

**The Corporation of the Township of Gillies
Council Meeting Minutes**

Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on August 20th, 2018 at 7:00 P.M. in the Gillies Municipal Office.

Present:	Reeve -	Reeve Kieri (7:06 pm)
	Councillors -	Councillor Buitenhuis Councillor O’Gorman Councillor Groenheide Councillor Wright
	Administration -	Jenna Hakala, Clerk James Gillies, RMC (7:28 pm) Scott Hole, Fire Chief Derek Patterson, Summer Student

Deputy Reeve O’Gorman called the meeting to order at 7:00 pm

A. Confirmation of the Agenda

RESOLUTION 2018/232

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the meeting agenda of Gillies Council for the regular meeting held on August 20th, 2018 be adopted as amended.

CARRIED

1. Disclosures of Interest

No members of Council made any declarations under the Municipal Conflict of Interest Act

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting July 9th, 2018

RESOLUTION 2018/233

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on July 9th, 2018 be adopted as amended

CARRIED

3. Visitors and Deputations

Reeve Kieri arrived at 7:06 pm.

3.1 Hays Family and Larry Lovechuk

Mr. Hays spoke on behalf of the Hays family regarding the history of the family property and accessing Mr. Jantunen's private road for access to the east part of the Hays property. The Hays family is requesting that Gillies Township not support the application for purchase between Ms. Nicolson and Mr. Jantunen.

Mr. Lovechuk spoke on behalf of the Hays family and the communications with the LRCA regarding development on a flood plain for the Hays to access the East portion of their property.

James Gillies arrived at 7:28 pm.

3.2 Henry Jantunen

Mr. Jantunen spoke on behalf of himself and Ms. Nicolson. He stated that the purchase is to create frontage for his property in order to obtain a building permit with the Township of Gillies. He requested that Council make a decision about the Lakehead Rural Planning Board application number 1b/13/18 for the next meeting to be held on September 6th, 2018.

RESOLUTION 2018/234

Moved by Councillor Groenheide; Seconded by Councillor Wright

Deputy Reeve O’Gorman requested a recorded vote

BE IT RESOLVED THAT, the Council for the Township of Gillies supports application 1B/13/18 the severance of Ms. Nicolson’s property to purchaser Mr. Jantunen as presented by the Lakehead Rural Planning Board.

Name	Yes	No	Abstained	Interest Declared
Councillor Buitenhuis	x			
Councillor Groenheide	x			
Councillor Wright	x			
Councillor O’Gorman		x		
Reeve Kieri	x			
Totals	4	1		

CARRIED

Reeve Kieri took the Chair from Deputy Reeve O’Gorman at 8:03 pm.

4. Finances and Accounts4.1 Accounts Payable – Approval**RESOLUTION 2018/235**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report – dated July 17, 2018 for a total of \$7,342.68 including cheque numbers 5534 to 5535 and the electronic payments as listed, be passed for payment.

CARRIED**RESOLUTION 2018/236**

Moved by Councillor Wright; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report – dated August 9, 2018 for a total of \$46,069.31 including cheque numbers 5536 to 5552, and the electronic payments as listed, be passed for payment.

CARRIED

4.2 Payroll – Approval

RESOLUTION 2018/237

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1053, 1054 and 1056 for the period of June 23rd 2018 to July 6th, 2018, be passed for payment.

CARRIED

RESOLUTION 2018/238

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1059 for the period of June 7th 2018 to July 20th, 2018, be passed for payment.

CARRIED

RESOLUTION 2018/239

Moved by Councillor O’Gorman; Seconded by Councillor Wright

BE IT RESOLVED THAT Monthly Payroll Run No. 1061 for the period of July 1st, 2018 to July 31st, 2018, be passed for payment.

CARRIED

RESOLUTION 2018/240

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1063 for the period of July 21st 2018 to August 3rd, 2018, be passed for payment.

CARRIED

4.3 Arrears Report

There were not concerns noted.

4.4 Deposit Interest Report

The Treasurer spoke to her report. Members agreed that there should be a minimum of two signatures on transfers through the One Investment program.

RESOLUTION 2018/244

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Treasurer Laura Jones, the Clerk Jenna Hakala and Councillor Wendy Wright have signing authority on the One Investment Program.

AND THAT two of the three signatories are required for transactions.

CARRIED

5. Reports

5.1 VFD Report

The Fire Chief spoke to his report to Council. There was discussion regarding the recent confusion with the MNR and the fire ban declaration. The Fire Chief further informed Council that he and the Deputy Fire Chief have been grandfathered into the new system of fire regulations.

5.2 Roads Report

The Roads Maintenance Coordinator spoke to his roads report. The RMC requested that he be able to strip the old tanker truck of anything that the Roads Department could use before the truck be declared surplus. There was further discussion regarding the lock codes on the Garage Building. The Clerk and RMC were asked to look into this matter.

5.3 Backhoe Purchase Update

Council requested that the RMC get more details on the warranty for the backhoe and a deadline for when the Township is able to purchase the warranty.

