Logo, company name

Description automatically generated

|  |  |  |  |
| --- | --- | --- | --- |
| CLIENT INTAKE FORM | | | |
| Client |  | Email |  |
| Address |  | | |
| Phone Number |  | | |
| Property Type |  | | |
| Date of Intake |  | | |
| Dates/Time of Service Requested |  | | |
| Any special requests |  | | |
| Type of Cleaning | Deep Clean Move Out Move in Vacation Turnover Cleaning Schedule Demo Clean  Commercial Clean Detail Clean Moveout with removal Specialty cleaning | | |
| Number of professional cleaners required |  | | |
| Equipment required |  | | |
| Surface type |  | | |
| Room sizes and types  XL; L; M; Sm | Hallway \_\_\_ Classroom \_\_\_ Kitchen \_\_\_ Den \_\_\_ Bar\_\_\_\_ Dining room\_\_\_\_ Porch\_\_\_ Deck\_\_\_\_ entry\_\_\_\_ Bedroom \_\_\_\_ Bathroom ­­­­\_\_\_\_ Office\_\_\_\_\_ Playroom \_\_\_\_  Laundry\_\_\_\_ Stairway\_\_\_\_ Garage \_\_\_\_Sunroom | | |
| Number of buildings |  | | |
| Surface care requirements |  | | |
| Estimate time to clean |  | | |

Star Bright Professional Cleaning Services only accepts payments **mailed in** after they receive the invoice in the mail. You will receive a survey in the envelope with postage pre-paid. We keep our client information confidential. Names of cleaners are on the invoices.