



EXHIBITORS APPLICATION & CONTRACT

INSTRUCTION:

- Complete this form, scan and email to: info@sweetartbakeexpoja.com by April 26, 2019

1. COMPANY INFORMATION

Company Name: _____

Contact Person: _____

Address: _____

Parish: _____

Phone: _____

Email: _____

2. SPACE REQUIRED

IMPORTANT INFORMATION

Event Date: Sunday, MAY 26, 2019

Location: Jamaica Pegasus Hotel

Time: 10am – 9pm

Setup Start: Saturday May 25

Setup End: Sunday May 26 - 8am

10' X 20' BOOTH SPACE: \$75,000

- (1) 6ft Trestle Table
- (2) Chairs
- (8) Exhibitor armbands

10' X 10' BOOTH SPACE: \$45,000

- (1) 6ft Trestle Table
- (2) Chairs
- (1) Trestle Table
- (5) Exhibitor armbands

TABLE SPACE: \$18,000

- 6ft Trestle Table
- (2) Chairs
- (1) Trestle Table
- (4) Exhibitor armbands

PAYMENT

TOTAL DUE

DEPOSIT PAID

BALANCE DUE

4. PAYMENT METHOD

Managers Cheque

Company Cheque

Direct Deposit/Bank Transfer

Cash

CANCELLATION POLICY

- Once this contract is signed and a space is assigned, you are contracted to exhibit at the space.
- **Cancellation of space must be made in writing.**
- Cancellations received before **April 26, 2019** are subject to a cancellation fee equal to 70% of the amount paid as at the date of cancellation.
- Cancellation and booth downsize received on or after **April 26, 2019** are subject to a cancellation fee equal to the full cost of the booth space.

Signature

Date:.....

RULES AND REGULATIONS

The following rules and regulations are part of the exhibitor's contract and each exhibitor shall be bound by such rules and regulations set forth herein and by any such amendments or additional rules and regulations which may be established by The Show Management.

1. **SPACE ASSIGNMENT** – The Show Management reserves the right to select event layout, booth locations and reassignment of an Exhibitor's booth location if deemed necessary.
2. **EXHIBITS** - The Show Management reserves the right to determine the eligibility of any company or product for inclusion in exhibition space and may reject its inclusion at its sole discretion. Display material must be confined to the individual Exhibitors own booth area. Exhibitors have the right to distribute brochures and other printed matter only from the space occupied by them and no other way. The Exhibitor agrees that its exhibit shall be admitted and shall remain for the entire show solely on strict compliance with these "Rules and Regulations" and any other rules communicated by the Show Management to the Exhibitor. The Show Management reserves the right to reject, eject or prohibit any exhibit in whole or part, or the Exhibitor or his representative, with or without giving cause. If the Exhibitor is ejected by the Show Management, there shall be no return of any amount paid by the Exhibitor.
3. **PAYMENT OF SPACE** - No exhibit will be permitted to be placed in the exhibition space until full payment has been made.
4. **SUBLETTING OF SPACE** - No exhibitor shall assign or sublet the whole or part of the space allotted, or exhibits therein, any programs or services other than those specified in the contract for exhibit space unless such is preapproved in writing by the Show Management.
5. **SALE OF MERCHANDISE** - Merchandise sales must comply with all local laws and regulations. In addition you must be in compliance with all alcohol laws as they apply and the rules and regulations of the facility itself.
6. **LIMITATION OF LIABILITY** - The Exhibitor agrees to hold the facility, the Show Management harmless and blameless and will make no claim for any reason whatsoever, including negligence, against Show Management, its officers, agents, employees, or the lessors or owners of the Facility for loss, theft, damage or destruction of property, nor for any injury to it or its employees, agents, or invitees while in the Facility.
7. **CARE AND STAFFING OF EXHIBITS** - All booths must be set up by the time specified and exhibitor staff must be on duty not later than one-half (1/2) hour PRIOR to the published opening hours of the show. Conversely, exhibitor staff MUST remain at the booth until closing.
8. **DEFAULT IN OCCUPANCY** - Any exhibitor failing to occupy space contracted for is not relieved of the obligation of paying the full rental of such space as provided for in the signed contract. If not occupied, such space may be possessed by Show Management for such purposes as it may see fit, in which case, the Exhibitor shall pay full rental for such space. Failure of enforcement of any provision hereof by Show Management shall not be deemed as a waiver with respect to such provision after demand by Show Management for strict performance of this agreement.
9. **FIRE SAFETY** - Laws must be strictly observed. Wiring must comply with fire department and underwriter rules. Smoking in exhibits is forbidden. Crowding will be restricted. Aisles and fire exits cannot be blocked by exhibits.
10. **PULL DOWN** - no displays are to be dismantled prior to the end of the show.
11. **CANCELLATION OF EXHIBIT SPACE** - In the event of cancellation the Exhibitor, must indicate such cancellation in writing. Cancellations received before **April 26, 2019** are subject to a cancellation fee equal to 70% of the amount paid as at the date of cancellation. Cancellation and booth downsize received on or after **April 26, 2019** is subject to a cancellation fee equal to the full cost of the booth space.
12. **ACTS OF GOD, ETC.** - In the event that any outside cause event, fires, or Act of God such as earthquakes, or other emergency prevents the Exhibit from being held, Show Management may retain such part of Exhibitor's rental as shall be required to compensate management or the Facility for expenses incurred up to the time such contingency shall have occurred.
13. **AMENDMENT TO RULES** - Any and all matters or questions not specifically covered by the preceding Rules and Regulations shall be decided solely by the Show Management. These Standards may be amended at any time by the Show Management without notice and all amendments so made shall be binding on the Exhibitor.
14. **USE OF EXHIBIT** - The Show Management may, at its discretion at any time, use photographs, videos, logos and testimonials of any exhibitor for its own publicity use.
15. **ENTIRE CONTRACT** - This instrument contains the entire Contract between the parties relating to the subject matter hereof. The parties have made no contracts, representations or warranties, relating to the subject matter hereof which are not set forth herein. No modification of this Contract shall be valid unless made in writing and signed by the parties hereto.
16. **CONTRACT ACCEPTANCE** - The undersigned hereby represents and warrants that he/she is duly authorized to execute this binding contract on behalf of the Company named above. The undersigned has read the Rules and Regulations on the front and reverse of this form, and accepts the same

Signature:

Print Name:

Date: