth the cost.

Melissa will try to get an extension for our payment until April 12 (day after our BD. meeting) so that we have some more time to determine whether or not we want to renew it. Chad and Melissa were asked to prepare some more detailed information showing specific examples of how they could use the app for their benefit and for our members' benefit as well.

We currently have both a "Rules Committee" and a "Handicapping Committee." Chad and the Golf Committee feel that those committees could be combined. We do need to have a functioning Handicapping Committee according to CDGA guidelines. And, the fact that we will be establishing some minimum handicap guidelines for ACC members playing in events requiring a handicap, it is essential to have that committee.

Chad will appoint that committee shortly.

### BUSINESS MANAGER (Melissa Conley):

Melissa asked for guidance on the number of ounces for pours on our bar drinks. After some discussion, it was decided that 2oz. will be the standard for the basic drink price. Larger drinks or "doubles" will be priced accordingly. Signs reflecting prices and pours for the various tiers of drinks will be posted in each bar.

Three people will be purchasing our “trial” membership, and another signed a 3-yr. contract. We have about 20 potential new members who indicated some interest in the Club at the Home show. Volunteers from the Membership Committee will help make some contact to those individuals.

The March newsletter went out this afternoon. Copies will be available in the snack shop as well. Melissa asked Bd. members to submit info for newsletters no later than the first week of each month.

Harv Varness is exploring other options for our TV service as well as contacting Rocket Communications for possible phone service.

### **OTHER COMMITTEE REPORTS:**

#### POOL (Shar Sabin):

A pool cover for the winter is being researched.

Our pool manager will begin work shortly in getting things ready for the summer.

Jeff Waechter will take over while Shar is gone.

#### SOCIAL EVENTS:

The Easter Egg Hunt is the first event of the year. Last year’s committee will be in charge.

Gary and Mindy Norbom will co-chair the 60th Anniversary event with Melissa. More details will be given later.

A master list for the social events has been created. Letters will be mailed for those not using email.

#### MEMBERSHIP (Scott Mathson):

There has been interest in the “student membership” that is new this year. High school coaches in the area are being contacted to let them know of this opportunity.

Owens Design is preparing the pass books. Scott will contact them directly to check on that project.

#### LONG RANGE PLANNING (Rich Firebaugh): No Report

OTHER FACILITIES (Terry McKillip and Al Sabin):

A meeting is scheduled for Thursday, March 15, with Hein Construction to clarify the bid for the cart shed.

Al Sabin has followed up with both bidders on the HVAC systems. Fritch Heating and Cooling has been out to inspect the roof-top units and the air conditioner for the lower bar. He reported that a couple of the roof top units could function in the short term with some minor maintenance and/or repair. Another may be better to replace than to spend a significant amount to have it repaired. The low bar air conditioner should be OK for the short term as well. Al is seeking some better information for the Bd. to make a decision on repairs versus replacements for all the units. The boiler will be shut off shortly. Its replacement can be considered in the fall prior to the next heating season.

The snack shop window air unit needs to be replaced.

The water heaters will be replaced on Tuesday.

We have a final set of drawings for the deck from the architect.

PERSONNEL (Terry McKillip):

Terry gave the Bd. members some updated information for the Personnel Policy being developed for the managers.

On a motion by Roger and a second by Scott, the Bd. moved to executive session for discussion on manager contracts and personnel policies.

On a motion by Al and a second by John, the Bd. resumed its regular meeting.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Roger moved and Jeff seconded the motion to approve the new member applications. All approved.

MOTION TO ADJOURN:

John moved and Al seconded the motion to adjourn. All approved.