

**The Corporation of the Township of Gillies
Council Meeting Agenda**

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on
November 13, 2017 at 7:00 P.M. in the Gillies Municipal Office.

Present:	Reeve	Rick Kieri
	Councillors -	Councillor Rudy Buitenhuis Councillor Wendy Wright Councillor O’Gorman Councillor Groenheide
	Administration -	Jenna Hakala, Deputy Clerk Laura Jones, Treasurer

Reeve Kieri called the meeting to order at 7:02

A. Confirmation of the Agenda

Deputy Clerk added 11.6 Road Issue to the agenda.

RESOLUTION 2017/258

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting agenda of Gillies Council for the regular
meeting held on October 23rd 2017 be adopted

CARRIED

1. Disclosures of Interest

The Deputy Clerk declared a conflict of interest with Item 6.7 as she is the spouse and business partner to the Logging Operation in question.

Reeve Kieri declared a conflict of interest with item 6.7 as he sits on the Greenmantle Board which is a stakeholder in crown logging operations.

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting November 13th, 2017

RESOLUTION 2017/259

Moved by Councillor Wright; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on November 13th, 2017, be adopted as amended.

CARRIED

3. Visitors and Deputations

None

4. Finances and Accounts

4.1 Accounts Payable – Approval

RESOLUTION 2017/260

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated November 13, 2017, for a total of \$40,764.98 including cheque numbers 5281 to 5300, with cheque number 5283, 5301 through 5308 declared VOID, as set out in the report, and the electronic payments as listed, be passed for payment.

AND FURTHER BE IT RESOLVED THAT the Accounts Payable Cheque dated October 31, 2017, for a total of \$136,928.57 cheque number 5280, as set out in the report, be passed for payment.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2017/261

Moved by Councillor Wright; Seconded by Councillor Groenheide

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 993 for the period of October 14th to October 27th 2017 be passed for payment.

BE IT RESOLVED THAT Monthly Payroll Run No. 994 for the period of October 14th to October 27th 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed.

CARRIED

4.3 Review of Budget Variance

Treasurer directed to begin the ground work for the 2018 budget.

5. Reports

5.1 Roads Report

Acting RMC gave an update to Council.

5.2 Administration Report

Council approved the proposed Christmas Party List and the Landfill form with amendments.

Administration directed to add Council's additions to the Township Newsletter.

Council directed the Clerk and Treasurer to proceed with the performance review of the Deputy Clerk – Treasurer Intern.

Administration directed to gather more information regarding the Township's surplus property located on Hymers Fair Drive.

Council gave direction to Administration on the emergency contact sign at the landfill for emergencies.

In consideration of the Acting RMC, item 6.7 was brought forward

The Reeve and Deputy Clerk left the Room. Deputy Reeve O'Gorman assumed the chair.

6.

6.7 Greenmantle Forest

The correspondence regarding the confirmation of a winter harvest on the crownland at the end of Annala road was received.

RESOLUTION 2017/262

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED that the hauling on Annala Road is approved with the Acting Roads Maintenance Coordinator working with the operator to plan and ensure operations are carried out within MTO guidelines for Winter Hauling.

6.8 Ministry of Natural Resources – Lakehead Forest Management Plan Invitation to Participate

The correspondence regarding the Ministry of Natural Resources – Lakehead Forest Management Plan was reviewed. Council directed administration to subscribe to future email correspondence.

The Reeve and Deputy Clerk returned to the Room. 9:03 pm

In consideration of the Acting RMC, closed session was brought forward.

11. Closed Session

RESOLUTION 2017/263

Moved by Councillor O’Gorman; Seconded by Councillor Wright

BE IT RESOLVED THAT the time being 9:04 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Information Meeting of September 25th, 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 through 11.4, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

CARRIED

During the Closed Session meeting, the following procedural resolution was passed:

Resolution 2017/264

Moved by Councillor Groenheide ; Seconded by Councillor Wright:

BE IT RESOLVED THAT, the time being 9:50 p.m., Council rise from Closed Session and report in Open Session.

