

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the Special meeting of the Gillies Council of the 2018/2022 term held on  
February 11th, 2019 at 5:30 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve -	Reeve Wendy Wright
	Councillors -	Councillor Buitenhuis Councillor Jones Councillor O’Gorman Councillor Groenheide
	Administration -	Jenna Hakala, Clerk Rosalie Evans, Solicitor Scott Hole, Fire Chief

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Reeve Wright called the meeting to order at 5:32 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2019/032**

Moved by Councillor Groenheide; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the  
special meeting held on February 11<sup>th</sup>, 2019 be adopted.

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. Minutes**

**None**

**3. Visitors and Deputations**

**None**

**4. Finances and Accounts**

**None**

**5. Reports**

None

**6. Correspondence**

None

**7. Unfinished Business**

None

**8. New Business**

Any matters that come to Administration's attention between finalization of the Agenda and commencement of the meeting will be brought forward at this time.

Councillors will have an opportunity to advise Council of any matters of interest or information.

**9. Upcoming Matters**

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies
- Performance Review Policy Review
- User Fee By-law Review

**10. By-laws**

None

**11. Closed Session**

**RESOLUTION 2019/033**

Moved by Councillor Groenheide; Seconded by Councillor O'Gorman

**BE IT RESOLVED THAT** the time being \_\_\_\_ p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Items 11.1, being the Closed Session Meeting Minutes from the Council Meeting of December 17<sup>th</sup>, 2018 and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2, 11.3 11.4 and 11.5 on the agenda, being reports involving personal information about identifiable individuals, in accordance with the provisions of 239(2)(b) of the *Municipal Act, 2001*;

Item 11.2 on the agenda, being a report involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

Item 11.2 on the agenda, being a report involving advice that is subject to solicitor-client privilege, in accordance with the provisions of 239(2)(f) of the *Municipal Act, 2001*;

Item 11.4 on the agenda, being a report) involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the *Municipal Act, 2001*;

**CARRIED**

**RESOLUTION No. 201/034**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the time being 6:48 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

11.1 December 17<sup>th</sup>, 2018 Closed Session Council Minutes

**RESOLUTION No. 2019/035**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones:

**BE IT RESOLVED THAT** the minutes of the Closed Session portion of the meeting held on December 17<sup>th</sup>, 2018, be approved.

**CARRIED**

11.2 Unopened Road Issue

11.3 Road Allowance Issue

11.4 Human Resources

11.5 Cemetery Fee Request

**RESOLUTION No. 2019/036**

Moved by Councillor O’Gorman; Seconded by Councillor Jones:

**BE IT RESOLVED THAT** Administration is authorized to proceed as directed in Closed Session regarding items 11.2 through 11.5

**CARRIED**

**12. Adjournment**

**RESOLUTION No. 2019/037**

Moved by Councillor O’Gorman; Seconded by Councillor Jones:

**BE IT RESOLVED THAT** the time being 6:49 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Reeve

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Jenna Hakala  
Clerk

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the Regular meeting of the Gillies Council of the 2018/2022 term held on  
February 11<sup>th</sup>, 2019 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve -	Reeve Wendy Wright
	Councillors -	Councillor Buitenhuis Councillor Jones Councillor O’Gorman Councillor Groenheide
	Administration -	Jenna Hakala, Clerk Laura Jones, Treasurer James Gillies, RMC

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Reeve Wright called the meeting to order at 7:00 pm

**B. Confirmation of the Agenda**

**RESOLUTION 2019/038**

Moved by Councillor Groenheide; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the  
regular meeting held on February 11<sup>th</sup>, 2019 be adopted.

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Regular Meeting January 28<sup>th</sup>, 2019

**RESOLUTION 2019/039**

Moved by Councillor Groenheide; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the  
regular meeting held on January 28<sup>th</sup>, 2019 be adopted as amended.

