



We're Hiring!!!

Trinity Faith UMC is an active church in northwest Detroit with a vibrant congregation dedicated to serving the community.

This is a great opportunity to join a growing team at Trinity Faith United Methodist Church. This position works closely with our senior pastor, and is responsible for weekly church service bulletins, managing the church office, church communications and donation tracking. We are looking for someone who loves to help people, is detail oriented and great with the computer!

Hiring: Administrative Assistant

Location: Detroit, MI

Starting: Immediately

Shift: 10 – 20 hours per week

\$15.50/hour

For Immediate Consideration complete a short interest form here:

<https://forms.gle/a99xFJ3uvTWSVSxY9>