CARRIED

11.6 Road Issue

11.2 Human Resources

Resolution 2017/265

Moved by Councillor Buitenhuis ; Seconded by Councillor O'Gorman :

BE IT RESOLVED THAT Art La Belle is appointed as the Acting Roads Maintenance Coordinator

CARRIED

11.3 Human Resources

11.4 Human Resources

11.5 Entrance Permit Violation

Resolution 2017/266

Moved by Councillor Wright ; Seconded by Councillor O'Gorman :

BE IT RESOLVED THAT Administration is to proceed as directed for Items 11.6, 11.3, 11.4 and 11.5

11.1 October 23rd, 2017 Closed Council Minutes

Resolution 2017/267

Moved by Councillor Groenheide; Seconded by Councillor Wright :

BE IT RESOLVED THAT October 23rd, 2017 closed session minutes be approved

CARRIED

5. Reports

5.3 Office Hours Increase

Council approved the report and directed Administration to make the hour increase official beginning on November 27th, 2017.

Administration also directed to inform the public through advertising that landfill bag tags will be available at the office for pick up in December.

6. Correspondence

6.1 Resident concern – safety issue: car blocking road, dog running at large

Administration directed to respond with appreciation for bringing resident concerns to Council's attention.

6.2 Minister Responsible for Accessibility – Canada 150th books

Administration directed to donate the books to Whitefish Valley School

6.3 TBDSSAB Minutes – September 17th 2017 meeting

For information

6.4 AMO – Local Share proposal

Administration directed to inquire about a presentation

6.5 AMO – Stewardship Ontario Consultation

RESOLUTION 2017/268

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED that Councillor O'Gorman attend the AMO Blue Box Stewardship Ontario Consultation

CARRIED

6.6 Township of Drummond/North Elmsley

RESOLUTION 2017/269

Moved by Councillor Wright; Seconded by Councillor Groenheide

WHEREAS changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services and on-call system for snow plowing and road maintenance in a rural municipality; and

WHEREAS many Ontario municipalities will be unable to afford these services if this change is enacted; and

WHEREAS the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal employees who are required to be on call to provide statutorily mandated public safety services;

NOW THEREFORE BE IT RESOLVED THAT The Township of Gillies requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

FURTHERMORE THAT the Township of Gillies requests that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

FURTHERMORE THAT this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, and the Association of Municipalities of Ontario.

CARRIED

6.9 Ministry of Energy – Long Term Energy Plan

For Information Only

6.10 Thunder Bay District Health Unit – copy of letter sent to Minister of Health

Administration directed to request a deputation from Mr. Shott.

6.11 Towns of Lakeshore

RESOLUTION 2017/270

Moved by Councillor Wright; not seconded

BE IT RESOLVED that the Government of Ontario be urged to create a Provincial Flood Insurance Program, to cover those individuals, families, and businesses who are unable to secure flood insurance for their properties;

AND that a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Patrick Brown Leader of the Progressive Conservative Party, the Honourable Andrea Horwath Leader of the New Democratic Party, and all MPPs in the Province of Ontario;

AND that a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and The Town of Lakeshore

FAILED

6.12 TBDSSAB Board Report

For Information Only

6.13 Ministry of Finance – Cannabis Legalization

For Information Only

6.14 LRMC & MTO consultation

Administration directed to request more information from the Neebing Clerk and to gather more research.

7. Unfinished Business

7.1 LDSB Office Lease

Administration directed to schedule a special meeting to further discuss the lease.

7.2 Entrance Permit By-law

Deferred

7.3 Exclusions in Budget

RESOLUTION 2017/271

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED that the Administrative Report dated October 23, 2017 regarding the exclusion of amortization, post-employment benefits and solid waste landfill closure and post-closure expenses from the 2017 Budget, as required under Ontario Regulation 284/09, be accepted.

CARRIED

7.4 OMAFRA: Rural Ontario Leaders Award

Administration directed to nominate Mile Hill Farms and submit an application.

7.5 Banking Update

The Treasurer was directed to monitor bank charges and provide more direction in April. The Treasurer was also directed to investigate other banking options to reduce interest charges and increase interest earned on deposits.

8. New Business

Administration provided Council with new information about a road issue that was in the November 13th, 2017 meeting. The Acting RMC is still looking into road signs for the incident.

9. Upcoming Matters

- o Deputation by EcoSuperior – November 27th
- o Deputation by OPP – December 4th

10. By-laws

10.1 By-Law 2017-028 to appoint Deputy Reeves for year 2018

RESOLUTION 2017/272

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED that the 2018 schedule for the Acting Reeve be as follows:

Councillor Buitenhuis	December 1, 2017 to March 31, 2018
Councillor Wright	April 1, 2018 to July 31, 2018
Councillor O’Gorman	August 1, 2018 to December 2, 2018

CARRIED

12. Adjournment

RESOLUTION 2017/273

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the time being 10:55 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Jenna Hakala
Deputy Clerk

**The Corporation of the Township of Gillies
Council Meeting Agenda**

Minutes of the special meeting of the Gillies Council of the 2014/2018 term held on
November 16, 2017 at 3:00 P.M. in the Gillies Municipal Office.

