

**The Corporation of the Township of Gillies
Council Meeting Minutes**

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on
July 10th 2017 at 7:20 P.M. in the Gillies Municipal Office.

Present:	Reeve	Reeve Kieri
	Councillors -	Councillor Rudy Buitenhuis Councillor Wendy Wright Councillor Groenheide
	Regrets -	Councillor Karen O’Gorman
	Administration -	Shara Lavallee, Clerk Damian Bouwers, Deputy Clerk-Treasurer Intern Scott Hole, Fire Chief James Gillies, Roads Maintenance Coordinator

Reeve Kieri called the meeting to order at 7:20 p.m.

A. Confirmation of the Agenda

Added 3.2 deputation of Boire, Wilson, Lachance

RESOLUTION 2017/184

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting agenda of Gillies Council for the regular
meeting held on July 10 2017, be adopted as amended.

CARRIED

1. Disclosures of Interest

None

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting June 26th 2017

RESOLUTION 2017/185

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on June 26th 2017, be adopted as amended.

CARRIED

3. Visitors and Deputations

3.1 Hakala Contracting

Mrs. Hakala provided a brief overview of the company and the plans to do logging work at the end of Annala Road. The end of the road is soft and not regularly maintained. Greenmantle provide Hakala Contracting funding each year to maintain any roads they use. They propose to use a portion of this funding to maintain Annala Road, fix it after they are done using it and state they will leave the road in better condition than before. It was suggested a performance bond can address any concern of potential cut and run situations, and stated preference would be to have the hauling done in the winter. Council asked to see a bond example for Greenmantle and some time to discuss options with James Gillies the Roads Maintenance Coordinator. It was directed to Mrs. Hakala to coordinate a plan and it would discussed at a later date.

3.2 Boire, Wilson, Lachance

The following residents were concerned about the legacy road off Neva Road. They stated it was a safety and liability issue. They are unable to do maintenance and any non-hunting signs they have put up have been ripped off. They also have concern with the amount of garbage dumping on the road. The recommendation they asked for is for the road to be deemed a private road. Council asked for more documentation to support the claims being made. Council also expressed concern that making the road private would cut off the public access to crown land. Council requested administration to do more research on the matter for further discussion.

4. Finances and Accounts

4.1 Accounts Payable – Approval

RESOLUTION 2017/186

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated July 10, 2017, for a total of \$21,895.84 including cheque numbers 5185 to 5199, as set out in the report, and the electronic payments as listed, be passed for payment.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2017/187

Moved by Councillor Groenheide; Seconded by Councillor Wright Groenheide

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 957 for the period of June 10th – June 23, 2017 be passed for payment, as amended.

AND THAT Monthly Payroll Run No. 954 for the month of May 2017 be passed for payment.

AND THAT Monthly Payroll Run No. 962 for the month of June 2017 be passed for payment.

AND THAT Monthly Payroll Run No. 963 for adjust for work completed May 30, 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed.

CARRIED

5. Reports

5.1 VFD Report – June 2017.

Highlights of the report include fire training and first response training. There was one response on June 16th when a tree was on fire on Hydro wires.

5.2 Roads Report – June 2017

The Roads Maintenance Coordinator suggested the Township had several options to complete upcoming road projects and discussed doing the work in house. This discussion was pushed to the closed session.

5.3 Results of Competitive Purchasing Process

Resolution No. 2017/188

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide:

BE IT RESOLVED Council accept the proposal from TBT Engineering for the 2017 bridge inspection.

CARRIED

5.4 Administration Report

The CEMC and the Clerk were tasked to re-engage with the Gillies Community Centre about a contract for being the alternate Emergency Operations Centre.

5.5 ATVs on Municipal Roads

It was noted that the surrounding municipalities are passing bylaws to permit ATVs on municipal roads. A survey of residents could be considered at a later date.

Deferred

6. Correspondence

6.1 AMO Communications
Regarding National Disaster Mitigation Program

Councillor Wright, the CEMC is unable to attend the webinar. It was directed to find out if the alternate CEMC is able to, if not the Clerk will attend the webinar.

6.2 Thunder Bay Ventures

There were no objections to the request for support of the Business Index Survey.

6.3 University of Waterloo proposal

It was directed to administration to find out more information about the request including pros and cons.

6.4 ROMA

6.5 Township of O'Connor

Moved to closed session, being correspondence involving potential acquisition or disposition of municipal property, in accordance with the provisions of 239(2)(c) of the Municipal Act, 2001;

7. **Unfinished Business**

7.1 Draft RFP Consultant – Engineering Services

Administration was tasked to advertise the RFP and select a deadline as staff sees fit, preferably before the next council meeting.

