



Mission: Dedicated to preserving and promoting the historic downtown Duncan district

AGENDA- May 21st , 2020

Main Street Duncan, Inc.

828B W. MAIN STREET

12:15 PM:

**Call to Order and Welcome
Roll Call**

- 1) Approval of Meeting Minutes from the April 2020 Board Meeting.** – Kristen
 - i) Motion _____ 2nd _____
- 2) Treasurer’s Report**– Financial Report, PayCom Update - Jared
 - i) Motion _____ 2nd _____
- 3) Organization**- Provide Committee Update to the Board and Guests -Destiny
 - i) Comment(s) only; no formal action allowed.
 - ii) Soliciting Membership July 2020
 - iii) The following were previous items prior to COVID-19
 - Working on Vision Statement
 - Annual Banquet
 - Quarterly Newsletter
 - Main Street Socials
 - Business of the Month
- 4) Promotion**- Upcoming and Recent Events – Destiny
 - i) Comment(s) only; no formal action allowed.
 - ii) Poker Run
 - iii) Volunteers Needed – 2 per location
- 5) Design Committee**- Provide Committee Update to the Board and Guests– Jared
 - i) Comment(s) only; no formal action allowed.
 - ii) Longhorn Sponsor Renewal Update
 - iii) Mural Project Update
- 6) Economic Vitality**- Provide Committee Update to the Board and Guests –Mitch
 - i) Comment(s) only; no formal action allowed.
- 7) Activity Report**- Director’s Activities- Destiny
 - i) Media: Facebook 5,192 (5,121 last month); Website Visits in the last 30 days: 92 (unknown last month).
 - ii) Activity: watch Dept of Commerce Zoom meetings regularly on Wednesdays, signed up for US Retailers zoom webinar, having weekly webinar with Oklahoma Main Street Center, meeting with the car committee, in the office once a week for the past three weeks on Wednesday, now I am back in the office Monday thru Thursday, we hung and installed universal signage, sent a press release two weeks

ago about the re-opening of downtown, on three Chamber Live Facebook video hours, will be on again June 3rd to hopefully discuss the Poker Run. I am meeting with business owners and potential business owners regularly to discuss their futures, we potentially have a winery coming to Main Street, the Safe Center expressed interest in becoming a member, several downtown businesses received the DAEDF Re-Start grant and we helped them to fill out that paperwork just like I did for the PPP and EIDL loans. I signed up for Dept of Tourism's travel campaign for local in-state vacations and will roll out that campaign next week on social media.

8) Other Comments by: Public, Executive Director, Board Members.

i) Comment(s) only; no formal action allowed.

9) Adjournment.

i) Motion _____ 2nd _____