**CARRIED**

### **3. Visitors and Deputations**

#### **3.1 The Honourable Don Rusnak MP**

Mr. Rusnak introduced himself and his Executive Assistant Sharla Knapton to the members of the Council as well as members of the audience. The focus of the meeting revolved around the lack of funding for small rural townships. Mr. Rusnak assured members that he was aware of these concerns and struggles. He informed members that his government has been working towards getting more representation for rural townships and that there has been movement in a positive direction getting more representation.

Mr. Rusnak encouraged the members and staff to continue to push the representing groups such as ROMA, NOMA and AMO to continue to advocate for a “one-stop” funding program which would thereby make it easier to find the appropriate funding for necessary projects.

Mr. Rusnak offered the assistance of his office for locating funding as well as advocating for funding applications submitted by the Township.

A lack of broadband and recycling in rural township was also discussed.

The Council thanked Mr. Rusnak and Ms. Knapton for his deputation.

#### **3.2 Ingeborg Zehbe, Resident**

Ms. Zehbe commented on the excellent road clearing that the Roads Department has been doing this winter. She requested Council to consider offering a driveway snowplowing service to Gillies residents similar to that of the Township of O'Connor.

Council expressed an interest in the potential revenue that a program like this would generate. Members asked the RMC his opinion on a program like this. The RMC noted that his only concern was liability and the impact the heavy equipment could have on residents' properties.

The Clerk was directed to consult with the Township O'Connor, Gillies' insurance company and the RMC and draft a report regarding this opportunity for Council to review at the next Council meeting. The Clerk was further directed to invite Ms. Zehbe to that Council meeting to hear the results of the report.

#### 4. Finances and Accounts

##### 4.1 Accounts Payable – Approval

###### **RESOLUTION 2019/040**

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report for 2018 Invoices paid in 2019 – dated February 7, 2019 for a total of \$932.44, which includes cheque number 5707, be passed for payment.

**CARRIED**

###### **RESOLUTION 2019/041**

Moved by Councillor O’Gorman; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report for 2019 EXPENSES PAID IN 2019 – dated February 7, 2019 for a total of \$12,130.92, including cheque numbers 5708 to 5713, and the electronic payments as listed, be passed for payment.

**CARRIED**

##### 4.2 Payroll – Approval

###### **RESOLUTION 2019/042**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the Monthly payroll Run No. 1108 for the period of January 1<sup>st</sup>, 2019 to January 31<sup>st</sup>, 2019, be passed for payment.

**AND THAT** Administration & Roads Payroll Run No. 1109 for the period of January 19<sup>th</sup>, 2019 to February 1<sup>st</sup>, 2019, be passed for payment.

**CARRIED**

##### 4.3 Operating Budget Draft 1

The Treasurer reviewed the first draft of the operating budget with the Council. Consensus around the table was concern over the lack of announcement from the Provincial Government Regarding the Ontario Municipal Partnership Fund. Another concern was the lack of response from the Auditors. The Treasurer pointed out items that will be increasing this year due to the assessments made by MPAC of the properties in the Township.

The Treasurer was directed to draft a detailed report regarding the reserve accounts dating 4 budgets back. It was determined that this report would be

presented to Council in April and that a capital budget meeting would be scheduled for April with the Roads Committee.

## 5. Reports

### 5.1 Roads Report

Council members praised the RMC and the Roads Department on the excellent winter service that the Township is receiving. The RMC noted that department was experiencing some trouble keeping the garage warm during the extremely cold temperatures experienced in January. Some maintenance was done to the garage to improve the heat loss. The RMC was directed to do some research into 'snow gate' attachments for the snow plow and the grader. There was interest around the table in getting this attachment for the next snow season. Council members that sit on the Roads Committee offered their assistance to the RMC in hiring if needed.

### 5.2 Administrative Report

The Council determined that it would not be beneficial to attend the Lakehead University Career Fair. The Clerk was directed to leave the Ministry of Labour training on the Administrative report for future discussion.

#### **RESOLUTION 2019/043**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the Council for the Township of Gillies declares the brown 3 drawer filing cabinet as surplus as per by-law 2016-006.

