

**The Corporation of the Township of Gillies
Council Meeting Minutes**

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on
February 13th 2017 at 7:00 P.M. in the Gillies Municipal Office.

Present:	Reeve	Reeve Rick Kieri
	Councillors -	Councillor Karen O’Gorman Councillor Rudy Buitenhuis Councillor William Groenheide Councillor Wendy Wright
	Administration -	Shara Lavallee, Clerk Laura Jones, Treasurer

Reeve Kieri called the meeting to order at 7:00 p.m.

A. Confirmation of the Agenda

1. Disclosures of Interest

None

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting January 30th 2017

RESOLUTION 2017/030

Moved by Councillor Groenheide ; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on January 30th 2017, be adopted.

CARRIED

3. Visitors and Deputations

None

4. Finances and Accounts

4.1 Accounts Payable – Approval

RESOLUTION 2017/031

Moved by Councillor Groenheide ; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated February 13, 2017, for a total of \$26112.37 including cheque numbers 5044 to 5060, with cheque number 5056 and 5057 marked as VOID, as set out in the report, and the electronic payments as listed, be passed for payment.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2017/032

Moved by Councillor Wright ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 923 for the period of January 21st – Feb 3rd, 2017 be passed for payment.

AND THAT Landfill Payroll Run No. 918 for the month of January 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed

CARRIED

5. Reports

5.1 Roads Report

5.2 Administration Report

A deputation from the NSEMS was requested to discuss service levels and staffing. The Chief Building Official will attend a course in February regarding the Ontario 2017 Building Code. A report was requested on the amendments to the Code and its impact on residents.

RESOLUTION 2017/033

Moved by Councillor Buitenhuis ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the CBO is approved for the amount of \$150 to cover the cost of the Ontario 2017 Building Code course

CARRIED

5.3 Procedure By-Law – Review and Discussion

At the December 19th 2016 meeting, a review of the Procedure By-Law was requested as it was unclear whether a Clerk or Deputy Clerk was required to attend committee meetings. In order to create consistency between the Municipal Act and the By-law, the Clerk recommended that the definition of 'committee' be amended to be more consistent with the Municipal Act. Council agreed and an amending by-law shall be presented at a later date. There was a question regarding when a meeting is permitted to be closed to the public. The Clerk shall seek clarification from the Solicitor-Deputy Clerk.

5.4 Ranked Ballots – Municipal Elections Act

No action will be taken on the option to use ranked ballots for voting and counting in the 2018 municipal election. Councillor Wright requested that information about the upcoming election be included in future newsletters. A report on the recent changes to municipal elections shall be provided at a future council meeting.

6. Correspondence

Part One: General Information Correspondence

6.1 Northwest Response Forum

Staff provided information on an upcoming training opportunity for the CEMC. It was requested that staff calculate the approximate costs of attendance.

6.2 Municipality of Neebing

A letter was presented regarding a proposed contract for Joint OPP Services / Joint Police Services Board between Neebing, Gillies, O'Connor and Conmee. There were questions regarding the estimated board costs, the distribution of the board costs and the sharing of the one municipal representative on the board. The staff shall look into the matter and report back.

6.3 Gillies History Book Working Group

The Gillies History Book Working Group requested permission to hold evening meetings at the municipal office. Council had no objection provided that a Council member or an employee were present due to the confidential material in the municipal office.

6.4 MNR – Mapping and Geomatics Services Section

There was an inquiry about Council's interest in purchasing aerial imagery. It was deemed unnecessary as municipal partners such as the LRCA have already committed to purchasing the data.

6.5 OMAFRA – Rural Economic Development Program

Applications are being accepted until March 31st 2017. It was suggested that the LRMC may be interested in a joint program.

7. Unfinished Business

8. New Business

Councillor Wright provided a brief summary of the LRCA dinner and auction held on February 9th.