In the interest of time for the RMC report 5.11 was brought forward for discussion.

5.11 OCIF Formula Funding Top Up Grant

The Clerk and RMC presented the report to Council. Discussion was focused on the Garage Repairs. Without proper quotes it was determined that the Township would make minor fixes to the garage this year. It was further determined that project # 3 the rehabilitation of Old Silver Mountain Road, the South Half of Leeper Road and West Half of Palisades Road would be a priority for the OCIF Top Up Application.

RESOLUTION 2018/245

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT The Council for the Township of Gillies approves the submission of the Ontario Community Infrastructure Fund Top Up for the rehabilitation of Old Silver Mountain Road, the South Half of Leeper Road and the West Half of Palisades Road project as detailed in this report.

CARRIED

5.4 Updating AODA Policies

Council approved the changes to the AODA standards policy as amended.

5.5 Policy Review – Workplace Harassment Policy

RESOLUTION 2018/246

Moved by Councillor Groenheide; Seconded by Councillor Wright

BE IT RESOLVED THAT the Workplace Harassment Policy be approved as amended.

CARRIED

5.6 Policy Review – Workplace Violence Policy

RESOLUTION 2018/247

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Workplace Violence Policy be approved as amended.

CARRIED

5.7 Policy Review – Smoking in the Workplace

Council directed the Clerk to consult with the RMC and ensure that ‘no smoking’ signs were visible at the garage.

RESOLUTION 2018/248

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Smoking in the Workplace Policy be approved.

CARRIED

5.8 Policy Review – Employee Performance Review

RESOLUTION 2018/249

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Employee Performance Review Policy be approved as amended.

CARRIED

5.9 Policy Review – Hiring By-law and Policy

Deferred.

5.10 Main Street Revitalization Grant

Deferred.

5.12 Administrative Report

The Clerk was directed to consult with the Fire Chief regarding the Fire Department Files and retention policy. The Clerk was further directed to order the Safes for the Township’s electronic backups.

5.13 Asset Management Program.

Deferred.

6. Correspondence

6.1 Hymers Agriculture Fair

RESOLUTION 2018/250

Moved by Councillor Wright; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Council for the Township of Gillies approves the Hymers Agricultural Society's application for a lottery license for a cash draw and Bingo.

CARRIED

6.2 Process for DSSAB Seat Selection

Council discussed the proposed process for the DSSAB Seat Selection and agrees to the LRMC's pair rotation for the 3 LRMC seats.

6.3 DSSAB Newsletter

For Information.

6.4 City of Niagara Falls

RESOLUTION 2018/251

Moved by Councillor Wright; Seconded by Councillor O'Gorman

WHEREAS, the North American Free Trade Agreement (NAFTA) governs nearly every aspect of Canada and the United States economic relationship including manufacturing, agriculture, resources industries, and services;

WHEREAS, about 80% of all Ontario's exports go to the United States and Ontario is the top trading partner of half of all American States;

WHEREAS, even minor changes to the established trade relationship between Canada and the United States could have significant consequences for workers, consumers, and governments on both sides of the border;

WHEREAS, Canada's and Ontario's economic future and the continued well-being of communities and their local economies depend on free and fair trading relationships based in current future trade agreements;

THEREFORE BE IT RESOLVED; that Ontario municipal governments, represented by the Association of Municipalities on Ontario (AMO), stand together with the Federal

and Ontario governments in their efforts to protect Canadian jobs and local economies;

RESOLVED that AMO will work with Province of Ontario to support the interests of municipalities and communities affected by trade disputes and during ongoing trade agreement negotiations;

RESOLVED that AMO will work with the Federation of Canadian Municipalities to ensure that Canada understands the municipal impacts affected by trade disputes and during ongoing trade agreement negotiations;

CARRIED

6.5 North Stormont

RESOLUTION 2018/252

Moved by Councillor Wright; Seconded by Councillor O’Gorman

WHEREAS Ontario’s Green Energy Act clearly outlines the commitment the Province has to Green Energy; and

WHEREAS Legal agreements between Municipalities and Green Energy companies cannot guarantee the future safeguards needed to protect lower tier governments from financial exposure if Green Energy companies forfeit their responsibilities; and

WHEREAS the magnitude of some of the projects would financially cripple a municipal government if they inherited restoration or repair costs;

THEREFORE be it resolved that the Province Ontario extend its areas of responsibility to include any costs that Municipalities may have to inherit from Green Energy projects. Such as water quality, site restoration, infrastructure repair;

AND that this resolution be circulated to Premier Doug Ford, Ministry of Energy, MPP Jim McDonnell, United Counties of SDG, AMO and all the municipalities of Ontario.