**AND THAT** Administration is directed to follow the sale process as outlined in By-law 2016-006

**CARRIED**

#### **RESOLUTION 2019/044**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the Council for the Township of Gillies directs the Roads Maintenance Coordinator to purchase an additional furnace for the Municipal Garage

**CARRIED**

#### **RESOLUTION 2019/045**

Moved by Councillor O'Gorman; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the Council for the Township of Gillies approves the Treasurer attending the MFOA Training for Audit Preparation.



**CARRIED**

**RESOLUTION 2019/046**

Moved by Councillor Jones; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** Administration is exempted from following the purchasing policy for the purposes of obtaining a laptop computer system and software.

**AND THAT** the Treasurer is directed to purchase the recommended laptop for the Township Office.

**NOT CARRIED**

5.3 Bag Tag Update

For Information.

5.4 Winter Highway Maintenance

For Information. The Clerk was directed to draft another letter to the MTO regarding winter road maintenance and the response from TBayTel.

5.5 Procedural By-law

Discussion regarding the Procedural By-law ensued. The majority of the Council was in support of Option number 2 on the report as long as a report being added to the end of a meeting was for information purposes only not for discussion.

**RESOLUTION 2019/047**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the Council for the Township of Gillies accepts option number 2 as presented on the report.

**CARRIED**

5.6 Council Remuneration Report

Members determined that they could not make a decision regarding Council remuneration until the announcement of funding from the Provincial Government. In addition to the remuneration report administration was directed to draft a report on the average amount of meetings that Council members attend annually.

**6. Correspondence**

6.1 Tbay Tel

Members expressed their disappointment with the response given by TbayTel. The Clerk was directed to draft another letter to TbayTel to clarify the Council's concerns with the cellphone tower.

6.2 Ministry of Transportation – Response

The Clerk was directed to draft a letter to the MTO and ask if a Council member could participate in the discussion regarding winter highway maintenance in the area.

6.3 Ministry of Municipal Affairs and Housing -- ROMA Conference

For Information.

6.4 Ministry of Municipal Affairs and Housing – Bill 66

For Information

6.5 Ministry of Finance – Cannabis Control Act

For Information

6.6 Bridge Load Restrictions

For Information

6.7 NOMA Call for Nominations

For Information

6.8 LRCA Minutes

For Information

6.9 MMAH 2018 Municipal Elections Summary

For Information

**7. Unfinished Business**

7.1 Restriction of Truck Traffic on Arthur St and Dawson Rd

For Information

**8. New Business**

Councillor Buitenhuis informed members that he may not be at the next Council meeting.

Councillor Jones requested permission to use the office after business for a film shoot for Confederation College. Members agreed to the request.

Councillor O’Gorman inquired about the Transfer Station project. The Clerk responded that she would get back to Council with a deadline upon review with the RMC.

Councillor Groenheide and Reeve Wright had nothing to report to Council.

**9. Upcoming Matters**

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies
- Performance Review Policy Review
- User Fee By-law Review

**10. By-laws**

None

**11. Closed Session**

None

**12. Adjournment**

**RESOLUTION 2019/048**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the time being 10:02 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Reeve

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Jenna Hakala  
Clerk

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the Regular meeting of the Gillies Council of the 2018/2022 term held on  
February 25<sup>th</sup>, 2019 at 6:30 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve -	Reeve Wendy Wright
	Councillors -	Councillor Buitenhuis Councillor Jones Councillor O’Gorman Councillor Groenheide
	Administration -	Jenna Hakala, Clerk

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Reeve Wright called the meeting to order at 6:30 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2019/049**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the  
special meeting held on February 25<sup>th</sup>, 2019 be adopted.