Present:	Reeve	Rick Kieri
	Councillors -	Councillor Rudy Buitenhuis Councillor Wendy Wright Councillor O’Gorman
	Administration -	Jenna Hakala, Deputy Clerk
	Regrets-	Councillor Groenheide

Reeve Kieri called the meeting to order at 3:15 p.m.

A. Confirmation of the Agenda

RESOLUTION 2017/274

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting agenda of Gillies Council for the special
meeting held on November 16th, 2017 be adopted

CARRIED

1. Disclosures of Interest

None

2. Office Lease

It was decided that the Reeve would contact the Board Chair regarding the Lease.
Administration directed to send lease agreement to Deputy Clerk Rosalie Evans for input.
Administration directed to send the following resolution to members of the Lakehead District
School Board as follows:

RESOLUTION 2017/275

Moved by Councillor Wright; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the office staff is advised not to move until the Council is satisfied with the Office Renovations.

CARRIED

3. Greenhouse Gas Challenge Fund Application Approval.

RESOLUTION 2017-276

Moved by Councillor O’Gorman; Seconded by Councillor Wright

BE IT RESOLVED THAT that Council supports the Grant Application for the Municipal GHG Challenge fund as presented as Item 5.6 of the agenda at the Regular Council Meeting of October 10th 2017, as amended

CARRIED

4. Adjournment

RESOLUTION 2017/277

Moved by Councillor O’Gorman; Seconded by Councilor Buitenhuis

BE IT RESOLVED THAT the time being 4:20 p.m., we do now adjourn the special meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri

Reeve

Jenna Hakala

Deputy Clerk

**The Corporation of the Township of Gillies
Council Meeting Agenda**

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on
November 27th, 2017 at 7:00 P.M. in the Gillies Municipal Office.

Present:	Reeve	Rick Kieri
	Councillors -	Councillor Rudy Buitenhuis Councillor Wendy Wright Councillor O’Gorman Councillor Groenheide
	Administration -	Jenna Hakala, Deputy Clerk Damian Bouwers, Deputy Clerk-Treasure Intern Scott Hole, Fire Chief

Reeve Kieri called the meeting to order at 7:02

A. Confirmation of the Agenda

RESOLUTION 2017/278

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the meeting agenda of Gillies Council for the regular
meeting held on November 27th, 2017 be adopted

CARRIED

1. Disclosures of Interest

None

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting November 13th 2017

RESOLUTION 2017/279

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on November 13th, be adopted as amended

CARRIED

2.2 Adoption of Council Meeting Minutes – Special Meeting November 16th, 2017

RESOLUTION 2017/280

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the special meeting held on November 16th, be adopted as amended

CARRIED

3. Visitors and Deputations

3.1 Thunder Bay & Area Food Strategy

Food Strategy Coordinator Amy Bumbacco and Roots to Harvest Representative Erin Beagle gave a presentation to Council regarding the Thunder Bay and Area Food Strategy accomplishments and strategies going into the future. Requested a \$150 contribution from the Township for the April 2018 – March 2019 year.

Administration directed to draft a resolution to support the Food Strategy in at a future meeting.

4. Finances and Accounts

4.1 Accounts Payable – Approval

RESOLUTION 2017/281

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated November 27, 2017, for a total of \$7,093.17 including cheque numbers 5311 to 5317, as set out in the report, and the electronic payments as listed, be passed for payment.

AND FURTHER BE IT RESOLVED THAT cheque number 5298 approved November 13, 2017 was re-issued as 5310.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2017/282

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 996 for the period of October 28th to November 10th 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed.

CARRIED

4.3 Tax Relief for Charitable and Similar Organizations

RESOLUTION 2017/283

Moved by Councillor Groenheide; Seconded by Councillor Wright

WHEREAS Section 361(1) of the Municipal Act, 2001 provides that every municipality shall have a tax rebate program for eligible charities for the purposes of giving them relief from taxes on eligible property they occupy;

THEREFORE BE IT RESOLVED THAT the Council for the Township of Gillies wishes to give tax relief to the following properties for the 2017 taxation years:

Gillies Community Centre	
Roll #06005	\$70.15 (\$67.15 tax and \$3.00 penalty)
Roll #06000	\$889.23 (\$842.32 tax and \$46.91 penalty)

Hymers Museum	
Roll #28400	\$415.22 (\$395.16 tax and \$20.06 penalty)

AND

Gillies Landfill Site	
Roll #09501	\$1,312.37 (\$1,254.36 tax and \$58.01 penalty).

