

**The Corporation of the Township of Gillies  
Council Meeting Agenda**

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Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
December 4<sup>th</sup>, 2017 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Deputy Reeve	Rudy Buitenhuis
	Councillors -	Councillor Wendy Wright Councillor O’Gorman
	Regrets-	Councillor Bill Groenheide Reeve Rick Kieri
	Administration -	Jenna Hakala, Deputy Clerk Rosalie A. Evans, LL.B, Deputy Clerk (arrived 7:50 pm) Art La Belle, Acting RMC

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Deputy Reeve Buitenhuis called the meeting to order at 7:00 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2017/292**

Moved by Councillor O’Gorman; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular  
meeting held on December 4<sup>th</sup>, 2017 be adopted

**CARRIED**

**1. Disclosures of Interest**

The Deputy Clerk declared a conflict of interest with Item 11.5 as it involves her employment contract.

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Regular Meeting November 27th 2017

**RESOLUTION 2017/293**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the regular meeting held on November 27th, be adopted.

**CARRIED**

**3. Visitors and Deputations**

3.1 MTO

Amalia Rey-McIntyre and Michael Jakovcic representatives from the MTO presented Council with upcoming construction projects involving Sitch Creek and Highways 588 & 595. They presented Council with the options of stage construction or detour construction. They requested that Council provide them with a preference for these construction sites in January 2018.

3.2 OPP

Deferred as the representatives were unable to attend

**4. Finances and Accounts**

4.1 Accounts Payable – Approval

**RESOLUTION 2017/294**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report dated November 27, 2017, for a total of \$14,210.41 including cheque numbers 5321 to 5327, with 5319 marked as VOID and 5294 being re-issued as 5320 as set out in the report, and the electronic payments as listed, be passed for payment.

**AND FURTHER BE IT RESOLVED THAT** the Accounts Payable Cheque dated November 27, 2017, for a total electronic payment of \$4,085.18, as set out in the report, be passed for payment.

**CARRIED**

4.2 Payroll – Approval

**RESOLUTION 2017/295**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 997 for the period of November 11 to November 24th 2017 be passed for payment.

**BE IT RESOLVED THAT** Monthly Payroll Run No. 998 and 999 for the period of November 1 to November 30 2017 be passed for payment.

**FURTHER THAT** the year to date vacation time, overtime, and accrued sick time have been reviewed.

**CARRIED**

4.3 Capital Investment Plan

For Information Only

4.4 Capital Plan Update

Council approved the members that would participate in the Capital Plan Internal Working Group. Members include: Treasurer Laura Jones, Councillor Rudy Buitenhuis, Reeve Rick Kieri, Fire Chief Scott Hole and Acting Roads Maintenance Coordinator Art La Belle are appointed to the internal working group.

Deputy Clerk Evans Arrived to the meeting at 7:50

**5. Reports**

5.1 Roads Dept Report

The Acting Roads Maintenance Coordinator gave Council a report on winter road maintenance. An update was provided regarding the light on Main Street and the lack of parts currently available for repairs.

5.2 Administration Report

At Council's request the Deputy informed them that there is still no response regarding the school lease. Upon receipt of the Occupancy Permit by the Chief Building Official, administration has permission to move into the office space. Council directed Administration to include information regarding the landfill study in the next newsletter. Council directed Administration to draft a report of expectations for a future meeting with the Gillies Community Centre. Administration directed to make corrections to draft letters and return them to Council for approval.

5.3 Municipal Structure

Deferred

5.4 Property Sale Report

**RESOLUTION 2017/296**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** Township lot number 58 000 000 15400 000 be declared a Class 2 Realty property as per By-law 2015-005

**AND THAT** the Township declares said property to be surplus

**CARRIED**

**6. Correspondence**

6.1 Minister Responsible for Accessibility

Several braille books were sent to the Township on behalf of the Minister. It was decided that the books would be donated to an appropriate organization; administration to make the determination.

