

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

---

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
January 16<sup>th</sup> 2017 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve	Reeve Rick Kieri
	Councillors -	Councillor Wendy Wright Councillor Karen O’Gorman Councillor Rudy Buitenhuis Councillor William Groenheide
	Administration -	Shara Lavallee, Clerk James Gillies, Roads Maintenance Coordinator

---

Reeve Kieri called the meeting to order at 7:00 p.m.

**A. Confirmation of the Agenda**

**RESOLUTION NO. 2017/001**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the Agenda of Gillies Council for the regular meeting held on January 16<sup>th</sup> 2017, be adopted, as amended.

**CARRIED**

**1. Disclosures of Interest**

none

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Regular Meeting December 19th 2016

**RESOLUTION NO. 2017/002**

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on December 19th 2016, be adopted.

**CARRIED**

**3. Visitors and Deputations**

**4. Finances and Accounts**

4.1 Accounts Payable – Approval

**RESOLUTION NO. 2017/2017/002**

Moved by Councillor Buitenhuis ; Seconded by Councillor Wright

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated Jan 12, 2017, for the year ending 2016, for a total of \$37169.65 including cheque numbers 5004 to 5017 and 5025 to 5027, as set out in the report, and the electronic payments as listed, be passed for payment.

AND THAT the Accounts Payable Cheque Register Report dated Jan 12, 2017, for the year ending 2017, for a total of \$11,678.06 including cheque numbers 5018 to 5024, as set out in the report, and the electronic payments as listed, be passed for payment.

**CARRIED**

4.2 Payroll – Approval

Deferred until closed session for confidentiality reasons

**5. Reports**

5.1 Roads Report

Report was received by Council.

5.2 Administration Report

5.3 Insurance coverage for volunteer fire operations

A brief summary was provided in respect to the Volunteer Fire Department and current insurance coverage.

5.4 Planned MTO Projects for 2017-2018

It was noted that the LRCA had no objections to the proposed project step-down from `B` to `C`

5.5 Correspondence from TBDSSAB re Composition of Board

TBDSSAB requested support for a resolution to change the composition of the board. The request is scheduled to be discussed at the next LRMC meeting.

Deferred

**6. Correspondence**

Part One: General Information Correspondence

6.1 LRMC – December Minutes

6.2 Email, dated January 11<sup>th</sup> from Township of Conmee

Correspondence regarded the proposed police services board.

6.3 Email, dated January 4<sup>th</sup> from TBDML

Correspondence regarded 100<sup>th</sup> anniversary; follow-up email to item 6.4

DEFERRED

6.4 Email, dated December from TBDML

Correspondence regarded the 100<sup>th</sup> anniversary

DEFERRED

6.5 Email, dated January 11<sup>th</sup> from Township of Bancroft

**RESOLUTION NO. 2017/004**

Moved by Councillor Wright ; Seconded by Councillor Groenheide

BE IT RESOLVED that the Council of The Township of Gillies supports the resolution of Township of Bancroft requesting the Province of Ontario strongly consider municipalities in Ontario to hold municipal lotteries for the purpose of generating funds for local infrastructure needs

AND that a copy of the resolution be sent as directed to Administration

**DEFEATED**

6.6 Email, dated January 10<sup>th</sup> from Town of Fort Frances

**RESOLUTION NO. 2017/005**

Moved by Councillor Wright ; Seconded by Councillor O'Gorman

BE IT RESOLVED that the Council of The Township of Gillies supports the resolution of Township of Bancroft regarding the inequity in property taxation on Railway Right-of-way's collected by Municipalities in Ontario

AND that a copy of the resolution be sent as directed to Administration

**CARRIED**

6.7 Letter, dated December 15<sup>th</sup> 2016 from AMO

Correspondence regarded AMO's 2017-2018 strategic objectives

6.8 Letter, dated December 21<sup>st</sup> 2016 from IESO

Correspondence regarded the release of 20-year electricity plan for the Thunder Bay area

**7. Unfinished Business**

7.1 Deputy Clerk-Treasurer – Job Description

Accepted by Council, as amended.

**8. New Business**

Support was requested for a funding application.

