



VENDOR FORM

April 27, 2024 | 8:00am – 4:00pm

Main Street Duncan

Name of Booth Occupant _____

Description of goods/products _____

Contact Person _____

Address, City, State _____

Email _____ Phone _____

Special Requests/ Needs _____

Tax ID# _____

Main Street Duncan, Inc. will report exhibitor's tax ID number to the Oklahoma Tax Commission as instructed.

- Are you a Main Street Supporter?
YES _____ I am a current supporter of Main Street
YES _____ I am a Sponsor of the Car Show (any level)
NO – See Pricing below
- Food Vendor \$50
 - Retail Vendor \$50
 - Beer Garden \$75
 - Non-Profit \$0

- Do you need Electricity**?
YES _____ \$0 Sponsor
YES _____ \$25 additional charge
NO _____

** Electricity is limited and will be provided on a first come first serve basis. There will be an additional charge of \$25 added to the vendor fee for electricity.

If serving food you must submit appropriate forms from the state health department to participate. Please attach copies with this form or send by email to mainstreetduncan@sbcglobal.net with the Subject: Vendor Form.

Hold Harmless: The exhibitor/vendor assumes the entire responsibility and liability for losses, damages and claims arising out of injury to persons or damage to displays, equipment, or other property brought upon the premises and agrees to identify, defend and hold harmless main street Duncan and it's members against all claims or expenses for such losses, including reasonable attorney's fees, arising out of the use of space at the festival. The exhibitor/vendor understands that Main Street Duncan does not maintain insurance covering the exhibitors/vendors property or lost revenue and it is the sole responsibility of the exhibitor/vendor to obtain such insurance.

Signature: _____ Date: _____

PLEASE KEEP A COPY OF THIS VENDOR AGREEMENT FOR YOUR RECORDS



VENDOR AGREEMENT

Set-up may begin at 7am Saturday, April 27, 2024 and should be completed by 9 AM. The event lasts until 4:00 PM. You may not begin vacating the vendor space any earlier than 3PM. All vendors must be vacated by 5PM.

All vehicles must be off Main Street no later than 9am. Only Car Show vehicles with the proper credentials will be allowed on the street. You may park at 9th and Willow (one block south of Main on the 900 block).

Main Street Duncan will assign vendor spaces and notify all merchants via email 1 week prior to the event about your booth location.

This is a family event - any promotional material deemed questionable may be prohibited.

All trash, waste, banners, signs and other materials must be properly disposed of in a public waste receptacle.

Vendors are responsible to pay Oklahoma Tax Commission sales tax.

Sharing of booth space is not permitted; one vendor/business/organization per space only.

Water will not be provided and is unavailable.

Vendors are responsible to provide their own equipment (i.e. extension cords, canopies, tables, chairs, weights, etc.).

If the event is canceled due to weather, natural disaster, or emergency, no refunds will be given. A rain date has been scheduled for the following weekend, May 4, 2024.

Exclusive rights for the sale of any item will not be guaranteed; Main Street Duncan, Inc. tries not to have more than two vendors selling like items.

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The VENDOR FORM must be received no later than Tuesday, April 23.

Main Street Duncan
P.O. Box 112
Duncan, Ok 73534
mainstreetduncan@sbcglobal.net
Phone 580-252-8696

-No refunds-

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