

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the regular meeting of the Gillies Council of the 2014/2018 term held on  
October 9<sup>th</sup>, 2018 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Deputy Reeve -	Deputy Reeve O’Gorman
	Councillors -	Councillor Groenheide Councillor Wright
	Administration -	Jenna Hakala, Clerk Scott Hole, Fire Chief James Gillies, Roads Maintenance Coordinator

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At Deputy Reeve O’Gorman’s request Councillor Wright assumed the role of Deputy Reeve and the chair for the meeting.  
Deputy Reeve Wright called the meeting to order at 7:00 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2018/300**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular meeting held on October 9<sup>th</sup>, 2018 be adopted as amended.

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Regular Meeting September 24<sup>th</sup>, 2018

**RESOLUTION 2018/301**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the regular meeting held on September 24<sup>th</sup>, 2018 be adopted.

**CARRIED**

### 3. Visitors and Deputations

- None

### 4. Finances and Accounts

#### 4.1 Accounts Payable – Approval

#### **RESOLUTION 2018/302**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report – dated October 9, 2018 for a total of \$104,821.89 including cheque numbers 5583 to 5594, and the electronic payments as listed, be passed for payment. AND that Accounts Payable Cheque Register Report – dated October 9, 2018 for a total of \$2,276.95, cheque number 5595, be passed for payment.

#### **CARRIED**

#### 4.2 Payroll – Approval

Deferred

### 5. Reports

#### 5.1 VFD Report

The Fire Chief updated Council on the recent announcement of the new fire fighter certification regulations as they were rescinded on Friday October 5<sup>th</sup> pending further review. There was discussion regarding the other regulations including the Township assessment which includes an inspection of every building in the Township. Its anticipated that the due date for the assessment will be January 2021. The Fire Chief informed Council that the meeting of the fire chiefs will be held this month on October 21<sup>st</sup>.

#### 5.2 Roads Report

The RMC reviewed his report with Council. He updated Council on the 2018 capital projects which are slightly behind schedule but will be finished. The RMC reported to Council complaints regarding Liddicoat Rd but that it was too wet right now to fix it. There was discussion regarding the training the RMC received from Tru Grit through the Municipality of Neebing. The RMC provided an update to Council regarding the backhoe and the brusher implement. Discussion turned to the MTO and their culvert on Neva Rd as well as the community safety zones in the area. The Clerk was directed to contact the MTO to set up a deputation with the MTO regarding these concerns.

5.3 Administrative Report

The Clerk presented her report to Council. She was directed to join the Lakehead Purchasing Consortium. The Clerk was further directed to purchase one smaller electronic protecting safe and look into the cost for a larger safe for purchase in the near future.

5.4 Pay Grid Policy

Council reviewed the policy. The Clerk was directed to make amendments and return to Council for approval.

5.5 Strategic Asset Management Policy

**RESOLUTION 2018/303**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Council for the Township of Gillies approves the Strategic Asset Management Policy as amended.

**CARRIED**

5.6 Main Street Revitalization Grant

The Council directed the Clerk to have multiple logos produced using the free service offered by the city and any local graphic designers for Council’s consideration. The Clerk was further directed to contact local businesses and organizations about purchasing bike racks. Once confirmed the Clerk was directed to consult with the manager of the Country Market on the bike racks they just purchased. The Clerk and the RMC were further directed to go forward with the purchase of road name signs and the purchase of gravel for the cemetery.

**6. Correspondence**

6.1 Thunder Bay and Area Food Strategy

The Clerk was directed to add this letter to a 2019 meeting for the new Council’s consideration.

6.2 AMO Federal Gas Tax Fund

For Information.

6.3 OPP Annual Billing Statement Package

For Information.

The Clerk was directed to inquire with the Clerk from Neebing about recent activities with the Local Police Board.

6.4 OGRA on Asset Management

The Clerk was directed to register the new members of Council following Election Day.

6.5 LRCA Meeting Minutes

For Information.

6.6 Board Of Health Meeting Minutes

For Information.

