

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting July 10th 2017

RESOLUTION 2017/200

Moved by Councillor Buitenhuis ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on July 10th 2017, be adopted.

CARRIED

At 7:04 p.m., Reeve Kieri arrived and assumed the chair.

3. Visitors and Deputations

3.1 Grant Thornton

Draft Financial Statements 2016; Auditor's Report

Rosy Brizi and Lindsay Halow, from Grant Thornton, reviewed the 2016 draft financial statements and auditor's report with Council.

4. Finances and Accounts

4.1 Accounts Payable – Approval

RESOLUTION 2017/201

Moved by Councillor Buitenhuis ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated August 14, 2017, for a total of \$104,662.71 including cheque numbers 5200 to 5224, as set out in the report, and the electronic payments as listed, be passed for payment.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2017/202

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 966 and 968 for the period of June 24th – July 7, 2017 be passed for payment.

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 969 and 971 for the period of July 8 – July 21, 2017 be passed for payment.

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 973 for the period of July 22 – Aug 4, 2017 be passed for payment.

AND THAT Landfill Monthly Payroll Run No. 972 for the month of July 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed.

CARRIED

4.3 2017 Budget Variance Report

5. Reports

5.1 VFD Report – July 2017

It was requested that Administration schedule a review of By-Law 2013-725 commonly known as the Burning By-Law.

5.2 Roads Report – July 2017

The RMC provided a verbal report to Council. The CWWF project is progressing well. Calcium was purchased and applied. Councillor Buitenhuis remembered that an entrance permit was approved for Pinegrove Cemetery. The RMC shall install an entrance when his schedule permits.

5.3 RFP 2017-003 results

Councillor Wright expressed concern regarding the ineligible costs associated with the project which would be borne by taxpayers. Due to the complexity of the project, Administration could not provide an estimate of the amount. It was requested that a public meeting be held before committing to the rehabilitation and re-opening of Main Street. Council was in consensus. Some members of Council felt that there was a benefit to obtaining an engineering consultation as outlined in RFP 2017-003. Councillor Wright requested a recorded vote.

RESOLUTION 2017/203

Moved by Councillor O'Gorman; Seconded by Councillor Buitenhuis

BE IT RESOLVED Council accept the proposal from Hatch for the RFP 2017-003 Engineering Consultant

Name	Yes	No	Abstained	Interest Declared
Councillor Buitenhuis	x			
Councillor Groenheide	x			
Councillor Wright		x		
Councillor O'Gorman	x			
Reeve Kieri	x			
Totals	4	1		

CARRIED

5.4 Administration Report

Council requested further information on the National Disaster Mitigation Program (NDMP) including potential projects for the funding application.

The quote from Brinks was accepted by Council for the provision of courier services.

The Clerk provided a brief summary of the recent office renovations. She will be contacting the school to discuss the options if the renovations are not completed by September before the school year starts.

5.5 Municipal Banners

Council reviewed the draft municipal banners. Two were selected for purchase and will be available for use at various municipal functions.

5.6 CEMC: Control Group Training Report

The annual training session has been scheduled for Oct 12th 2017 during the daytime.

- 5.7 CEMC: Alternate Emergency Operations Centre
As the CEMC, Councillor Wright presented some options for the alternative emergency operations centre. She responded to questions and received feedback from Council.
- 5.8 Admin report: Bill 68 summary
Deferred

6. Correspondence

- 6.1 MMA: recent changes to Municipal Elections Act
The MMA requested feedback on the new requirements for municipal elections. Council felt that the requirement for twenty-five signatures for nomination was burdensome and recommended that municipalities under 10,000 population be exempt.
- 6.2 Ministry of Education
Letter: Launch of Ontario's Plan to strengthen rural and northern education
Received for information.
- 6.3 NOMA: resolution regarding proposed changes to the Species At Risk Legislation
- 6.4 TBDSSAB – 2016 operating costs by municipality
Previously briefly discussed during New Business at July 10th 2017 council meeting.
- 6.5 LRMC
July 20th agenda & May 18th minutes
- A clarification was requested for section 5.3 of the minutes. Mrs. Evans currently acts as the secretary for the LRMC so she was able to address the concern.
- 6.6 CEMC meeting minutes
Received for information
- 6.7 MCSS: Invitation to participate in the DSSAB review
The municipal review of the TBDSSAB is scheduled for Sept 20th. Reeve Kieri and Councillor Buitenhuis are registered to attend.
- 6.8 Email from Gillies resident regarding Main Street
The email concerned the actions of a resident on a nearby property. It was noted that the property in question had an entrance partially installed and contrary to the RMC instructions. Council directed that the RMC proceed in

accordance with the Entrance Permit Policy which permit the removal of an unapproved entrance at the applicant's expense. Council requested that the Roads Department resolve the issue before the next council meeting.

6.9 Email from O'Connor resident regarding Main Street Hill
Received for information

6.10 Email from Gillies property owner regarding Neva Road East
Received for information

The Appendix to the Agenda contains the list of information-only correspondence that has been received. Paper copies of mailed items will be placed in the yellow folder. In order to save paper usage, Administration will print for members of Council any items that they wish to be printed from emails received.

7. Unfinished Business

7.1 AMP Consultant proposal – draft Case Study

At the July 10th 2017 meeting, Council reviewed a proposal from a PhD student conducting asset management research and requested additional information. The draft Case Study outlined the work the PhD student would provide during the proposed project. Funding for up to 80% of costs would be available upon successful application to the Federation of Canadian Municipalities asset management grant. Upon discussion, Council decided not to move forward with the proposal. It was requested that staff look into asset management software to help staff.

