



THE CORPORATION OF THE TOWNSHIP OF GILLIES
is recruiting

Equipment Operator

Part-Time/Casual/On-Call

The Township is seeking an experienced Equipment Operator to fill a part-time/casual/on-call vacancy. A minimum Grade 12 High School Graduation diploma and a valid DZ licence with a clean abstract are required. Applicants should be able to operate heavy equipment (graders, backhoes, loaders, snow plows, etc.) and be proficient in Ontario health & safety laws and regulations. Applicants must be available outside of regular working hours to deal with road maintenance required by weather conditions. Computer literacy and record-keeping skills are an asset.

Applicants should review the detailed job description for the position, available on our website at www.gilliestownship.com, and identify in their applications those elements of the job that he or she meets. Applications are being accepted until position is filled, and may be submitted by mail, email, in person or by facsimile. All applicants are thanked for their interest, but only those selected for an interview will be contacted.

Applicants delivering resumes in person are advised to call ahead to confirm office hours.

Jenna Hakala, Clerk
1092 Hwy 595, Kakabeka Falls, ON, P0T 1W0
807-475-3815
gillies@tbaytel.net

Municipality of the Township of Gillies
Job Description
Equipment Operator / Truck Driver

Position Title: Equipment Operator / Truck Driver

Reporting Relationship: Reports to the Roads Maintenance Coordinator

Objective:

- To assist in construction and maintenance programs that provide a safe, convenient, and attractive road and related public works service to the Township of Gillies

Scope of the position:

(under the supervision of the Roads Maintenance Coordinator)

- To operate and maintain the roads equipment and perform manual labour jobs as required
- To assume responsibility in the absence of the Roads Maintenance Coordinator
- Other duties as required

Responsibilities:

Technical (Duties include but are not limited to those listed below):

- Maintain a valid "DZ" license
- Maintain physical fitness capable of performing manual labour
- Operate a grader, backhoe, loader, snowplow, trucks, and other equipment rented or acquired
- Perform minor repairs on equipment including welding
- Maintain a safe and clean work environment
- Maintain neat and accurate records of work activities as required
- Snow plowing and gravel hauling as directed
- Steam and maintain culverts
- Cut brush
- Excavate, fill in graves, and other cemetery maintenance
- Perform minor building repairs
- Repair or replace signage
- Break beaver dams
- Other duties as designated from time to time
- Required to work in a safe manner

Working Conditions:

- Places of work could include Gillies Garage, Township roadways, Gillies Municipal Office, Pinegrove Cemetery, Riverside Cemetery, Waste Disposal Site and other sites as required
- Works in full view of the public exhibiting a professional demeanour
- Work subject to interruptions
- May be called in for extra hours as necessary
- Required to exercise good judgement
- Work with others as a team
- Work independently if needed
- Operates within the Occupational Health and Safety guidelines