

**The Corporation of the Township of Gillies  
Council Meeting Minutes**

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Minutes of the Regular meeting of the Gillies Council of the 2018/2022 term held on  
July 8<sup>th</sup>, 2019 at 7:00 P.M. in the Gillies Municipal Office.

|                 |                  |   |
|-----------------|------------------|---|
| <b>Present:</b> | Reeve -          | Reeve Wendy Wright  |
|                 | Councillors -    | Councillor Buitenhuis<br>Councillor O’Gorman<br>Councillor Jones<br>Councillor Groenheide   |
|                 | Administration - | Jenna Hakala, Clerk<br>Laura Jones, Treasurer<br>James Gillies, Roads Maintenance Coordinator<br>Corey Santorelli, Deputy Fire Chief<br>Franki Dacosta, Deputy Clerk-Treasurer Intern |

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Reeve Wright called the meeting to order at 7:00 pm

**A. Confirmation of the Agenda**

**RESOLUTION 2019/238**

Moved by Councillor Jones; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** the meeting agenda of Gillies Council for the regular meeting held on July 8<sup>th</sup>, 2019 be adopted.

**CARRIED**

**1. Disclosures of Interest**

No members of Council made any declarations under the Municipal Conflict of Interest Act.

## 2. Minutes

### 2.1 Adoption of Council Meeting Minutes – Regular Meeting June 24th, 2019

#### **RESOLUTION 2019/239**

Moved by Councillor Buitenhuis; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the meeting minutes of Gillies Council for the Regular meeting held on June 24th, 2019 be adopted.

**CARRIED**

## 3. Visitors and Deputations

### 3.1 Inspector Al Gordon, OPP

Council members expressed concerns over a lack of communication from the Lakehead Police Services Board for which the Township pays for membership in. Inspector Gordon explained his role as someone that reports to the police services board. He noted that all documents from the Lakehead Police Services Board are public and should be posted on a local website. Inspector Gordon stated that the priority of the OPP is to educate the public. He encourages residents to collect data regarding incidents so that he can accumulate information in order to schedule focused patrols.

Council directed the Clerk to draft a letter to the Lakehead Police Services Board Chair regarding the public information that should be provided to the Township of Gillies.

### 3.2 Tammy Cook, LRCA

Ms. Cook reviewed the LRCA's flood warning system with Council. It was noted that communication was the biggest obstacle in the declaration of flooding in the area. Communication needs to be improved amongst provincial entities as well as Whitefish Valley School and Township Staff. It was also noted that the rain event caused flooding in other areas of the Township that the LRCA does not monitor. Ms. Cook informed Council that the School Board was notified immediately following the flood message set at 11:45 am and that they refused to evacuate the school. It was further noted that Whitefish Valley School does not have a flood evacuation plan in place. A second obstacle was the lack of notification from MNRF and MTO when they responded to flooding in the Village of Nolalu. Staff was directed to assist Ms. Cook and the LRCA with setting up a meeting in the fall to review the events of June 4<sup>th</sup>, 2019. The Clerk was further directed to draft a letter to the school board, Whitefish Valley School and the OPP regarding the evacuation of the school in the event of a flood. Staff was further directed to include the actions of Council in response to the flood.

#### 4. Finances and Accounts

##### 4.1 Accounts Payable – Approval

###### **RESOLUTION 2019/240**

Moved by Councillor Jones; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the Accounts Payable Cheque Register Report for Regular Expenses – dated July 4, 2019 for a total of \$33,229.97, which includes cheque number 5816 to 5826, and the electronic payments as listed, be passed for payment.

**CARRIED**

##### 4.2 Payroll – Approval

###### **RESOLUTION 2019/241**

Moved by Councillor Groenheide; Seconded by Councillor O’Gorman

**BE IT RESOLVED THAT** Administration & Roads Payroll Run No. 1133 for the period of June 8<sup>th</sup>, 2019 to June 21<sup>st</sup>, 2019, be passed for payment.

**CARRIED**

###### **RESOLUTION 2019/242**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones

**BE IT RESOLVED THAT** Monthly Payroll Run No. 1137 for the period of June 1<sup>st</sup> to June 30<sup>th</sup>, be passed for payment.

**CARRIED**

##### 4.3 Property Tax Arrears Analysis Report

The Treasurer presented the report to Council. Council noted that since the Treasurer has implemented the tax by-law the amount of arrears has declined.

#### 5. Reports

##### 5.1 VFD Report

The Deputy Fire Chief presented the report to Council. There was discussion about calls to trees on fire lines and how much volunteers time it can take with not financial compensation from Hydro. Council directed the Deputy Fire Chief to bring this matter to the next Zone 1 meeting, the Reeve will also bring this matter to Municipal League for discussion with other areas.

The Deputy Fire Chief informed Council that the Gillies Fire Association received \$5,000 from TbayTel For Good for the purchase of a C-Can for the purposes of training.

5.2 Roads Report

The Roads Maintenance Coordinator presented his report to Council. The RMC informed Council that the mulcher attachment on the backhoe threw rocks into two windows on the Backhoe while road side grass cutting. The RMC is currently looking into getting the windows replaced.

5.3 RFP Dave's Road Bridge Repairs

Staff was directed to post the RFP after the directed amendments are made.

5.4 RFP Dave's Road Bridge Angular Protective Stone

Staff was directed to post the RFP after the directed amendments are made.

5.5 Well RFP

Staff was directed to post the RFP after the directed amendments are made.

5.6 Report from Chief Building Official

Council discussed the report presented by the Chief Building Official. It was determined that the CBO's recommendations regarding a Property Standards By-law be added to the Official Plan. The Clerk was further directed to provide a timeline for the Official Plan for the next meeting to ensure that it is a top priority.