8. New Business

Councillor Wright provided a summary of the recent TBDML meeting, the main topic being the upcoming 100th anniversary conference.

Councillor O'Gorman provided an update on the CHPI homelessness initiative. They are seeking input for objectives for the year 2018.

9. Upcoming Matters

- Investment Strategy
- Exclusion of expenses from budget
- Potential Land Purchase – on hold
- ATVs in the Township - deferred
- Riverside Cemetery Bylaw - review
- Municipal by-law enforcement policy – review

10. **By-laws**
none

11. Closed Session

RESOLUTION 2017/204

Moved by Councillor Buitenhuis ; Seconded by Councillor O'Gorman

BE IT RESOLVED THAT the time being 9:08 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Information Meeting of July 10th 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.4 through 11.5, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.4 through 11.5, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

And under Subsection 239(2)(f) of the Municipal Act, 2001 in order to consider Agenda Item 11.3 ,being a report involving advice that is subject to solicitor-client privilege, in accordance with the provisions of 239(2)(f) of the Municipal Act, 2001;

And under Subsection 239(2)(g) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 ,being a report (*or reports) involving a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act, in accordance with the provisions of 239(2)(g) of the Municipal Act, 2001 & Section 10 of the Municipal Freedom of Information & Protection of Privacy Act – Third Party Information submitted to the Municipality in Confidence

CARRIED

Mrs. Lavallee left the Chambers at 9:54 p.m., and Mrs. Evans assumed the Clerk duties from that point forward, for the balance of the meeting.

During the Closed Session meeting, the following procedural resolution was passed:

Resolution 2017/205

Moved by Councillor Buitenhuis ; Seconded by Councillor Groenheide:

BE IT RESOLVED THAT, the time being 10:52 p.m., Council rise from Closed Session and report in Open Session.

CARRIED

The Open Session portion of the meeting re-convened.

11.1 Closed Session Meeting Minutes of July 10th, 2017

Resolution No. 2017/205

Moved by Councillor Wright; Seconded by Councillor Buitenhuis:

BE IT RESOLVED THAT the minutes of the Closed Session Meeting held July 10th, 2017, be approved with the amendments directed in Closed Session.

CARRIED

Items 11.2 through 11.5 were dealt with in a single resolution

11.2 Supplement to RFP Report Item 5.3 – confidential report

11.3 Roads Issues

11.4 Human Resources - Staffing

11.5 Human Resources - Staffing

Resolution No. 2017/206

Moved by Councillor Wright; Seconded by Councillor Buitenhuis:

BE IT RESOLVED THAT Administration and members of Council are authorized to proceed as directed in Closed Session.

CARRIED

12. Adjournment

RESOLUTION 2017/207

Moved by Councillor Buitenhuis; Seconded by Councilor Groenheide

BE IT RESOLVED THAT the time being 10:28 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Shara Lavallee
Clerk - Deputy Treasurer

**The Corporation of the Township of Gillies
Council Meeting Minutes**

Minutes of the special meeting of the Gillies Council of the 2014/2018 term held on
August 29th 2017 at 9:00 a.M. in the Gillies Municipal Office.

Present:	Deputy Reeve	Councillor Karen O’Gorman
	Councillors -	Councillor Rudy Buitenhuis Councillor Wendy Wright Councillor Groenheide
	Regrets	Reeve Kieri
	Administration -	Shara Lavallee, Clerk James Gillies, Roads Maintenance Coordinator

Deputy Reeve O’Gorman called the meeting to order at 9:00 a.m.

A. Confirmation of the Agenda

RESOLUTION 2017/208

Moved by Councillor Buitenhuis ; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the meeting agenda of Gillies Council for the special
meeting held on August 29th 2017 be adopted

CARRIED

1. Disclosures of Interest

none

Section 2-5: none

6. Correspondence

6.1 Complaint by Resident

Council reviewed a staff memo summarizing the complaint. A written statement by the resident was also received.

Sections 7-10: none

11. Closed Session

RESOLUTION 2017/209

Moved by Councillor Buitenhuis ; Seconded by Councillor Wright

E IT RESOLVED THAT the time being 9:03 a.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.1 through 11.4, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 through 11.3, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

And under Subsection 239(2)(f) of the Municipal Act, 2001 in order to consider Agenda Item 11.1 and 11.4 ,being a report involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality

CARRIED

During the Closed Session meeting, the following procedural resolution was passed:

Resolution 2017/210

Moved by Councillor Buitenhuis ; Seconded by Councillor Wright :

BE IT RESOLVED THAT, the time being 10:23 a.m., Council rise from Closed Session and report in Open Session.

CARRIED

The Open Session portion of the meeting re-convened.

Items 11.2 through 11.4 were dealt with in a single resolution

11.1 Road Issue

11.2 Clerk Contract

11.3 Deputy Clerk Contract

11.4 Road Issue

Resolution No. 2017/211

Moved by Councillor Groenheide ; Seconded by Councillor Buitenhuis :

BE IT RESOLVED THAT Administration is authorized to proceed as directed in Closed Session for items 11.2-11.4

CARRIED

12. Adjournment

RESOLUTION 2017/212

Moved by Councillor Buitenhuis; Seconded by Councilor Groenheide

BE IT RESOLVED THAT the time being 10:24 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Shara Lavallee
Clerk - Deputy Treasurer