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act

**2. - 10**

None

**11. Closed Session**

**RESOLUTION 2019/050**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the time being 6:32 p.m., we close the next portion of the meeting to the public in accordance with Section 239 of the Municipal Act, 2001 in order to consider Agenda Items 11.1, being the Closed Session Meeting Minutes from the Council Meeting of February 11<sup>th</sup>, 2019 and the specific subsections of Section 239(2) under which that closed session meeting was held;

Item 11.2 and 11.3 on the agenda, being reports involving personal information about identifiable individuals, in accordance with the provisions of 239(2)(b) of the *Municipal Act, 2001*;

Item 11.2 on the agenda, being a report) involving labour relations or employee negotiations, in accordance with the provisions of 239(2)(d) of the *Municipal Act, 2001*;

Item 11.3 on the agenda, being a report involving litigation or potential litigation, including matters before administrative tribunals, affecting the municipality, in accordance with the provisions of 239(2)(e) of the *Municipal Act, 2001*;

**CARRIED**

**RESOLUTION No. 201/051**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis:

**BE IT RESOLVED THAT** the time being 6:43 p.m., Council rise from Closed Session and report in open session.

**CARRIED**

11.1 February 11<sup>th</sup> Closed Session Council Minutes

**RESOLUTION No. 2019/052**

Moved by Councillor O’Gorman; Seconded by Councillor Groenheide:

**BE IT RESOLVED THAT** the minutes of the Closed Session portion of the meeting held on February 11<sup>th</sup>, 2019, be approved.

**CARRIED**

11.2 Human Resources

11.3 Road Allowance Issue

**RESOLUTION No. 2019/053**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis:

**BE IT RESOLVED THAT** Administration is authorized to proceed as directed in Closed Session regarding items 11.2 and 11.3

**CARRIED**

**12. Adjournment**

**RESOLUTION No. 2019/054**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis:

**BE IT RESOLVED THAT** the time being 6:45 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Reeve

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Jenna Hakala  
Clerk

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the Regular meeting of the Gillies Council of the 2018/2022 term held on  
February 25<sup>th</sup>, 2019 at 7:00 P.M. in the Gillies Municipal Office.

<b>Present:</b>	Reeve -	Reeve Wendy Wright
	Councillors -	Councillor Buitenhuis Councillor Jones Councillor O’Gorman Councillor Groenheide
	Administration -	Jenna Hakala, Clerk Scott Hole, Fire Chief

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Reeve Wright called the meeting to order at 7:00 pm

**C. Confirmation of the Agenda**

**RESOLUTION 2019/055**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the  
regular meeting held on February 25<sup>th</sup>, 2019 be adopted.

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

**2. Minutes**

2.1 Adoption of Council Meeting Minutes – Special Meeting February 11<sup>th</sup>, 2019

**RESOLUTION 2019/056**

Moved by Councillor O’Gorman; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the  
special meeting held on February 11<sup>th</sup>, 2019 be adopted.

**CARRIED**

2.2 Adoption of Council Meeting Minutes – Regular Meeting February 11<sup>th</sup>, 2019

**RESOLUTION 2019/057**

Moved by Councillor Groenheide; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the Regular meeting held on February 11<sup>th</sup>, 2019 be adopted.

**CARRIED**

**3. Visitors and Deputations**

- None

**4. Finances and Accounts**

4.1 Accounts Payable – Approval

The Clerk was directed to consult with the RMC regarding the street light at the corner of Palisades Road and Hwy 595.

**RESOLUTION 2019/058**

Moved by Councillor Buitenhuis; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report for 2018 Invoices paid in 2019 – dated February 21, 2019 for a total of \$163.23, which includes cheque number 5714 to 5715, be passed for payment.

**CARRIED**

**RESOLUTION 2019/059**

Moved by Councillor Groenheide; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report for PRE-PAID EXPENSES– dated February 21, 2019 for a total of \$6,525.24, which include the electronic payments as listed, be passed for payment.

**CARRIED**

**RESOLUTION 2019/060**

Moved by Councillor Jones; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report for 2019– dated February 21, 2019 for a total of \$11,864.68, including cheque numbers 55716 to 5726, with cheque number 5719 marked as VOID, and the electronic payments as listed, be passed for payment.

**CARRIED**



#### 4.2 Payroll – Approval

The Clerk was directed to add items noted in the payroll to a Closed Session meeting of Council.

#### **RESOLUTION 2019/061**

Moved by Councillor O’Gorman; Seconded by Councillor Rudy

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1110 for the period of February 2<sup>nd</sup>, 2019 to February 15<sup>th</sup>, 2019, be passed for payment.