**RESOLUTION NO. 2017/006**

Moved by Councillor Buitenhuis ; Seconded by Councillor O'Gorman

BE IT RESOLVED THAT The Municipality of Gillies fully supports the joint proposal for the new construction of a 6 unit (one bedroom) apartment complex to be located on Hill Street in Kakabeka Falls, Ontario

**CARRIED**

A public meeting is scheduled on January 26<sup>th</sup> with MP Rusnak to discuss infrastructure issues in Thunder Bay area. Council supports the attendance of one person. As there was uncertainty as to which person would be able to attend, a resolution shall be passed at the next council meeting.

Councillor Wright expressed concern with recent activity of snowmobile operators. The OPP should be contacted to report dangerous driving.

Councillor Groenheide expressed concern with the rural ambulance services and the level of support/response provided by Thunder Bay EMO. Reeve Kieri shall introduce the topic at the next LRMC meeting.

A public workshop is scheduled on January 24<sup>th</sup>, focused on building Biomass Value Chains in northern communities. As there was uncertainty as to which person would be able to attend, a resolution shall be passed at the next council meeting.

## **9. Upcoming Matters**

By-Law 2016-001, Procedure By-Law – review and discussion  
By-Law 2010-675, Council Remuneration – review and discussion

## **10. By-laws**

### **10.1 By-Law 2017-001**

Being a by-law to amend Bylaw 2016-020

### **RESOLUTION NO. 2017/007**

Moved by Councillor Buitenhuis ; Seconded by Councillor O’Gorman  
BE IT RESOLVED THAT By-law 2017-001 be passed as presented

**CARRIED**

### **10.2 By-Law 2017-002**

Boundary Road agreement with O’Connor

### **RESOLUTION NO. 2017/008**

Moved by Councillor Buitenhuis ; Seconded by Councillor Wright  
BE IT RESOLVED THAT By-law 2017-002 be passed as presented

**CARRIED**

### **10.1 By-Law 2011-691**

Boundary Road agreement with Neebing

To be reviewed by Council and Roads Department before the approval of renewal agreement

## 11. Closed Session

### RESOLUTION NO. 2017/009

Moved by Councillor Buitenhuis ; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the time being 8:52 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council meeting of December 19th 2016, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

**CARRIED**

### RESOLUTION NO. 2017/010

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT, the hour being 9:38 p.m., Council rise from Closed Session and report in Open Session.

**CARRIED**

#### 11.1 Closed Session Meeting Minutes of December 19th 2016

### RESOLUTION NO. 2017/011

Moved by Councillor Groenheide ; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the Closed Session portion of the meeting held on December 19<sup>th</sup> 2016, be adopted.

**CARRIED**

#### 5.3 Administrative Report

Regarding dog control incident

#### 11.2 Road Dept Staffing

Provided verbally

4.2 Payroll – Approval

**RESOLUTION NO. 2017/012**

Moved by Councillor Groenheide ; Seconded by Councillor Wright

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 897 for the period of December 10<sup>th</sup> – December 23<sup>rd</sup>, 2016 be passed for payment.

AND THAT Landfill Payroll Run No. 899 for the period of December 1<sup>st</sup> – December 31<sup>st</sup>, 2016 be passed for payment.

AND THAT Roads Payroll Run No. 913 for the period of December 24<sup>th</sup> – January 6<sup>th</sup>, 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed

**CARRIED**

4.1 Accounts Payable

**RESOLUTION NO. 2017/013**

Moved by Councillor Buitenhuis ; Seconded by Councillor O'Gorman

BE IT RESOLVED THAT Administration proceed as directed

**CARRIED**

**12. Adjournment**

**RESOLUTION NO. 2017/014**

Moved by Councillor Buitenhuis ; Seconded by Councillor Wright

BE IT RESOLVED THAT the time being 9:44 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

---

Rick Kieri  
Reeve

---

Shara Lavalley  
Clerk

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

---

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
January 30<sup>th</sup> 2017 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve	Reeve Rick Kieri
	Councillors -	Councillor Karen O’Gorman Councillor Rudy Buitenhuis Councillor William Groenheide
	Regrets -	Councillor Wendy Wright
	Administration -	Shara Lavallee, Clerk Laura Jones, Treasurer Scott Hole, Fire Chief

---

Reeve Kieri called the meeting to order at 7:00 p.m.