9. Upcoming Matters

Council Remuneration By-Law – Review & Discussion
Health & Safety Policy – Review & Update
Deputation – Chad Tanner, Account Manager, MPAC

10. By-laws

11. Closed Session

RESOLUTION 2017/034

Moved by Councillor Buitenhuis ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 8:40 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council meeting of January 30th 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

CARRIED

RESOLUTION NO. 2017/035

Moved by Councillor Buitenhuis ; Seconded by Councillor O'Gorman

BE IT RESOLVED THAT, the hour being 9:45 p.m., Council rise from Closed Session and report in Open Session.

CARRIED

11.1 Closed Session Meeting Minutes of January 30th 2017

RESOLUTION 2017/036

Moved by Councillor O'Gorman ; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the Closed Session portion of the meeting held on January 30th 2017, be adopted.

CARRIED

11.2 Human Resources

RESOLUTION NO. 2017/037

Moved by Councillor Groenheide ; Seconded by Councillor Wright

BE IT RESOLVED THAT Administration proceed as directed

CARRIED

12. Adjournment

RESOLUTION 2017/038

Moved by Councillor Wright ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 9:47 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Shara Lavallee
Clerk

**The Corporation of the Township of Gillies
Council Meeting Minutes**

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on
February 27th 2017 at 7:00 P.M. in the Gillies Municipal Office.

Present:	Reeve	Reeve Rick Kieri
	Councillors -	Councillor Karen O’Gorman Councillor Rudy Buitenhuis Councillor Wendy Wright
	Regrets -	Councillor William Groenheide
	Administration -	Shara Lavallee, Clerk Fire Chief Scott Hole

Reeve Kieri called the meeting to order at 7:00 p.m.

A. Confirmation of the Agenda

1. Disclosures of Interest

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting February 13th 2017

RESOLUTION 2017/039

Moved by Councillor O’Gorman; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on February 13th 2017, be adopted.

CARRIED

3. Visitors and Deputations

3.1 Municipality of Neebing – Proposed Police Board

Ms. Evans, the Clerk for the Municipality of Neebing, provided a summary of the proposed police board and answered questions. The board would be composed of three people: a provincial representative, a member of the public, and one council member. A rotation schedule would need to be created to ensure that all the municipalities on the board had an opportunity to appoint a council member for a certain term. The primary costs of the board would be meeting honorariums and training. It was estimated about \$6000 for one year. Allocation of the costs among the participating municipalities would be determined at a later date. The Municipality of Neebing would act as the administrator of the board. Under current regulation, the police board contract would be five years in length with a one year exit clause.

In consideration of the Fire Chief, item 5.1 was brought forward.

5. Reports

5.1 VFD Report

Fire Chief Hole and Council discussed the service levels provided by the NSEMS. A member of the public provided information on a recent incident where the response time by the NSEMS was almost an hour... Fire Chief Hole shall investigate and report back.

4. Finances and Accounts

4.1 Accounts Payable – Approval

RESOLUTION 2017/040

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated February 27, 2017, for a total of \$15,688.02 including cheque numbers 5061 to 5065, as set out in the report, and the electronic payments as listed, be passed for payment.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2017/041

Moved by Councillor O’Gorman; Seconded by Councillor Wright

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 926 & 927 for the period of Feb 4th – Feb 17th, 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed

CARRIED

5. Reports (continued)

5.2 Administration Report

5.3 Review – Health & Safety Policy

Amendments were noted and will be brought back at a later date.

5.4 Property Tax Arrears Analysis Report

It was requested that future arrears report make note of supplementals which affect results.

5.5 Roads Advisory Committee Meeting Minutes

Reeve Kieri reviewed the minutes with Council. Capital projects shall be arranged to make best use of the various funding amounts provided to the Township. As part of the OCIF Top-Up funding, the closed section of Main Street would be rehabilitated with the intent of re-opening to public use. There was some discussion regarding possible measures to control speed in the Hymers area. It was recommended that the number of public members on the Roads Committee be changed to a minimum of two and a maximum of four.

5.6 Remuneration By-Law – Review and Discussion

6. Correspondence

Part One: General Information Correspondence

6.1 TBDSSAB – Basic Income Guarantee Pilot Project

Received by Council.

