

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
March 12<sup>th</sup>, 2018 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve -	Reeve Kieri
	Councillors -	Councillor Wright Councillor Groenheide Councillor Buitenhuis
	Administration -	Jenna Hakala, Clerk Art Labelle, Acting Roads Maintenance Coordinator
	Regrets -	Councillor O’Gorman

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Reeve Kieri called the meeting to order at 7:00 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2018/072**

Moved by Councillor Groenheide; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular  
meeting held on March 12<sup>th</sup>, 2018 be adopted as amended

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Regular Meeting February 26<sup>th</sup>, 2018

**RESOLUTION 2018/73**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the regular meeting held on February 26<sup>th</sup>, 2018 be adopted.

**CARRIED**

**3. Visitors and Deputations**

- None

**4. Finances and Accounts**

4.1 Accounts Payable – Approval

**RESOLUTION 2018/074**

Moved by Councillor Groenheide; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report – 2018 Expenses dated March 12, 2018 for a total of \$26,963.45, including cheque numbers 5421 to 5435 and the electronic payments as listed, be passed for payment.

**CARRIED**

4.2 Payroll – Approval

**RESOLUTION 2018/075**

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1022 for the period of February 3rd, 2018 to February 16th, 2018 be passed for payment.

**AND**

**BE IT RESOLVED THAT** the Monthly Payroll Run No. 1023 for the period of February 1st, 2018 to February 28th, 2018 be passed for payment.

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1025 for the period of February 17th, 2018 to March 2, 2018 be passed for payment.

**CARRIED**

4.3 2017 Year End Variance Report

Council reviewed the 2017 Year End Variance Report. The Treasurer was available to answer questions put forth by Council members

## 5. Reports

### 5.1 Roads Report

The Acting Roads Maintenance Coordinator reviewed the Monthly roads report with Council.

### 5.2 Roads Request for Proposals Draft

Council members reviewed the Request for Proposal Draft presented by the Acting Roads Maintenance Coordinator. The Acting RMC was directed to work with administration to finalize the draft and send it to contractors.

### 5.3 Administration Report

Council reviewed the Administration Report with the Clerk. The Clerk was directed to attend the AMCTO conference, the Planning Workshop and a webinar regarding Violence and Harassments in the Workplace Investigations. The Treasurer was directed to attend the AMCTO Financial Obligations Course and the Deputy Clerk-Treasurer Intern was directed to attend AMCTO conference.

### 5.4 Workplace Training – Compliance and Recordkeeping

Administration was directed to create a package of policies and training for new Council members, Staff members, Volunteers and Committee Members. The Fire Chief was directed to ensure that the volunteer fire department members had their required training. Council directed administration to review the by-law 633 revise it for Council's approval.

### 5.5 Municipal Structure

For Information. Administration was directed to bring this report to Council's attention during the 2018/2022 term

### 5.6 Riverside Cemetery By-law Review

Council reviewed the report and directed administration to make the necessary price adjustments. Administration was also directed to draft a report with the RMC regarding future cemetery options.

5.7 Wildlife Compensation Program Draft Resolution

**RESOLUTION 2018/076**

Moved by Councillor Groenheide; Seconded by Councillor Wright

**WHEREAS** Wildlife Damage Compensation is an important component of business risk management for livestock owners

**AND WHEREAS** the Ministry of Agriculture, Food and Rural Affairs made changes to their Wildlife Damage Compensation in January 2017,

**AND WHEREAS** farmers have reported a wait time increase from 4 weeks to 12 to 16 weeks which is three to four times longer for a timely reimbursement since the new program changes were implemented,

**NOW THEREFORE BE IT RESOLVED THAT** The Council of the Township of Gillies requests that the Ministry of Agriculture, Food and Rural Affairs, immediately commence sending provincially appointed inspectors out to the field to adjudicate all incidence of Livestock Loss OR rely on the Municipally appointed Livestock Evaluators for the accurate accounting of incidence of loss and use their reports to support the payment of loss due to predatory animals,

**AND FURTHER THAT** this resolution be sent to the Honourable Jeff Leal, Minister of Agriculture, the Honourable Bill Mauro, MPP, the Honourable Michael Gravelle, MPP, Ontario Federation of Agriculture (OFA), and Christian Farmers Federation of Ontario (CFFO).

**CARRIED**

**6. Correspondence**

6.1 Letter from a resident

For Information

6.2 GHG Fund Response

Administration directed to apply for the upcoming 2018 GHG Fund round.

6.3 Streetlight Upgrade Grants from Hydro 1

For Information

6.4 DSSAB Update

For Information

6.5 Board of Health Annual Meeting Minutes

For Information

6.6 Board of Health Meeting Minutes

For Information

6.7 CIF Communications regarding Blue Box Program

Council declined having a representative attend due to the distance of the event

6.8 Long Standing Service Award Nomination

For Information

6.9 Ministry of Municipal Affairs

For Information

6.10 Lakehead Region Conservation Authority 2017 Annual Report

For Information

6.11 Memo from Association of Municipalities Ontario

For Information

6.12 Letter from the Oliver Paipoonge Public Library

For Information

6.13 Invitation from O'Connor

For Information

6.14 Letter from Dufferin-Caledon

For Information

**7. Unfinished Business**

7.1 Draft Policy for Elections Recount

Administration directed to draft a resolution for the next meeting

**8. New Business**

Councillor Buitenhuis informed Council that he will be absent at the next Council meeting.