**A. Confirmation of the Agenda**

**RESOLUTION NO. 2017/015**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the Agenda of Gillies Council for the regular meeting held on January 16<sup>th</sup> 2017, be adopted, as amended.

Addition: Item 5.5 – Proposed Police Services Board

**CARRIED**

**1. Disclosures of Interest**

None



## **2. Minutes**

### **2.1 Adoption of Council Meeting Minutes – Regular Meeting January 16<sup>th</sup> 2017**

#### **RESOLUTION 2017/016**

Moved by Councillor Groenheide; Seconded by Councillor O'Gorman

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on January 16th 2017, be adopted.

**CARRIED**

## **3. Visitors and Deputations**

### **3.1 Sharon Bak, Field Officer, Office of the Fire Marshal and Emergency Management**

Presentation: Basics of Emergency Management in Ontario

No funding opportunities for the Community Emergency Management Coordinator (CEMC) position were available at that time. Joint emergency training exercises among municipalities is permitted provided the entire Community Control Group is in attendance. Local independent exercises are preferred. The CEMC position may be filled by a member of council or municipal employee. A CEMC may not be shared by municipalities but a consultant may. The province is reviewing the topic of emergency management in unincorporated areas.

## **4. Finances and Accounts**

### **4.1 Accounts Payable – Approval**

#### **RESOLUTION 2017/017**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated Jan 26, 2017, for the year ending 2016, for a total of \$3,125.89 including cheque numbers 5039 to 5042, as set out in the report, and the electronic payments as listed, be passed for payment.

AND THAT the Accounts Payable Cheque Register Report dated Jan 26, 2017, for the year ending 2017, for a total of \$13,180.48 including cheque numbers 5029 to 5038 and 5043, with the number 5030, 5033 and 5034 marked as VOID, as set out in the report, and the electronic payments as listed, be passed for payment.

**CARRIED**

#### 4.2 Payroll – Approval

##### **RESOLUTION 2017/018**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 915 for the period of January 7th – January 20th, 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed

**CARRIED**

#### 4.3 2017 Budget – First Draft

Council reviewed the draft budget and provided direction to staff. A discussion of landfill hours was slated for the future.

### **5. Reports**

#### 5.1 VFD Report

Fire Chief Hole provided information on current staff composition and coverage. Councillor O’Gorman inquired about search and rescue capabilities. Fire Chief Hole explained that staff are restricted to basic search of buildings during an incident.

Administration was directed to contact the Nodal newsletter and request that information regarding the upcoming spring flood be included in a future issue.

#### 5.2 Administration Report

Council approved a letter to MTO regarding concerns about upcoming highway projects scheduled to occur in 2017-2018. Council also voiced a concern about a section of Highway 588, located near Neva Road.

Council approved a letter to CRA regarding penalties charged and other administrative concerns.

Council approved a letter to OPP regarding the rural police service and response to a recent incident involving dogs running loose.

##### **RESOLUTION 2017/019**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide

BE IT RESOLVED THAT Reeve Kieri is retroactively approved to attend a public meeting with MP Don Rusnak regarding infrastructure issues, held on January 26th 2017 in Thunder Bay

**CARRIED**

**RESOLUTION 2017/020**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT Councillor O’Gorman is retroactively approved to attend a public workshop focused on building Biomass Value Chains in northern communities, held on January 24th 2017 in Thunder Bay

**CARRIED**

5.3 History Book Committee – Minutes and Draft Terms of Reference

Council reviewed the minutes. A budget was requested for inclusion in the terms of reference.

**RESOLUTION 2017/021**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the terms of reference for the History Book Committee are approved

**CARRIED**

5.4 Employee Performance Review – 2017 Schedule

Administration shall schedule reviews in accordance with policy.

5.4 Proposed Police Services Board

Council agreed to the creation of a police services board with the municipalities of Neebing, O’Connor and Conmee. Future discussion will occur with the OPP regarding municipal by-law enforcement.