6.2 TBDSSAB Minutes

For Information Only

6.3 Ministry of Municipal Affairs

For Information Only

**7. Unfinished Business**

A resident that had made a traffic complaint requested an update from Council regarding the status of her complaint. Administration directed to issue a letter from Council outlining the steps taken to resolve the traffic issue. Administration was also requested to invite the resident to a meeting when the OPP will be present for questions.

**8. New Business**

Councillors Wright and O’Gorman attended the Waste Organics Webinar. They reported that the webinar revolved around legislation rather than implementation. Councillors also reported that the Township was likely too small to be directly affected by new legislation. It will likely continue to be up to the Township to make a difference with organics waste.

**9. Upcoming Matters**

- Deputation by Roger Shott, TBDHU Rep – January 2018

**10. By-laws**

None

## 11. Closed Session

### **RESOLUTION 2017/297**

Moved by Councillor O’Gorman; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the time being 8:55 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Information Meeting of September 25<sup>th</sup>, 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.3 through 11.6, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.3 through 11.6, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

And under Subsection 239(2)(e) of the *Municipal Act, 2001* in order to consider Agenda Item 11.2, involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

And under Subsection 239(2)(f) of the *Municipal Act, 2001* in order to consider Agenda Item 11.2, involving advice that is subject to solicitor-client privilege, in accordance with the provisions of 239(2)(f) of the *Municipal Act, 2001*;

### **CARRIED**

The Deputy Clerk Hakala left Chambers at 9:26 pm. Deputy Clerk Evans assumed the role of Clerk.

During the Closed Session meeting, the following procedural resolution was passed:

### **Resolution 2017/298**

Moved by Councillor O’Gorman; Seconded by Councillor Wright:

**BE IT RESOLVED THAT**, the time being 10:10 p.m., Council rise from Closed Session and report in Open Session.

### **CARRIED**

11.1 November 27th 2017 closed council minutes

**Resolution 2017/299**

Moved by Councillor O’Gorman; Seconded by Councillor Wright :

**BE IT RESOLVED THAT** November 27<sup>th</sup>, 2017 closed session minutes be approved as amended

**CARRIED**

11.2 Road Issue

**Resolution 2017/300**

Moved by Councillor O’Gorman; Seconded by Councillor Wright:

**BE IT RESOLVED THAT** administration proceed as directed

**CARRIED**

11.3 Human Resources

11.4 Human Resources

11.5 Human Resources

11.6 Human Resources

Items 11.3 to 11.6 were deferred.

**12. Adjournment**

**Resolution 2017/300**

Moved by Councillor Wright; Seconded by Councillor O’Gorman:

**BE IT RESOLVED THAT** the time being 10:28 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Rick Kieri  
Reeve

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Jenna Hakala  
Deputy Clerk

**The Corporation of the Township of Gillies  
Council Meeting Agenda**

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Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
December 18<sup>th</sup>, 2017 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve	Rick Kieri
	Councillors -	Councillor Wendy Wright Councillor O’Gorman Councillor Buitenhuis
	Regrets-	Councillor Bill Groenheide
	Administration -	Jenna Hakala, Deputy Clerk Rosalie A. Evans, LL.B, Deputy Clerk Chris Lawrence, Deputy Fire Chief

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Reeve Kieri called the meeting to order at 7:00 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2017/301**

Moved by Councillor O’Gorman; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular  
meeting held on December 18<sup>th</sup>, 2017 be adopted

**CARRIED**

**1. Disclosures of Interest**

The Deputy Clerk declared a conflict of interested with items 11.3 to 11.7 as it  
involves her employment contract as well as the other members of the office staff

## 2. Minutes

### 2.1 Adoption of Council Meeting Minutes – Regular Meeting December 4th 2017

#### **RESOLUTION 2017/302**

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the regular meeting held on December 4th, be adopted.

