



JOB DESCRIPTION

Youth, Children's and Families Worker

JOB DETAILS:

Job Title: Youth, Children and Families Worker

Salary: 18 - 21k per annum (Pro-Rata)

Hours: Part time 20 hours/2.5 days per week flexible working hours including evenings and weekends

Together Church is a vibrant Church in Torquay, which is part of the Commission family of Churches. Together Church exists to 'know Jesus more and make Jesus known.' The church has a desire to impact local communities through gospel truth and compassionate action.

Due to the organic and growing nature of the Church, an opportunity has arisen for a part-time Youth, Children and Families Worker to support and develop this area of church life. The post holder will be expected to assist in the life and direction of the church and have a firm grasp on the purpose, values and strategy of Together Church.

The post holder will be expected to build upon the current youth, children and families ministries to continue to develop a culture of discipleship and growth amongst our under 18s. The post-holder will be a spiritually healthy leader who will work with staff and volunteers to build healthy systems and create an environment that fosters authentic discipleship and facilitates the vision of the Church.

The post holder will report directly to the leaders of Together Church. The post is subject to an enhanced DBS check, pre-employment references and a probationary period of 3 months.

For more information about the role please contact the church office for an informal discussion with Pete Clayton. Please make sure you submit the application form attached before the closing date.

Closing date for applications: 28th June 2022

Interviews taking place: 5th July 2022

ROLE SUMMARY:

To work closely with the Youth, Kids and Tots teams to support, equip and develop all under 18s ministry in the life of Together Church. To support our children and families on a Sunday and also to support our Interns and facilitate them to be involved in the lives of our children and young people. To help create an environment in which children and young people flourish as disciples of Jesus. To work alongside parents and carers to support them with their children. To work with families of children attending and engaged with our groups.

KEY TASKS:

1. Provide the vision and leadership (in liaison with the leaders and staff team) for a comprehensive system of Christian discipleship for children and young people.
2. Recruit, train and support volunteer leaders/workers for this ministry.
3. Oversee and develop tools to help our children and young people engage with our weekly Sunday morning and evening gatherings. Delegate and work effectively with any interns based at the Church.
4. Support our existing ministries and equip voluntary leaders with resources and support.
5. Build on the relationship with Upton St James School i.e., leading assemblies, organising joint ventures.
6. Work constructively with the existing teams at Together Church and build strong working relationships.
7. Have a vibrant personal faith in Jesus and model this to the Together Church family. Be an example to the rest of the Church.
8. Ensure safeguarding is maintained within the children's ministries in accordance with Together Church's Safeguarding Policies and Procedures. Maintain accurate recordkeeping as appropriate.
9. Support and continue to develop strategies to reach out to un-churched families and children of Torquay and the surrounding areas.
10. Work specifically with 'Home for Good' in developing specialist resources to help us care well for those children and young people who are fostered or adopted.
11. Be intentional about building relationships and create links with parents/carers of children and young people
12. Coordinate intergenerational activities with children and parents/carers.
13. Support Children's and Youth ministry and help oversee smooth transitions between these ministry areas.

14. Regular attendance in appropriate leadership meetings, Children Ministry Team meetings, and other meetings as needed.
15. Provide clear and regular communication with Church staff, parents, volunteers, children and congregation as required.
16. Teach/lead effectively with small and large groups and facilitate group discussions.
17. Network with other children's and youth workers in the community.
18. Other duties as assigned by the Church leadership and staff team.

This job\ description is an outline and account of the main duties required to carry out the post. It will be reviewed periodically to reflect changes and developments in service requirements.

The post holder is advised that they have a responsibility to ensure they are familiar with their terms and conditions of service detailed in the contract of employment.

The post holder will be responsible for finding suitable accommodation within a proximity to the church community at their own expense.

RISK MANAGEMENT/ HEALTH & SAFETY

The post holder has a responsibility to themselves and others in relation to managing risk, health and safety and will be required to work within the policies and procedures as laid down by Together Church.

CONFIDENTIALITY

The post holder is required to maintain confidentiality of information in accordance with the relevant Together Church policies and procedures. The post holder may access information only on a need to know basis in the direct discharge of their duties and divulge information only in the proper course of their duties.

PERSON SPECIFICATION

The person specification sets out the qualifications, experience, skills and knowledge, personal attributes, interests and other attributes necessary for the post holder to perform the job to a satisfactory level.

PERSONAL SPEC: Families and Children's Leader:

	ESSENTIAL Without which the post holder could not be appointed	DESIRABLE Extra qualities that can be used to choose between candidates with all essential criteria	METHOD OF ASSESSMENT
QUALIFICATIONS	5 GCSE's (A-C) including Maths and English {Or equivalent qualifications}	Qualification in youth/children work	
KNOWLEDGE & EXPERIENCE	Experience of children / youth ministry Experience of pastoral care Ability to use ICT to communicate effectively with different audiences Knowledge & experience of Safeguarding children / Youth - policies & procedures	Together Church experience Experience in training delivery Experience in leading a team of people Experience in mentoring Knowledge / experience of use of social media & multi-media within Youth work	Application form Interview process References
SKILLS	Ability to work to a high degree of accuracy Ability to communicate empathically & effectively with people at all levels Ability to maintain confidentiality at all times Ability to resolve conflict Emotional intelligence		Application form Interview process References
Emotional Effort	Ability to self-manage own workload Ability to manage personal stress and/or conflicting demands within deadlines Ability to manage sensitive personal and confidential information in a professional manner		Application form Interview process References

Personal Attributes	Innovative and creative Self-motivated and confident Team player Professional and personable	Have a “can do” attitude to life Flexible with work patterns	Application form Interview process References
OTHER		Ability to drive with access to a car	Application form Interview