**Monthly Meeting**

**Tuesday, July 1st, 2025**

The regular monthly meeting of the Galeton Borough Authority will be held on Tuesday, July 1st, 2025, at 5:00pm at the municipal office located at 24 W Main St, Galeton PA 16922.

Members present were Tony Adami, Joseph Cimino SR, Todd Parsell, and Tom Smith.

Member not present was Mike Brown.

Others present was Shawn Downey of Larson Design Group (on the phone), and Amanda Paul, Authority Secretary.

Meeting was called to order by Tony Adami at 5:00pm.

Pledge of Allegiance was recited.

A motion was made by Joe Cimino to approve the minutes of June 2025, seconded by Todd Parsell. Motion carried.

A motion was made by Joe Cimino to approve the financial report of June 2025 as presented, seconded by Tom Smith. Motion carried.

**Public Comment Period:**

None

**Continued Business:**

Larson Design Group Memo – PennVest has provided pre-approval for utilizing PennVest funds for repair of the access road to the WWTP. A design change order has been submitted for approval for the repairs needed. A motion was made by Tom Smith to approve Design Change Order #4, seconded by Todd Parsell. Motion carried.

FEMA/PEMA Update - Site inspections have been completed. However, we have received a different group of representatives again so resubmission of previous documents has been a on-going process.

Watrous Water Project Update – Project is moving along quickly, and crews are working in Pike Township now. There will still be more work to complete within the borough limits, but it will be at a later time. Jim Casselberry has completed necessary testing at the Wetmore.

CDBG Funding: Water customer survey has been completed but is not acceptable. It needs to include the customers that will be receiving water from the Watrous Project. We will be resubmitting a new customer list and moving forward with another survey.

Wetmore Transmission Line – there was a water leak on the transmission line in the middle of June that was repaired. The entire transmission line needs replaced. The authority will discuss and make a decision to self-perform the work or bid the project for constructions by a contractor.

**New Business:**

Notification has been made that customers who have an account that is more than 60 days past due and have an outstanding balance of $500.00 or more will be as risk for a lien being placed against the property. It will remain in place until the account balance is paid in full. It was decided that a letter will be sent notifying the property owner that a lien has been placed and what they need to do to remedy the situation. Once the account is paid in full, a notification will be sent to the property owner that it has been removed.

A motion was made by Joe Cimino to adjourn the meeting at 5:54pm, seconded by Todd Parsell. Motion carried.

**The next regular Galeton Borough Authority meeting will be held on August 5th, 2025 at 5:00pm.**