CARRIED

4.4 Safety Deposit Box Authorized Agents

RESOLUTION 2017/284

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT the following list of people be named as agents with authority to approve the safety deposit box lease and be named as agents with authority to access the safety box. Further that this list be supplied to Royal Bank:

Laura Jones, Treasurer

Shara Lavallee, Clerk

Jenna Hakala, Deputy Clerk

CARRIED

5. Reports

5.4 VFD Report

The Fire Chief provided Council with an update from the Volunteer Fire Department.

5.5 Draft Open Air Burning By-law

Administration directed to consult with the Volunteer Fire Department and make revisions to the draft.

5.6 Administration Report

Administration directed to write a report regarding an internal working group to produce a Capital plan.

5.7 Vacant Township Property Report

Administration directed to draft a resolution for the next meeting.

6. Correspondence

6.7 Lakehead Rural Planning Board

RESOLUTION 2017/285

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the proposed property severance application referred to as application number 10/17/17 provided by the Lakehead Rural Planning Board be approved for severance

CARRIED

6.8 TBDSSAB – Lunch Program

For Information Only

6.3 Ministry of Finance letter regarding 2018 Ontario Municipal Partnership

Funding Allocation

For Information Only

6.4 Ministry of Municipal Affairs

For Information Only

6.5 AMO Policy Update

For Information Only

6.6 OPP Update

For Information Only

6.7 NOMA Agenda

For Information Only

6.8 DSSAB Update

For Information Only

6.9 TBDSSAB Quarterly Operational Report

For Information Only

6.10 Ministry of Environment and Climate Change

Administration directed to pass the information onto Councillors Wright and O’Gorman so that they may attend the available webinar

7. Unfinished Business

None

8. New Business

Administration directed to send correspondence to the Gillies Community Centre regarding Township provided services.

Administration directed to draft a letter to the MTO regarding winter road maintenance on the Mile Hill.

Councillor O’Gorman provided information regarding the Blue Box Program.

Administration directed to send a formal letter to a resident regarding the Main Street Project.

9. Upcoming Matters

- Deputation by OPP – December 4th
- Deputation by Roger Shott, TBDHU Rep – January 2018

10. By-laws

None

11. Closed Session

RESOLUTION 2017/286

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 9:45 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from

the Council Information Meeting of September 25th, 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.2 through 11.3, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.2, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

And under Subsection 239(2)(e) of the *Municipal Act, 2001* in order to consider Agenda Item 11.4, involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

And under Subsection 239(2)(f) of the *Municipal Act, 2001* in order to consider Agenda Item 11.4, involving advice that is subject to solicitor-client privilege, in accordance with the provisions of 239(2)(f) of the *Municipal Act, 2001*;

CARRIED

During the Closed Session meeting, the following procedural resolution was passed:

Resolution 2017/287

Moved by Councillor Groenheide ; Seconded by Councillor Wright:

BE IT RESOLVED THAT, the time being 10:26 p.m., Council rise from Closed Session and report in Open Session.

CARRIED

11.1 November 13th 2017 closed council minutes

Resolution 2017/288

Moved by Councillor Groenheide; Seconded by Councillor Wright :

BE IT RESOLVED THAT November 13th 2017 closed session minutes be approved as amended

CARRIED

11.2 Human Resources

Resolution 2017/289

Moved by Councillor Buitenhuis; Seconded by Councillor O'Gorman :

BE IT RESOLVED THAT Charles Hagberg is appointed as the Part Time Machine Operator

CARRIED

11.3 Human Resources

11.4 Legal Advice regarding Lakehead District School Board Lease

Resolution 2017/290

Moved by Councillor Wright ; Seconded by Councillor O'Gorman :

BE IT RESOLVED THAT Administration is to proceed as directed for Items 11.3 and 11.4

CARRIED

12. Adjournment

Resolution 2017/291

Moved by Councillor Wright; Seconded by Councillor O'Gorman :

BE IT RESOLVED THAT the time being 10:28 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Jenna Hakala
Deputy Clerk