CARRIED

6.6 Howick Township**RESOLUTION 2018/253**

Moved by Councillor Wright; Seconded by Councillor Groenheide

WHEREAS; Ontario Regulation 30/11 states the Capital portion of the Care and Maintenance Trust Fund cannot be accessed, the only exception is to purchase land adjacent to the cemetery to increase the capacity of the cemetery;

And whereas; none of the Howick Township Cemetery Boards have a need to purchase land to increase capacity at this time or in the near future;

AND WHEREAS, only the interest generated from the Care and Maintenance Trust Fund can be used for the care and maintenance of the lots, markers and grounds of the cemetery;

AND WHEREAS, Howick Township Cemetery Boards have minimal funds to cover the cost of minimal maintenance in their cemeteries;

And whereas; major maintenance projects such as road repair and tree maintenance/removal could be arranged if the Cemetery Boards could borrow/loan funds from the Care and Maintenance Trust Fund;

THEREFORE, BE IT RESOLVED that Council petition the Bereavement Authority of Ontario to amend Ontario Regulation 30/11 to allow borrowing of funds from the Care and Maintenance Trust Fund for Capital improvements and purchases when other municipal cemetery funds are exhausted. Carried. Resolution No. 169/18

CARRIED6.7 Toronto Decisions

For Information

6.8 College of Physicians And Surgeons Of Ontario

For Information

6.9 Association des francophones du Nord-Ouest de l'Ontario (AFNOO)

For Information

6.10 Ontario Clean Air Alliance

For Information

6.11 NOMA Correspondence

For Information

6.12 OMAFRA Correspondence

For Information

6.13 Ministry of Municipal Affairs and Housing

For Information

6.14 AMO Policy Update

For Information

6.15 Ontario Government's Speech from the Throne

For Information

6.16 Ontario Provincial Police

For Information

6.17 City of Thunder Bay

For Information

7. Unfinished Business

7.1 Nuclear Storage Waste in Northwestern Ontario

RESOLUTION 2018/254

Councillor O’Gorman requested a recorded vote

BE IT RESOLVED THAT, the Council for the Township of Gillies is against the transportation of nuclear waste through Northwestern Ontario.

Name	Yes	No	Abstained	Interest Declared
Councillor Buitenhuis		x		
Councillor Groenheide	x			
Councillor Wright			x	
Councillor O’Gorman	x			
Reeve Kieri		x		
Totals	2	2	1	

FAILED

8. New Business

Councillor Wright gave members details about the upcoming CEMC training to be held on September 13th.

No other members had matters to report.

9. Upcoming Matters

- Tangible Capital Asset Accountability Policy Review
- Councillor Code of Conduct
- Training and Development Policy
- Records Management Policy

Council requested that the hiring policy come back to the table for review.

10. By-laws

10.1 By-law No #2018-018

RESOLUTION 2018/255

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the Council for the Township of Gillies approves By-law 2018-018 being a by-law regarding signing authorities.

CARRIED

10.2 By-law No #2018-015

RESOLUTION 2018/256

Moved by Councillor Buitenhuis; Seconded by Councillor Wright

BE IT RESOLVED THAT the Council for the Township of Gillies approves By-law 2018-015 being a by-law regarding the "One Investment Program".

CARRIED

11. Closed Session

RESOLUTION 2018/257

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

BE IT RESOLVED THAT the time being 10:13 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Items 11.1 and 11.2, being the Closed Session Meeting Minutes from the Council Meeting of June 25th, 2018, and July 3rd, 2018 and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2 on the agenda, being a report involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

Item 11.3 through 11.4 of the agenda, being a report involving personal information about identifiable individuals, in accordance with the provisions of 239(2)(b) of the *Municipal Act, 2001*;

Item 11.5 through 11.8 on the agenda, being a reports involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the *Municipal Act, 2001*;

CARRIED

Resolution No. 2018/258

Moved by Councillor Groenheide Seconded by Councillor O’Gorman:

BE IT RESOLVED THAT the time being 11:10 p.m., Council rise from Closed Session and report in open session.

CARRIED

- 11.1 July 9th, 2018 Closed Council Minutes

Resolution No. 2018/259

Moved by Councillor Groenheide; Seconded by Councillor Wright:

BE IT RESOLVED THAT the minutes of the Closed Session portion of the meeting held on July 9th, 2018, be approved.

CARRIED

- 11.2 Response to Road Issue
- 11.3 Resident Complaint
- 11.4 Verbal Update from Clerk on Building Code Matter
- 11.5 Time Clock Update Report
- 11.6 Human Resources
- 11.7 RMC Contract
- 11.8 Machine Operator/Lead Hand Contract

Resolution No. 2018/260

Moved by Councillor Wright; Seconded by Councillor O’Gorman:

BE IT RESOLVED THAT Administration is authorized to proceed as directed in Closed Session regarding items 11.2 and 11.8.

CARRIED

12. Adjournment

Resolution No. 2018/261

Moved by Councillor Wright; Seconded by Councillor Groenheide:

BE IT RESOLVED THAT the time being 11:12 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

CARRIED

Rick Kieri
Reeve

Jenna Hakala
Clerk