

**The Corporation of the Township of Gillies
Council Meeting Agenda**

**Date: September 10th, 2018
Time: 7:00 PM
REGULAR MEETING**

A. Confirmation of the Agenda

1. Disclosures of Interest

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting August 20th, 2018

RECOMMENDATION

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on August 20th, 2018 be adopted.

3. Visitors and Deputations

- Henry Jantunen

4. Finances and Accounts

4.1 Accounts Payable – Approval

RECOMMENDATION

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report – dated September 6, 2018 for a total of \$19,612.74 including cheque numbers 5555 to 5569, with cheque 5554 marked as VOID, and the electronic payments as listed, be passed for payment.

4.2 Payroll – Approval

RECOMMENDATION

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1065 for the period of Aug 6, 2018 to Aug 17, 2018, be passed for payment.

RECOMMENDATION

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1066 for the period of Aug 18, 2018 to Aug 31, 2018, be passed for payment.

RECOMMENDATION

BE IT RESOLVED THAT Monthly Payroll Run No. 1067 for the period of August 1st, 2018 to August 31st, 2018, be passed for payment.

5. Reports

- 5.1 Roads Report
- 5.2 Administrative Report
- 5.3 Policy Review – Training and Development Policy
- 5.4 Records Management Policy and Procedures
- 5.5 Councillor Code of Conduct
- 5.6 Annual Christmas Event
- 5.7 Dog Complaint Incident
- 5.8 Time Clock Policy

6. Correspondence

- 6.1 Ministry of Tourism
- 6.2 NOMA
- 6.3 Oakville request for Support
- 6.4 NFPA Standards Update request for support
- 6.5 AMO Conference 2018
- 6.6 Cannabis Retail Consultation
- 6.7 Local Media Relations

7. Unfinished Business

- 7.1 Asset Management Program Development
- 7.2 Hiring By-law and Policy Review
- 7.3 Personal Use Policy
- 7.4 Main Street Revitalization Grant

8. New Business

Any matters that come to Administration's attention between finalization of the Agenda and commencement of the meeting will be brought forward at this time.

Councilors will have an opportunity to advise Council of any matters of interest or information.

9. Upcoming Matters

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies

10. By-laws

11. Closed Session

RECOMMENDATION

BE IT RESOLVED THAT the time being ____ p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Items 11.1 and 11.2, being the Closed Session Meeting Minutes from the Council Meeting of June 25th, 2018, and July 3rd, 2018 and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2 on the agenda, being a report involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

Item 11.3 through 11.5 of the agenda, being reports involving personal information about identifiable individuals, in accordance with the provisions of 239(2)(b) of the Municipal Act, 2001;

Item 11.4 on the agenda, being a report involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

11.1 July 9th, 2018 Closed Council Minutes

11.2 Response to Road Issue

11.3 Resident Complaint

- 11.4 Verbal Update from Clerk on Building Code Matter
- 11.5 Time Clock Update Report
- 11.6 Human Resources
- 11.7 RMC Contract
- 11.8 Machine Operator/Lead Hand Contract

12. Adjournment

RECOMMENDATION:

BE IT RESOLVED THAT the time being ____ p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

APPENDIX:

List of General Correspondence:

Paper correspondence is in the yellow folder.

Emails are stored on the computer and printed as requested.

Paper Correspondence

Email Correspondence

1. AMCTO Municipal Minutes – August 15th, August 22nd, September 6th
2. AMO Communications – August 16th, August 29th
3. Food Strategy September Newsletter