**6. Correspondence**

Part One: General Information Correspondence

6.1 Email from Hymers Agricultural Society

Council approved the purchase of a ½ pg. ad, in support for the fair.

6.2 Email from TBDML

Council approved payment of the 2017 TBDML and NOMA membership levies.

6.3 Email from SunLife

Council reviewed correspondence regarding proposed taxation of health benefits. A letter shall be drafted stating council’s position.

6.4 Letter from MPAC

Council reviewed correspondence containing the 2016 assessment update municipal summary report. A deputation was requested of MPAC.

6.5 Letter from Ministry of Housing

Council received correspondence regarding the *Promoting Affordable Housing Act, 2016*

6.5 Oliver Paipoonge Public Library – Service Agreement

Council received correspondence containing the 2017 contract for services. The Clerk was approved to sign the necessary paperwork.

**7. Unfinished Business**

7.1 Email from TBDML

Council reviewed correspondence regarding the 100<sup>th</sup> anniversary. A quote of a municipal banner was provided. Council was agreeable to the cost as the banner would be useful in other future events. Administration shall draft a banner design and present to Council at a later date. Council directed the Treasurer to include a \$100 donation in the 2017 budget for TBDML's 100<sup>th</sup> Anniversary conference.

7.2 Email from TBDML

Council reviewed additional correspondence regarding the 100<sup>th</sup> anniversary.

7.3 TBDSSAB correspondence

**RESOLUTION NO. 2017/022**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT with respect to The District of Thunder Bay Social Services Administration Board (DSSAB) Resolution No. 16/113, we, the Council of The Township of Gillies, reluctantly support TBDSSAB's resolution calling upon the Minister of Community and Social Services to amend Schedule 6 of Regulation 278/98 to increase the representation of the municipalities comprising Area 1 from 1 (one) member to three (3) members

AND THAT the Council of The Township of Gillies expresses its disappointment that the agreement reached in good faith at mediation was not

supported by the Board and that Area One municipalities' reasonable request for four seats on the Board was not accepted

AND THAT a copy of this resolution be sent to TBDSSAB to indicate Council's support

AND THAT a copy of this resolution be sent to the Hon. Helena Jaczek Minister of Community and Social Services, and to MPP Bill Mauro, and to MPP Michael Gravelle

**CARRIED**

**8. New Business**

Councillor O'Gorman provided a summary of the BioMass workshop which she attended.

Reeve Kieri provided a summary of the public meeting with MP Don Rusnak regarding infrastructure issues.

**9. Upcoming Matters**

**10. By-laws**

10.1 By-Law 2017-003

Being a by-law authorizing the Boundary Road agreement with the Municipality of Neebing

**RESOLUTION 2017/023**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT By-law 2017-003 be passed as presented

**CARRIED**

10.2 By-Law 2017-004

Being a by-law to provide for an interim levying amount for the year 2017

**RESOLUTION 2017/024**

Moved by Councillor Groenheide; Seconded by Councillor O'Gorman

BE IT RESOLVED THAT By-law 2017-004 be passed as presented

**CARRIED**

## 11. Closed Session

### RESOLUTION 2017/025

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 10:40 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council meeting of January 16th 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2) (d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving employee negotiations/labour relations, in accordance with the provisions of 239(2) (d) of the Municipal Act, 2001;

**CARRIED**

### RESOLUTION NO. 2017/026

Moved by Councillor O’Gorman; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT, the hour being 11:20 p.m., Council rise from Closed Session and report in Open Session.

**CARRIED**

#### 11.1 Closed Session Meeting Minutes of January 16th 2017

### RESOLUTION 2017/027

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the Closed Session portion of the meeting held on January 16<sup>th</sup> 2017, be adopted.

**CARRIED**

#### 11.2 Human Resources

A verbal report regarding Roads Dept staffing was provided.

#### 4.3 Budget

Council held a brief discussion on staff wages in relation to the budget.

### RESOLUTION NO. 2017/028

Moved by Councillor O’Gorman; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT Administration proceed as directed

**CARRIED**

**12. Adjournment**

**RESOLUTION 2017/029**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 11:20 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

---

Rick Kieri  
Reeve

---

Shara Lavallee  
Clerk