5.7 Administrative Report

The Clerk was directed to confirm with the Main Street Grant Guidelines that fees associated with mounting signs on MTO right-of-ways are included as a cost for the grant.

The Council made amendments to the drafted letter to MTO and directed the Clerk to obtain pictures of specific problem areas within the Township. It was further determined that the letter would go out under the Reeve's name.

Staff was directed to submit an application to the Ministry of Municipal Affairs and Housing regarding the Disaster Relief Assistance for Ontarians.

**RESOLUTION 2019/243**

Moved by Councillor Jones; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** the Council for the Township of Gillies directs staff to pursue the Ministry of Municipal Affairs and Housing and Minister Clark regarding the Disaster Relief Assistance for Ontarians and the June 4<sup>th</sup> flooding event; and

**THAT** the Council for the Township of Gillies is requesting a response from the Ministry of Municipal Affairs and House and Minister Clark on this matter.

**CARRIED**

5.8 RFP General Insurance and Risk Management Services Program

The Clerk was directed to change the due dates on the insurance policy. The Clerk was directed to send a copy to the Fire Chief and the RMC for their input on the RFP. The Clerk was directed to get further information on the requirements for an insurance RFP.

5.9 Communication Advisory Committee

Council directed staff to create a presentation for Council regarding Social Media. It was determined that councillor Jones would assist staff in this presentation. Staff was directed to edit the presented policy to incorporate social media and the website only as well as other amendments. Staff was further directed to draft a consent form for the use of photos on social media.

5.10 Procedural By-law Amendment

The Clerk was directed to define the term emergency in the Procedural By-law Amendment. The Clerk was further directed to review the Municipal Act and return the Procedural By-law to the next meeting for review.

5.11 Council Remuneration By-law

The Clerk was directed to make necessary amendments and return to Council for passing.

5.12 Landfill Attendant Vaccination Policy Review

**RESOLUTION 2019/244**

Moved by Councillor Buitenhuis; Seconded by Councillor Jones

**BE IT RESOLVED THAT** The Council for the Township of Gillies passes the Landfill Attendance Vaccination Policy.

**CARRIED**

5.13 Use of Herbicides in Gillies Township Policy Review

**RESOLUTION 2019/245**

Moved by Councillor Jones; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** The Council for the Township of Gillies passes the Use of Herbicides in Gillies Township Policy.

**CARRIED**

## 6. Correspondence

### 6.1 Letter from Resident regarding Car Pooling

Deferred.

### 6.2 Hymers Agricultural Society

The Clerk was directed to issue lottery permits in the future.

### 6.3 Request for Support from Brantford

Received for Information.

### 6.4 Request for Support from Halton Hills

Received for Information.

### 6.5 Request for Support from Huron-Kinloss

Received for Information.

### 6.6 Request for Support from Huron-Kinloss

Received for Information.

### 6.7 Request for Support from Oakville

Received for Information.

### 6.8 Request for Support from South Frontenac

Received for Information.

### 6.9 Request for Support from Tyendinaga

Received for Information.

6.10 Request for Support from Warwick

**RESOLUTION 2019/246**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the Council for the Township of Gillies supports the Township of Warwick and their resolution regarding Enforcement of Safety on Family Farms.

| Name                  | Yes | No | Abstained | Interest Declared |
|-----------------------|-----|----|-----------|-------------------|
| Councillor Buitenhuis | x   |    |           |                   |
| Councillor Groenheide | x   |    |           |                   |
| Councillor Jones      | x   |    |           |                   |
| Councillor O’Gorman   |     | x  |           |                   |
| Reeve Wright          |     | x  |           |                   |
| Totals                | 3   | 2  |           |                   |

**CARRIED**

6.11 Correspondence from the Solicitor General

Received for Information.

6.12 Correspondence from Tribunals Ontario

Received for Information.

6.13 Correspondence from the Ministry of Municipal Affairs and Housing

Received for Information.

6.14 Correspondence from Stewardship Ontario

Received for Information.

6.15 Correspondence from the Ontario Provincial Police

Received for Information.

6.16 Correspondence from MPP Andrea Horwath

Received for Information.

6.17 Regular Meeting Minutes from Lakehead Region Conservation Authority

Received for Information.

6.18 Correspondence from Thunder Bay DSSAB

Received for Information.

6.19 Minutes of the Thunder Bay DSSAB Meeting

Received for Information.

6.20 Minutes from the Board of Health Meeting

Received for Information.

**7. Unfinished Business**

None

**8. New Business**

Councillor Buitenhuis asked the Clerk if she had received the Fall Planning Workshop information.

Councillor Jones attended the website presentation at the Municipality of Neebing with the Treasurer. Councillor Jones found the presentation informative however the fee for the company both to set up the website and ongoing maintenance fees were expensive.

Councillors Groenheide and O’Gorman had nothing to report  
Reeve Wright had nothing to report.

**9. Upcoming Matters**

- Tangible Capital Asset Accountability Policy Review
- Fire Department Policies
- Health and Safety Policy
- Main Street Grant
- Smoking in the Workplace Policy

**10. By-laws**

10.1 By-law # 2019-017

**RESOLUTION 2019/247**

Moved by Councillor Jones; Seconded by Councillor Groenheide

**BE IT RESOLVED THAT** The Council for the Township of Gillies approves by-law number 2019-017, being a by-law to regulate entrances to properties via Township Roads.

**CARRIED**



**11. Closed Session**

None

**12. Adjournment**

**RESOLUTION 2019/248**

Moved by Councillor Jones; Seconded by Councillor Buitenhuis

**BE IT RESOLVED THAT** the time being 10:25 p.m., we do now adjourn the regular meeting of the Council of The Corporation of the Township of Gillies.

**CARRIED**

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Wendy Wright  
Reeve

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Jenna Hakala  
Clerk