6.2 OMAFRA – OCIF Top-Up

A letter was received by Council regarding its application for funding under the OCIF Top-Up Application Component.

6.3 Copy of letter sent by LRMC

A copy of the letter sent to Minister Jaczek (MCSS) regarding the composition of the TBDSSAB board was received by Council. There was a question regarding the Area One representative on TBDSSAB in regards to the rotation schedule for the municipalities. The Clerk shall reviewed the records and report at a later date.

6.4 LRMC – February Meeting - Agenda

Received by Council.

6.5 Roads Dept Service Request - Resident

Received by Council.

6.6 Request for Support – Town of Parry Sound

Deferred. The Clerk shall review records to see if a similar resolution had been received by Council in the past.

6.7 United Townships of Head, Clara & Maria

RESOLUTION 2017/042

Moved by Councillor Wright; Seconded by Councillor O’Gorman

BE IT RESOLVED that the Council of The Township of Gillies supports the resolution of the United Townships of Head, Clara & Maria requesting the Minister of Municipal Affairs to rescind the proposed Building Code change B-08-09-03

AND that a copy of the resolution be sent as directed to Administration

CARRIED

6.8 CIF Blue Box Outreach Session 2017

RESOLUTION 2017/043

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED that Councillor O’Gorman is approved to attend the CIF Blue Box Outreach Session being held on April 7th 2016 in Thunder Bay

CARRIED

7. Unfinished Business

7.1 TBDML 100th Anniversary Conference

Council reviewed draft versions of municipal banners, to be used at events and special occasions. It was requested that any photos used be of local origin.

Councillor Wright requested a recorded vote.

RESOLUTION 2017/044

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman

BE IT RESOLVED that The Township of Gillies make a cash donation in the amount of \$100.00 towards the 100th anniversary celebrations for the Thunder Bay District Municipal League to be held on October 27 & 28, 2017.

<u>Name</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Councillor Buitenhuis	√		
Councillor Groenheide			√
Councillor Wright		√	
Councillor O’Gorman	√		
Reeve Kieri	√		

CARRIED

7.2 NW Response Forum

A resolution to approve the attendance of the CEMC shall be passed at the next council meeting. In lieu of the Treasurer, the Administrative Assistant shall be designated as the alternate CEMC.

8. New Business

It was requested that discussions continue with the LRMC regarding possible projects for the OMAFRA RED funding program.

Councillor Buitenhuis spoke of the upcoming annual meeting of the Thunder Bay Veterinary Committee.

Councillor Wright provided updates on the TBDML and LRCA meetings.

9. Upcoming Matters

Deputation (Mar 13th) – Chad Tanner, Account Manager, MPAC

10. By-laws

10.1 By-Law 2017-005

Being a by-law to authorize participation in the Ontario Community Infrastructure Fund through an agreement effective February 27th, 2017 between the Township and Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs.

RESOLUTION 2017/045

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT By-law 2017-005 be passed as presented

CARRIED

10.2 By-Law 2017-006

Being a By-law to amend By-law 2016-006, a By-Law to govern the proceedings of council, the conduct of its members and the calling of meetings

RESOLUTION 2017/046

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT By-law 2017-006 be passed as presented

CARRIED

11. Closed Session

RESOLUTION 2017/047

Moved by Councillor O’Gorman; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the time being 9:32 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council meeting of February 13th 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2) (d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving employee negotiations/labour relations, in accordance with the provisions of 239(2) (d) of the Municipal Act, 2001;

CARRIED

RESOLUTION 2017/048

Moved by Councillor Wright; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT, the hour being 10:06 p.m., Council rise from Closed Session and report in Open Session.

CARRIED

11.1 Closed Session Meeting Minutes of February 13th 2017

RESOLUTION 2017/049

Moved by Councillor O’Gorman; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the Closed Session portion of the meeting held on February 13th 2017, be adopted.

CARRIED

11.2 Human Resources

RESOLUTION NO. 2017/050

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT Administration proceed as directed

CARRIED

12. Adjournment

RESOLUTION 2017/051

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the time being ____ p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Shara Lavallee
Clerk