Councillor Wright provided the members with an update of the CEMC sector meeting and provincial consultation.

**9. Upcoming Matters**

- By-law 2018-007 the 'lame duck' by-law

**10. By-laws**

NONE

## 11. Closed Session

### Resolution No. 2018/077

Moved by Councillor Wright; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 9:08 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Meeting of February 26<sup>th</sup>, 2018, and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2 on the agenda, being a report relating to security of the property of the municipality, in accordance with the provisions of 239(2)(a) of the *Municipal Act, 2001*;

Item 11.3 and 11.4 on the agenda, being a reports involving potential acquisition or disposition of municipal property, in accordance with the provisions of 239(2)(c) of the *Municipal Act, 2001*;

Item 11.3 and 11.4.on the agenda, being a reports involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the *Municipal Act, 2001*;

Item 11.5 on the agenda, involving potential acquisition or disposition of municipal property, in accordance with the provisions of 239(2)(c) of the *Municipal Act, 2001*;

**CARRIED**

### Resolution No. 2018/078

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis:

**BE IT RESOLVED THAT** the time being 9:55 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

11.1 February 26<sup>th</sup>, 2018 closed council minutes

### Resolution No. 2018/079

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis:

**BE IT RESOLVED THAT** the minutes of the Closed Session portion of the meeting held on February 26<sup>th</sup>, 2018, be approved, as amended.

**CARRIED**

- 11.2 Backup Options for Municipal Computers
- 11.3 Human Resources
- 11.4 Treasurer Contract
- 11.5 Property Bids
- 11.6 Human Resources
- 11.7 Additional Implications of Bill 148

**Resolution No. 2018/080**

Moved by Councillor Wright; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** Administration is authorized to proceed as directed in Closed Session regarding items 11.2, 11.3, 11.4, 11.5, 11.6 and 11.7

**CARRIED**

**12. Adjournment**

**Resolution No. 2018/081**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis:

**BE IT RESOLVED THAT** the time being 9:57 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Rick Kieri  
Reeve

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Jenna Hakala  
Clerk



**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
March 26<sup>th</sup>, 2018 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve -	Reeve Kieri
	Councillors -	Councillor Wright Councillor Groenheide Councillor O’Gorman
	Administration -	Jenna Hakala, Clerk Scott Hole, Volunteer Fire Cheif
	Regrets -	Councillor Buitenhuis

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Reeve Kieri called the meeting to order at 7:00 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2018/082**

Moved by Councillor Groenheide; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular meeting held on March 26<sup>th</sup>, 2018 be adopted as amended

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Regular Meeting March 12<sup>th</sup>, 2018

**Resolution No. 2018/083**

Moved by Councillor Groenheide; Seconded by Councillor Wright:

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the regular meeting held on March 12<sup>th</sup>, 2018 be adopted.

**CARRIED**

**3. Visitors and Deputations**

- None

**4. Finances and Accounts**

4.1 Accounts Payable – Approval

**Resolution No. 2018/084**

Moved by Councillor Groenheide; Seconded by Councillor Wright:

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report – dated March 22, 2018 for a total of \$40,073.41, including cheque numbers 5436 to 5450 and the electronic payments as listed, be passed for payment.

**CARRIED**

4.2 Payroll – Approval

**Resolution No. 2018/085**

Moved by Councillor Wright; Seconded by Councillor O’Gorman:

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1026 for the period of March 3<sup>rd</sup>, 2018 to March 16<sup>th</sup>, 2018 be passed for payment.

**CARRIED**

4.3 2018 Operating Budget First Draft

Council members reviewed the 2018 Operating Budget Draft. Members directed the Clerk to bring further information from the Treasurer for the next meeting. Further discussion for a special meeting is to be decided at the next Council meeting

## 5. Reports

### 5.8 VFD Report

The Fire Chief reviewed the Monthly Volunteer Fire Department report with Council. The Fire Chief answered Council's questions regarding the new provincial regulations regarding Fire Fighters and Departments.

### 5.9 Draft Burning By-Law

The Fire Chief was present to review the Draft Burning By-law with Council. The following resolutions were passed:

#### **Resolution No. 2018/086**

Moved by Councillor Wright; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** burning permits only be issued at the Township Office

**AND THAT** burning permits will be available online once the Township makes that avenue available

**CARRIED**

#### **Resolution No. 2018/087**

Moved by Councillor Groenheide; Seconded by Councillor Wright:

**BE IT RESOLVED THAT** the draft by-law be accepted as final as presented as item 5.2 at the regular meeting held on March 26<sup>th</sup>, 2018

**CARRIED**

### 5.10 Administration Report

Council reviewed the Administration Report with the Clerk. Administration was directed to discuss well issues at the Garage and Fire Hall with the Acting Roads Maintenance Coordinator.