**7. Unfinished Business**

7.1 Use of Municipal Resources Policy

**RESOLUTION 2018/304**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the Council for the Township of Gillies approves The Use of Municipal Resources Policy as amended.

**CARRIED**

**8. New Business**

Deputy Reeve Wright gave members present a brief review of the Emergency Management Training performed the previous week, activities at the LRCA and activities at the LRMC. It was noted that Municipal League was this upcoming weekend and that she would have an update at the following meeting. Councillors O’Gorman and Groenheide had nothing to report.

**9. Upcoming Matters**

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies
- Deputation from Mark O’Brien from the Ministry of Energy, Northern Development and Mines

**10. By-laws**

10.1 By-Law 2018-020

**RESOLUTION 2018/305**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Council for the Township of Gillies approves By-law 2018-020 being a by-law to change the total to be raised from taxes to \$419,652.00.

**CARRIED**

**11. Closed Session**

**RESOLUTION 2018/306**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the time being 8:00 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Items 11.1, being the Closed Session Meeting Minutes from the Council Meeting of September 24<sup>th</sup>, 2018, and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2 on the agenda, being a report involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

Item 11.3 on the agenda, being a report involving personal information about identifiable individuals, in accordance with the provisions of 239(2)(b) of the *Municipal Act, 2001*;

**CARRIED**

**RESOLUTION No. 2018/307**

Moved by Councillor O’Gorman Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the time being 8:38 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

11.1 September 24<sup>th</sup>, 2018 Closed Council Minutes

**RESOLUTION No. 2018/308**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman:

**BE IT RESOLVED THAT** the minutes of the Closed Session portion of the meeting held on September 24<sup>th</sup>, 2018, be approved, as amended

**CARRIED**

11.2 Sick Pay Report

Deferred

11.3 Residential Tenancy Act Violation Update

11.4 Human Resources Lead Hand/Equipment Operator Agreement

**RESOLUTION No. 2018/309**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** Administration is authorized to proceed as directed in Closed Session regarding items 11.3 and 11.4

**CARRIED**

**RESOLUTION 2018/310**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1082 and 1083 for the period of Sep 15, 2018 to Sep 28, 2018, be passed for payment.

**CARRIED**

**RESOLUTION 2018/311**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1076 for the period of Sep 1, 2018 to Sep 30, 2018, be passed for payment.

**CARRIED**

**12. Adjournment**

**RESOLUTION No. 2018/312**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the time being 8:40 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Deputy Reeve

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Jenna Hakala  
Clerk

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the special meeting of the Gillies Council of the 2014/2018 term held on  
October 18<sup>th</sup>, 2018 at 1:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Deputy Reeve -	Deputy Reeve O’Gorman
	Councillors -	Councillor Groenheide Councillor Wright Councillor Buitenhuis
	Administration -	Jenna Hakala, Clerk James Gillies, Roads Maintenance Coordinator

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At Deputy Reeve O’Gorman’s request Councillor Wright assumed the role of Deputy Reeve and the chair for the meeting.  
Deputy Reeve Wright called the meeting to order at 1:00 pm

**B. Confirmation of the Agenda**

**RESOLUTION 2018/313**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular meeting held on October 18<sup>th</sup>, 2018 be adopted.

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. – 10.**

Omitted

**11. Closed Session**

**RESOLUTION 2018/314**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the time being 1:01 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Item 11.2 on the agenda, being a report involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the Municipal Act, 2001;

**CARRIED**

**RESOLUTION No. 2018/315**

Moved by Councillor O’Gorman Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the time being 1:13 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

11.2 Human Resources – Lead Hand/Equipment Operator Employee Agreement

**RESOLUTION No. 2018/316**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** Administration is authorized to proceed as directed in Closed Session regarding items 11.1

**CARRIED**

**12. Adjournment**

**RESOLUTION No. 2018/317**

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman:

**BE IT RESOLVED THAT** the time being 1:14 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Deputy Reeve

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Jenna Hakala  
Clerk