**CARRIED**

## 3. Visitors and Deputations

### 3.1 OPP

OPP representatives Staff Sargent John Reppard and Inspector Jim Graham Detachment Commander attended Council Meeting at Council's invitation to discuss ongoing traffic issues within the Township. They informed Council and Administration on how to arrange targeted enforcement within the Township. They discussed the use of ATVs in the Township and encouraged community education with regards to ATVs on municipal and provincial roads. Administration directed to contact Sargent Reppard regarding two specific traffic concerns within the Township.

### 3.2 Gillies Community Centre

Representative Glenn Graham approached the Council regarding winter maintenance in the parking lot of the Gillies Community Centre. The Roads Crew is directed to plow the parking lot at their convenience after maintenance has been completed to the Township Roads. Administration is directed to draft up a formal agreement between the Township and the Gillies Community Centre.

In Consideration for the Deputy Fire Chief, Item 5.1 was moved up on the agenda.

## 5. Reports

### 5.5 VFD Report

The Deputy Fire Chief provided Council with an update for the month of November. He informed Council that there may be an issue with people ice climbing in the vicinity of Couch Road. The Township does not have the resources to access the area where people are climbing. Administration directed to work with the Deputy Fire Chief and draft a letter to the resident regarding the ice climbing.



#### **4. Finances and Accounts**

##### **4.1 Accounts Payable – Approval**

###### **RESOLUTION 2017/303**

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report dated December 18, 2017, for a total of \$48,809.41 including cheque numbers 5328 to 5355, with 5334 marked as VOID, as set out in the report, and the electronic payments as listed, be passed for payment.

**CARRIED**

##### **4.2 Payroll – Approval**

###### **RESOLUTION 2017/304**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1001 for the period of November 25th to December 9th 2017 be passed for payment.

FURTHER THAT the year to date vacation time, overtime, and accrued sick time have been reviewed.

**CARRIED**

#### **5.0 Reports**

##### **5.6 Administration Report**

Administration directed to make edits on the letter addressed to the MTO regarding increasing the Maintenance Standard Classification.

###### **RESOLUTION 2017/305**

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the OCIF funds of \$7,758.32 for 2017 be set aside for future capital projects.

**CARRIED**

###### **RESOLUTION 2017/306**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT the Gas Tax funds of \$28,761.00 for 2017 be set aside for future capital projects.

**CARRIED**

##### **5.7 Report of the Activities of the History Book Working Committee**

Administration directed to consider space in the office for historical documents located in the Hymers Museum.

## 5.7 Surplus Report

### **RESOLUTION 2017/307**

Moved by Councillor Wright; Seconded by Councillor O’Gorman

**BE IT RESOLVED** that the assorted office supplies and equipment listed below be declared surplus to Municipal needs.

Furniture:

- Old Worn Computer Desk
- Fan
- Wooden Table
- Brochure Rack
- Ancient Standing computer Desk

Other:

- Minutes Covers
- Calendar
- Plastic index card holder

### **CARRIED**

Administration directed that the Gillies Community Centre and/or Whitefish Valley School be offered the surplus items at no cost. Any remaining items will be disposed at Administrations’ discretion, such as placing the items at the Good Neighbour Shack.

## **11. Closed Session**

### **RESOLUTION 2017/308**

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

**BE IT RESOLVED THAT** the time being 9:16 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.1, being the Closed Session Meeting Minutes from the Council Information Meeting of September 25<sup>th</sup>, 2017, and the specific subsections of Section 239(2) under which that closed session meeting was held;

And under Subsection 239(2)(b) of the Municipal Act, 2001 in order to consider Agenda Item 11.3 through 11.6, involving personal information about an identifiable individual, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

And under Subsection 239(2)(d) of the Municipal Act, 2001 in order to consider Agenda Item 11.3 through 11.6, involving employee negotiations/labour relations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

And under Subsection 239(2)(e) of the *Municipal Act, 2001* in order to consider Agenda Item 11.2, involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

And under Subsection 239(2)(f) of the *Municipal Act, 2001* in order to consider Agenda Item 11.2, involving advice that is subject to solicitor-client privilege, in accordance with the provisions of 239(2)(f) of the *Municipal Act, 2001*;

**CARRIED**

The Deputy Clerk left Chambers at 9:30 pm. The Solicitor Deputy Clerk assumed the role of Clerk for the remainder of the meeting.