**CARRIED**

#### 4.3 Exclusion of Amortization, Post-Employment Benefits, Solid Waste Landfill Closure and Post-Closure from Budget

#### **RESOLUTION 2019/062**

Moved by Councillor Groenheide; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the Council for the Township of Gillies acknowledges the importance of the Administrative Report dated February 25, 2019 regarding the exclusion of amortization, post-employment benefits and solid waste landfill closure and post-closure expenses from the 2018 Budget, as required under Ontario Regulation 284/09, and accepts the report.

**CARRIED**

### **5. Reports**

#### 5.7 VFD Report

The Fire Chief requested from Council the approval for pre-budget training expenses. Council approved this request. Training for the fire team is being conducted as it related to employee policies set out by Council. The Fire Chief commented briefly on the CEMC’s plan to have emergency training session.

#### 5.8 Administrative Report

Council approved the Mental Health Training to be scheduled at the office and directed to the Clerk to schedule it.

#### 5.9 MTO Meeting February 14<sup>th</sup>, 2019

Councillors Groenheide and Jones reported on the meeting with the MTO. The Clerk was directed to draft another letter to the MTO regarding the ongoing problems with

Winter Road Maintenance. The Clerk was directed to send a copy of the letter to Mr. Taylor (MTO), Mr. Lyons (MTO), MPPs Gravelle and Monteith-Farrell and fellow members of the LRMC.

5.10                    Policy Review Training and Policies

The Clerk was directed to contact Wishart and get further clarity regarding the gifts and benefits section of the Council Code of Conduct Policy. The Clerk was further directed to draft a report regarding the costs of hiring an integrity commissioner.

**6.     Correspondence**

6.10                    Correspondence from the Ministry of Finance

For Information.

6.11                    Conservation Land Tax Incentive Program

The Clerk was directed to make additions to the resolutions and bring it back to Council for approval.

6.12                    Shared Services with Neebing

For Information.

6.13                    Resolutions of Neebing Council respecting ROMA

The Clerk was directed to make additions to the resolutions and bring it back to Council for approval.

6.14                    Correspondence from the Food Strategy

For Information.

6.15                    Correspondence from the Ministry of Municipal Affairs and Housing

The Clerk was directed to put off the Official Plan until the announcements indicated are made.

6.16                    Correspondence from the Ministry of Economic Development, Job  
Creation            and Trade

For Information

6.17                    DSSAB Media Release

For Information

6.18 Board of Health Minutes

Councillor O’Gorman reported on the training she received from the Health Board. The Clerk was directed to review the insurance policy and ensure that there are not gaps in coverage for the Councillors.

6.19 Veterinary Services Committee Minutes

For Information.

**7. Unfinished Business**

None

**8. New Business**

Councillor Buitenhuis informed Council that the LRCA would be meeting on Wednesday to discuss the annual budget. The Township could see an increase of 7% this year.

Councillor Jones reported that she would in the office on Friday March 1<sup>st</sup>, 2019 for a film shoot for Confederation College.

Councillor O’Gorman requested that the Clerk follow up with the letter with the Police Board. She also requested that a waste management committee and animal evacuation committee meeting be scheduled.

Reeve Wright reported on the DSSAB Meeting and Training.

**9. Upcoming Matters**

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies
- Performance Review Policy Review
- User Fee By-law Review

**10. By-laws**

10.1 By-Law 2019 – 004

**RESOLUTION 2019/063**

Moved by Councillor Jones; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the Council for the Township of Gillies passes By-law 2019-004 being a by-law to establish a policy for Pregnancy and Parental Leave for Municipal Council Members.

**CARRIED**

10.2      By-Law 2019 – 005

**RESOLUTION 2019/064**

Moved by Councillor O’Gorman; Seconded by Councillor Jones

**BE IT RESOLVED THAT** the Council for the Township of Gillies passes By-law 2019-005 being a by-law to establish a policy for a Tree Canopy and Natural Vegetation as amended.

**CARRIED**

**11. Closed Session**

None

**12. Adjournment**

**RESOLUTION 2019/065**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the time being 8:50 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Reeve

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Jenna Hakala  
Clerk