

**The Corporation of the Township of Gillies
Council Meeting Agenda**

Date: December 17th, 2018

Time: 7:00 PM

REGULAR MEETING

A. Confirmation of the Agenda

1. Disclosures of Interest

2. Minutes

2.1 Adoption of Council Meeting Minutes – Regular Meeting November 26th, 2018

RECOMMENDATION

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the regular meeting held on November 26th, 2018 be adopted.

2.2 Adoption of Council Meeting Minutes – Inaugural Meeting December 3rd, 2018

RECOMMENDATION

BE IT RESOLVED THAT the meeting minutes of Gillies Council for the Inaugural meeting held on December 3rd, 2018 be adopted.

3. Visitors and Deputations

- None

4. Finances and Accounts

4.1 Accounts Payable – Approval

The Treasurer will have an additional Accounts Payable Approval Report at the meeting to address Council remuneration for Nov 1-30, and invoices received after 12 PM Dec 13 and prior to the end of day on Dec 17.

RECOMMENDATION

BE IT RESOLVED THAT the Accounts Payable Cheque Register Report – dated December 17, 2018 for a total of \$40,901.00 including cheque numbers 5640 to 5668, and the electronic payments as listed, be passed for payment.

4.2 Payroll – Approval

RECOMMENDATION

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1093 for the period of Nov 9, 2018 to Nov 23, 2018, be passed for payment.

RECOMMENDATION

BE IT RESOLVED THAT Administration & Roads Payroll Run No. 1096 and 1097 for the period of Nov 24, 2018 to Dec 7 2018, be passed for payment.

RECOMMENDATION

BE IT RESOLVED THAT the Monthly payroll Run No. 1094 and 1095 for the period of Nov 1, 2018 to Nov 30, 2018, be passed for payment.

4.3 Bank Charges Report

4.4 Tanker/Pumper Expenditure Report

4.5 Reserve Transfers and Resolutions - 2018

BE IT RESOLVED THAT the Council of The Township of Gillies approves the Capital Budget reserve transfers as follows:

Sep 20, 2018 VFD Reserve Transfer of \$15,400 to Operating Account for the Pumper/Tanker

Nov 29, 2018 VFD Reserve Transfer of \$1,600 to Operating Account for the Pumper/Tanker

Nov 29, 2018 Roads Reserve Transfer of \$22,000 to Operating Account for the Backhoe

Nov 29, 2018 Roads Reserve Transfer of \$9,127.36 to Operating Account for the Backhoe

BE IT RESOLVED THAT the Council of The Township of Gillies approves the Capital Budget reserve transfers as follows:

VFD Reserve Transfer of \$2,000 to Operating Account for the Pumper/Tanker

Contingency Reserve Transfer of \$2,936.48, to the Operating Account for the Pumper/Tanker

Contingency Reserve Transfer of \$9,667 to the Operating Account for the Roads Retriever

BE IT RESOLVED THAT the Council of The Township of Gillies approves the Operating Budget reserve transfers as follows:

Transfer of \$500 from the Operating Account to the Reserve Account for the Centenary Reserve

Transfer of \$2,050 from the Operating Account to the Reserve Account for the Roads Reserve

Transfer of \$1,400 from the Operating Account to the Reserve Account for the Landfill Reserve

Transfer of \$1,000 from the Operating Account to the Reserve Account for the VFD Reserve

BE IT RESOLVED THAT the Council of The Township of Gillies approves the transfer of up to \$50,000 from the Reserve account to the Current Account by the Treasurer for the period of December 18 to March 15, 2019, as required.

5. Reports

5.1 VFD Report

5.2 Roads Report

5.3 Administrative Report

RECOMMENDED

BE IT RESOLVED THAT Royal Bank of Canada (“Royal Bank”) is appointed for the Customer.

AND THAT any one of the Reeve or Councillor together with any one of the Treasurer or Clerk are authorized on behalf of the Customer from time to time:

- a) To withdraw or order transfers of funds from the Customer’s accounts by any means including making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
- b) To sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Customer; and
- c) To do, or to authorize any person or persons to do, any one or more of the following:

- I) To receive from Royal Bank any cash or any securities, instruments or other property of the Customer held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery of other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
- II) To deposit with or negotiate or transfer to Royal Bank, for the credit of the Customer, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Customer, or any other name under which the Customer carries on business, on any security or instrument;
- III) To instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Customer; and
- IV) To receive statements, instruments and other items (including paid cheques) and documents relating to the Customer's accounts with or any service of Royal Bank, and to settle and certify the Customer's accounts with Royal Bank.