During the Closed Session meeting, the following procedural resolution was passed:

Council discussed the items scheduled for Closed Session. The following two procedural resolutions had been passed during the Closed Session:

**Resolution No. 2017/309**

Moved by Councillor O’Gorman; Seconded by Councillor Wright:

BE IT RESOLVED THAT the time being 10:30 p.m., Council continue with the business at hand.

**CARRIED**

**Resolution No. 2017/310**

Moved by Councillor Wright; Seconded by Councillor O’Gorman:

BE IT RESOLVED THAT the time being 11:20 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

The Open Session portion of the meeting re-convened.

All of the remaining matters which had been scheduled to be discussed in Closed Session were dealt with in a single resolution.

11.1 Closed Session Meeting Minutes of December 4th, 2017

**Resolution No. 2017/311**

Moved by Councillor Wright; Seconded by Councillor Buitenhuis:

BE IT RESOLVED THAT the minutes of the Closed Session Meeting held December 4<sup>th</sup>, 2017, be approved with the amendment directed in Closed Session.

**CARRIED**

All of the remaining matters which had been scheduled to be discussed in Closed Session were dealt with in a single resolution.

11.2 Road Issue – Legal Advice

11.3 Human Resources

11.4 Human Resources

11.5 Human Resources

11.6 Human Resources

11.7 Human Resources

**Resolution No. 2017/312**

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman:

BE IT RESOLVED THAT Administration is authorized to proceed as directed in Closed Session.

**CARRIED**

5.8 Property Sale Report

Deferred

5.9 Employee Performance Reviews Policy – 2018 Schedule

Deferred

5.10 Bridge Inspection Report

Deferred

**6. Correspondence**

6.4 TBDHU – 2018 Public Health Levy

Deferred

6.5 City of Clarence-Rockland

Recommendation

BE RESOLVED THAT Council of the Township of Gillies hereby opposes Bill 160 “Strengthening Quality and Accountability for Patients Act

AND THAT a copy of this resolution be sent to the Honorable Eric Hoskins Minister of Health & Long-Term Care and the Honourable Marie-France Lalonde Minister of Community Safety and Correctional Services

Deferred

6.6 Township of West Lincoln

RECOMMENDATION

Be it Resolved that the Township of Council requests that the Ministry of Agriculture, Food and Rural Affairs, immediately commence sending inspectors out to the field to adjudicate all incidence of Livestock Loss OR rely on the Municipally appointed Livestock Evaluators for the accurate accounting of incidence of loss and use their reports to support the payment of loss due to predatory animals and

AND that this resolution be sent to AMO and circulated to Jane Widdecombe OWDCP Program Administrator (OMAFRA) Guelph, Ontario and the Honorable Jeff Leal, Minister of Agriculture, Food & Rural Affairs

Deferred

6.7 Lakehead Police Services Board

WHEREAS the Lakehead Police Services Board was formed in 2017 as a joint police services board for the Municipality of Neebing and the Townships of Gillies, O’Connor and Conmee;

AND WHEREAS the Police Services Act provides for joint police services boards, but does not expressly provide for the composition of the membership on a joint police service board;

AND WHEREAS the application of the Police Services Act sections relating to single municipality police services board composition to the joint municipal police services board model would result in some municipalities being unable to appoint members of their councils to the board;

AND WHEREAS the Province requires transparency and accountability of municipal councils to their constituents;