### 5.11 Restricted Acts of Council

Administration was directed to return the by-law to Council for approval.

### 5.12 Municipal Law Enforcement Policy Review

Administration was directed to provide a list of policies that have been reviewed since the beginning of Council Term. Administration was also directed to make amendments to the Municipal Law Enforcement Policy.

5.13 LRMC Meeting Report

The Clerk and the Reeve reviewed LRMC Meeting report with the members of Council. Administration was directed to work with the City of Thunder Bay Supply Manager Dan Munshaw when the 2018 budget and the 2017 Audit have been completed. Administration was directed to add the suggested articles the Newsletter regarding the LRMC and the Compendium.

5.14 New Municipal Control Group Members Requirements for 2018**Resolution No. 2018/088**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman:

**BE IT RESOLVED THAT** Community Emergency Management Coordinator and Councillor Wendy Wright be appointed as the Chair of the Community Emergency Management Program Committee.

**CARRIED**

5.15 Report from the History Book Working Group

Received for Information

5.16 Compliance Audit Committee

Council approved the Treasurer Assisting in the Compliance Audit Committee if required.

**6. Correspondence**6.1 Letter from a resident

Administration was directed to pass this letter on to the Acting Roads Maintenance Coordinator and requested a report on the issues from him at the next meeting.

6.2 Letter from Oliver Paipoonge

Received for Information

6.3 Letter from the Ministry of Natural Resources

Administration was directed to gather more information on this work plan and bring the information to the next Council meeting.

6.4 Update regarding the Main Street Revitalization Grant from AMO

Administration was directed to gather further information on available projects and draft a report.

6.5 Comments on Draft Fire Regulations from AMO

Received for Information

6.6 Cannabis Implementation – Municipal Funding Announcement from AMO

Councillors Wright and O’Gorman were supported by the Council in writing a letter to the District Municipal League.

6.7 2017 year end and 2018 budget from Thunder Bay Court Services

Received for Information

6.8 LRCA Meeting Agenda

Councillor Wright was directed find out if there is improved communication between the LRCA and the MNR to avoid a similar situation to the 2015 flood.

6.9 City of Hamilton regarding Offering School Property to Municipalities

Administration was directed to send a letter of support to the City of Hamilton

6.10 Township of South Stormont Resolution

The Council members declined to support the Township of South Stormont

6.11 OMAFRA seeking comments on a draft Agricultural Impact Assessment Guidance Document

Received for Information

6.12 Letter from the MTO regarding Highway 595 Maintenance Classification

Administration was directed to request that this issue be added to the LRMC Compendium

6.13 DSSAB Meeting Minutes

Received for Information

6.14 2018 Senior of the Year

Administration was directed to compile a list of eligible members in the community.

6.15 TBSO Fundraiser

Received for Information

6.16. Ministry of Municipal Affairs Regarding Planning Boards

Deferred

**7. Unfinished Business**

7.1 Draft Policy for Elections Recount

**Resolution No. 2018/089**

Moved by Councillor Wright; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the Council for the Township of Gillies accept the Elections Recount Policy for the upcoming 2018 elections

AND THAT the policy be reviewed every four years before the municipal elections.

**CARRIED**

**8. New Business**

It was noted that Councillor Groenheide will not be available at the next regular meeting

**9. Upcoming Matters**

NONE

**10. By-laws**

NONE

**11. Closed Session****Resolution No. 2018/090**

Moved by Councillor Groenheide; Seconded by Councillor Wright:

BE IT RESOLVED THAT the time being 9:40 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Meeting of March 12<sup>th</sup>, 2018, and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2 to 11.5 on the agenda, being a reports involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the *Municipal Act, 2001*;

Item 11.2 to 11.5 on the agenda, being a report (\*or reports) involving personal information about identifiable individuals, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

**CARRIED**

**Resolution No. 2018/091**

Moved by Councillor Wright; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the time being 10:49 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

11.1 March 12<sup>th</sup>, 2018 closed council minutes

**Resolution No. 2018/092**

Moved by Councillor Groenheide; Seconded by Councillor Wright:

**BE IT RESOLVED THAT** the minutes of the Closed Session portion of the meeting held on March 12<sup>th</sup>, 2018, be approved.

**CARRIED**

11.2 Grass Cutting Contract

11.3 Roads Department Options

11.4 Equipment Operator Contract

11.5 Treasurer Contract

**Resolution No. 2018/093**

Moved by Councillor Wright; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** Administration is authorized to proceed as directed in Closed Session regarding items 11.2, 11.3, 11.4, and 11.5

**CARRIED**

**12. Adjournment**

**Resolution No. 2018/094**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman:

**BE IT RESOLVED THAT** the time being 10:50 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Rick Kieri  
Reeve

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Jenna Hakala  
Clerk