8. **New Business**

TBDSSAB report: 2016 Operating Costs by Municipality

The report provided two methods for calculating each municipality's net cost. Using the traditional cost allocation by weight method, The Township of Gillies' portion was \$38,889. Using the new approved hybrid allocation method, The Township of Gillies' portion was \$14,238. The report is included in the upcoming LRMC meeting on July 20th 2017.

9. **Upcoming Matters**

The following list of upcoming matters were reviewed:

- Bill 68 *Modernizing Ontario's Municipal Legislation Act* – report on changes made
- Potential Land Purchase – on hold
- Riverside Cemetery Bylaw - review
- Municipal by-law enforcement policy – review

10. By-laws

10.1 By-Law 2017-024

Being a by-law to amend By-Law 2014-018, the zoning bylaw

RESOLUTION 2017/189

Moved by Councillor Buitenhuis; Seconded by Councilor Wright.

BE IT RESOLVED THAT By-law 2017-023 be passed as amended

CARRIED

10.2 By-Law 2017-025

Being a by-law to defer, cancel or otherwise provide relief with respect to increases in taxes resulting from increases in the levy and in the assessed value of property in the residential class in 2017.

RECOMMENDATION

BE IT RESOLVED THAT By-law 2017-024 be passed as presented

RESOLUTION 2017/190

Moved by Councillor Groenheide; Seconded by Councilor Buitenhuis.

BE IT RESOLVED THAT By-law 2017-024 be passed as amended

CARRIED

10.3 By-Law 2017-026

Being a by-law to adopt the tax ratios for the year 2017, and to provide for the adoption of tax rates, to levy taxes and to provide for penalty and interest in default of payment for 2017 for The Corporation of the Township of Gillies.

RECOMMENDATION

BE IT RESOLVED THAT By-law 2017-025 be passed as presented

RESOLUTION 2017/191

Moved by Councillor Groenheide; Seconded by Councilor Wright.

BE IT RESOLVED THAT By-law 2017-025 be passed as amended.

CARRIED

11. Closed Session

RESOLUTION 2017/192

Moved by Councillor Groenheide ; Seconded by Councilor Buitenhuis

BE IT RESOLVED THAT the time being 9:08 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Information Meeting of June 26th 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 through 11.3, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 through 11.3, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

And under Subsection 239(2)(f) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 ,being a report involving advice that is subject to solicitor-client privilege, in accordance with the provisions of 239(2)(f) of the Municipal Act, 2001;

And under Subsection 239(2)(c) of the Municipal Act, 2001 in order to consider Agenda Item 6.5 ,being correspondence involving potential acquisition or disposition of municipal property, in accordance with the provisions of 239(2)(c) of the Municipal Act, 2001;

CARRIED

During the Closed Session meeting, the following procedural resolution was passed:

Resolution 2017/193

Moved by Councillor Wright; Seconded by Councillor Groenheide:

BE IT RESOLVED THAT, the time being 11:02 p.m., Council rise from Closed Session and report in Open Session.

CARRIED

11.1 Closed Session Meeting Minutes of June 26th 2017

RESOLUTION 2017/194

Moved by Councillor Wright; Seconded by Councilor Groenheide

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the Closed Session portion of the regular meeting held on June 26th 2017, be adopted.

CARRIED

11.2 Roads Allowances Issues

RESOLUTION 2017/195

Moved by Councillor Wright; Seconded by Councilor Groenheide

BE IT RESOLVED THAT Administration proceed as directed

CARRIED

11.3 Supplemental to RFP report – confidential information portion

RESOLUTION 2017/196

Moved by Councillor Buitenhuis ; Seconded by Councilor Wright

BE IT RESOLVED THAT Administration proceed as directed in closed session.

CARRIED

RESOLUTION 2017/197

Moved by Councillor Groenheide ; Seconded by Councilor Wright

BE IT RESOLVED THAT Reeve Kieri and Clerk Lavallee be approved to sign agreements with contractors to set fixed rates for services used during 2017 capital projects

CARRIED

6.5 Township of O'Connor

12. Adjournment

RESOLUTION 2017/198

Moved by Councillor Buitenhuis; Seconded by Councilor Groenheide

BE IT RESOLVED THAT the time being 10:28 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Shara Lavallee
Clerk - Deputy Treasurer