AND WHEREAS transparency and accountability in relation to the operation of a joint police services board would be difficult for any participating municipality without a council member with a seat at the board table;

AND WHEREAS the municipalities who share responsibility for the joint police services board are responsible to pay 100% of the costs of the board;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Township of Gillies respectfully requests that the Minister of Community Safety and Correctional Services process a regulation providing that, in circumstances where a Police Services Board represents more than one incorporated municipality, that each incorporated municipality be entitled to appoint a member of its council to the board;

AND FURTHER, if the Minister of Community Safety and Correctional Services is not prepared to process a general regulation in this regard, that the Minister process a regulation providing that the composition of the Lakehead Police Services Board, which serves the Municipality of Neebing and the Townships of Gillies, O'Connor and Conmee, include, as a minimum, one representative member of the council for each of the municipalities served by the board.

Deferred

6.5 Community Transportation Grant Program – Municipal Stream

Deferred

6.6 TBDSSAB – Update from the Board Newsletter

Deferred

6.7 TBDSSAB – 2018 Proposed Budget

Deferred

6.8 TBDSSAB – Position paper towards a greater supportive housing system

RECOMMENDATION

BE IT RESOLVED that the Township of Gillies encourages the Ontario Government through their respective responsible Ministers, including the Ministry of Health and The Ministry of Housing, to assist in the development of partnerships to effectively address mental health and addictions among in situ social housing tenants

AND THAT this resolution be sent to the Hon. Peter Milczyn Minister of Housing and to the Hon. Eric Hoskins Minister of Health and Long-Term Care, local MPPs Michael Gravelle and Bill Mauro, the Northwestern Local Health Integration Network Board, the Northwestern Ontario Municipal Association, the Northern Ontario Service Deliverers Association, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association

Deferred

6.9 TBDSSAB – Child Care and Early Years Regulatory Changes

RECOMMENDATION

BE IT RESOLVED that the Council of Gillies encourages the Ontario Government through their respective responsible Ministers, including the Minister Responsible for Early Year and Child Care and the Minister of Education, to leave the regulatory requirement relative to the Implementation and Review of Policies, Procedures and Individualized Plans in its current state to support the requirement for consistent understanding and implementation of policies and processes relative to the care of children in licensed child care;

AND THAT we encourage the Ontario Government through their respective Ministers, including the Minister Responsible for Early Years and Child Care and the Minister of Education, to consider the financial threshold for families to qualify for Child Care Fee Subsidy be reviewed and increased to match the Low Income Measure After-Tax (LIM-AT) thresholds, adjusted for family size and indexed to inflation;

AND THAT we direct Administration to submit the approved Board position on the proposed regulatory changes in accordance with the established Provincial process, and circulate this resolution to the Honourable Indira Naidoo-Harris, the Honourable Mitzie Hunter, local MPPs Bill Mauro and Michael Gravelle, the Northern Ontario Service Deliverers' Association, the Northwestern Ontario Municipal Association, the Association of Municipalities of Ontario and the Ontario Municipal Social Services Association.

Deferred

6.10 House of Commons – request for Budget 2018 input

Deferred

6.11 Food Strategy Council

Deferred

6.12 Lakehead Police Services Board – Draft Minutes of Dec 5<sup>th</sup> meeting

Deferred

6.13 Request for support from Board of Health

Deferred

**7. Unfinished Business**

7.1 Municipal Structure

Deferred

7.2 MTO 2019 Construction Proposal

Deferred

**8. New Business**

None

**9. Upcoming Matters**

- Deputation by Roger Shott, TBDHU Rep – January 2018

**10. By-laws**

None

**12. Adjournment**

**Resolution No. 2017/313**



Moved by Councillor O’Gorman; Seconded by Councillor Wright:

BE IT RESOLVED THAT the time being 11:25 p.m., we do now adjourn this regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Rick Kieri  
Reeve

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Jenna Hakala  
Deputy Clerk