THAT all instruments, instructions, agreements (including contracts relating to products or services provided by Royal Bank) and documents made, drawn, accepted, endorsed, or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Customer, and Royal Bank is hereby authorized to act on them and give effect to them

THAT Royal Bank be furnished with:

- a) A copy of this Resolution; and
- b) A list of the names of the persons authorized by this Resolution to act on behalf of the Customer, and which written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons;

Each certified by the (1) Treasurer Laura Jones and (2) Reeve Wendy Wright of the Customer; and

- c) In writing, any authorization made under paragraph 2(c) of this Resolution.

AND THAT any document furnished to Royal Bank as provided for an paragraph 4 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Customer has its Account.

5.4 Draft Letter to Mr. Rusnak

- 5.5 Scheduling Closed Session
- 5.6 Updated Council Action List
- 5.7 Clerk Job Description Review
- 5.8 Cannabis Report

6. Correspondence

- 6.1 Insurance Renewal from BrokerLink
- 6.2 Correspondence from the Municipality of Neebing
- 6.3 Correspondence from the LRMC regarding ROMA
- 6.4 TBDSSAB Board Appointments Letter from LRMC
- 6.5 Vegetation Maintenance Program from Hydro One
- 6.6 Correspondence from MMAH regarding Housing Supply Action Plan
- 6.7 Correspondence from MMAH regarding Municipal Reporting Burden
- 6.8 Correspondence from MMAH regarding AMO Conference
- 6.9 TBDSSAB Newsletter
- 6.10 Thunder Bay Regional Health Sciences Foundation Update
- 6.11 Thunder Bay District Health Unite Notice of Public Health Levy
- 6.12 Board of Health Meeting Minutes
- 6.13 AMO Policy Update Re: New Environment Plan for Consultation
- 6.14 AMO Policy Update Re: New Social Assistance Reform Plan
- 6.15 Request for support from the Town of Kearney
- 6.16 Thunder Bay Federation of Agriculture
- 6.17 Shared Service Request from Neebing

7. Unfinished Business

None

8. New Business

Any matters that come to Administration's attention between finalization of the Agenda and commencement of the meeting will be brought forward at this time.

Councilors will have an opportunity to advise Council of any matters of interest or information.

9. Upcoming Matters

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies
- Mandatory Review of Policy Handbook Policy
- Appointment of Committee Members By-law 2019-001 and Policy
- Changes to Bill 148 report

10. By-laws

10.1 Bylaw # 2018-024

RECOMMENDATION

BE IT RESOLVED THAT the Council for the Township of Gillies passes By-law 2018-024 being a by-law to appoint an Acting Reeve for the 2018 to 2022 term of Council for the Corporation of the Township of Gillies

10.2 By-law # 2018-025

RECOMMENDATION

BE IT RESOLVED THAT the Council for the Township of Gillies passes By-law 2018-025 being a by-law regarding Administrative Signing Authorities.

10.3 By-law # 2018-026

RECOMMENDATION

BE IT RESOLVED THAT The Council for the Township of Gillies passes By-law 2018-026 being a by-law to appoint representatives to local boards and committees for the 2018-2022 term of Council

10.4 By-law # 2018-027

RECOMMENDATION

BE IT RESOLVED THAT The Council for the Township of Gillies passes By-law 2018-027 being a by-law to amend by-law 2016-001 the Procedural By-law.

10.5 By-law # 2018-028

RECOMMENDATION

BE IT RESOLVED THAT The Council for the Township of Gillies passes By-law 2018-028 being a by-law to amend by-law 2018-023 being a by-law to set out the appointments procedure for Council Representatives in the six area one Municipalities on the Thunder Bay District Social Services Administration Board.

11. Closed Session

None

12. Adjournment

RECOMMENDATION:

BE IT RESOLVED THAT the time being ____ p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

APPENDIX:

List of General Correspondence:

Paper correspondence is in the yellow folder.

Emails are stored on the computer and printed as requested.

Email Correspondence

1. Invitation to Facility Partnership Meeting January 15th, 2019
2. AMO Watchfile – November 29th, December 6th, December 13th

Mail Correspondence

1. Insurance Renewal Package
2. Document from Ministry of Northern Development Energy and Mines
3. NOMA Meeting Minutes September 18th, 2018