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| CLIENT INTAKE FORM |
| Client  |  | Email  |  |
| Address |  |
| Phone Number |  |
| Property Type |  |
| Date of Intake |  |
| Dates/Time of Service Requested |  |
| Any special requests |  |
| Type of Cleaning  | Deep Clean Move Out Move in Vacation Turnover Cleaning Schedule Demo CleanCommercial Clean Detail Clean Moveout with removal Specialty cleaning  |
| Number of professional cleaners required |  |
| Equipment required |  |
| Surface type |  |
| Room sizes and types XL; L; M; Sm | Hallway \_\_\_ Classroom \_\_\_ Kitchen \_\_\_ Den \_\_\_ Bar\_\_\_\_ Dining room\_\_\_\_ Porch\_\_\_ Deck\_\_\_\_ entry\_\_\_\_ Bedroom \_\_\_\_ Bathroom ­­­­\_\_\_\_ Office\_\_\_\_\_ Playroom \_\_\_\_Laundry\_\_\_\_ Stairway\_\_\_\_ Garage \_\_\_\_Sunroom  |
| Number of buildings |  |
| Surface care requirements |  |
| Estimate time to clean |  |

Star Bright Professional Cleaning Services only accepts payments **mailed in** after they receive the invoice in the mail. You will receive a survey in the envelope with postage pre-paid. We keep our client information confidential. Names of cleaners are on the invoices.