

## TERMS OF REGISTRATION, TUITION PAYMENT & STUDIO POLICIES

Please carefully review the following terms and policies, and retain this information for future reference.

**\*\*To register for classes:** complete and submit a Registration Form with payment. Payment will hold a place in class. Registration Forms can be mailed, emailed, or dropped at the studio. Payments may be made by check, cash, or Venmo. Please include the service fee for goods & services if paying by Venmo.

**Full payment is due by the first class of each session/term. Registration is for the entire session/term.** Partial payments of 1/2 or 1/3 non-discounted tuition can be arranged through the Director.

- Payment Plans can be arranged through the Director.
- A 5% discount may be taken off dance classes when registered for 2 or more classes per week. **\*Does not include Summer Term.**
- A \$25 annual non-refundable registration fee is required for each participant.
- A late fee of \$15 will be charged for any payment not received by the 10th of the month. Student may not continue class until payment is made. **ABDA DOES NOT SEND BILLING STATEMENTS.**
- **NO REFUNDS, NO TRANSFERS, NO EXCEPTIONS. Schedule is subject to change.**
- **NO REFUNDS FOR COVID or WEATHER RELATED ISSUES.**
- A \$35 fee will be charge for NSF checks.
- **Attendance:** Regular attendance and timely arrival are expected. Late comers may be asked to watch class to avoid injury.
- **Missed Dance & Pilates Mat Classes:** Missed classes are expected to be made up within the session/term at or below class level, no later. Contact the instructor for the appropriate make-up class. There are no refunds for missed classes.
- **Inclement Weather:** Registered students will be emailed if classes are cancelled due to inclement weather. There are no refunds for weather related issues.
- **Performances:** Students must be fully enrolled at their dance level to participate in any performance. Additional rehearsal time may be required. Any student unprepared for any performance due to repeated absences may not be allowed to perform - no refunds given. End of year performance will require costume and performance fees. \*See Annual Performance details. Schedule is subject to change.
- **Private Lessons:** Private lessons must be arranged and pre-paid through the Director. Schedules and fees are also arranged through the Director.
- **Insurance:** Personal accident insurance is the responsibility of the student.

**Conduct:** All staff, students and parents are expected to conduct themselves in a manner which promotes mutual respect and a positive learning environment. Every student in the school is expected to conform to its rules and regulations. Disruptive, derogatory, demeaning or abusive behavior is not tolerated and can result in expulsion from ABDA. In the event a student is disruptive, time out may be used if appropriate. If disruptive behavior continues, the parent/guardian will be called to help find a solution.

**STUDIO & LOBBY:** No food, gum or drinks are allowed in our studios or lobby. Water bottles with lids are permitted. Only dance shoes are allowed on the studio floors. Food and drinks may be consumed in the lobby on the main floor.

**DANCE DRESS CODE:** Dress code attire is mandatory. Regulation dancewear is available onsite at our Dance Boutique. Please email [info@abdalakeowego.com](mailto:info@abdalakeowego.com) or call 503.381.3281 for dress code details per class.

- Girls: Hair must be neatly pulled back from face, pinned up and secured in a bun or braids for dance classes.
- **No jewelry** except for very small stud earrings with safety backs (for safety reasons).
- No jewels, beads or sequin on dancewear, skirts and hair accessories.
- Character skirts and character shoes may be required from Ballet I onward. Inquire for ordering information.
- Before wearing new shoes, have them checked by your instructor. **NO MARKING SOLED SHOES.**
- Adults: Solid color leotard, leggings or ballet tights, pink ballet shoes for women.

### STUDIO WAIVER & AGREEMENT

As a registered participant at the Academy of Ballet & Dance Arts (ABDA), Age-Less Body Pilates Studio, and/or any Goldthwaite Studios LLC related-activities (including rehearsals and performances), I am aware of the nature of the activities, and accept that there are inherent risks in any such activities and that physical contact is often required for instruction. I therefore release the owner and instructors of ABDA and Age-Less Body Pilates Studio and Goldthwaite Studios LLC from all responsibility and liability for any and all personal injuries or other claims, and/or monetary compensation. Participants, visitors and/or parents/guardians of any minor, authorize the owner, instructors and employees of ABDA and Age-Less Body Pilates Studio and Goldthwaite Studios LLC to seek medical treatment in the event of an accident or emergency. Photos taken during programs, classes or at the ABDA may be used for promotional purposes and other dance/artistic-related purposes. Registration for group classes is for the entire Term. Payment of fees and participation in these classes and programs shall constitute acceptance of this liability waiver, terms of registration, medical and photography release. Covid Assumption of Risk Waiver must be signed and accepted to participate.



*Academy of Ballet & Dance Arts  
and  
Age-Less Body Pilates Studio*

to inspire learning, artistry & spirit

**Registration Form** ~ Please complete 1 form per student.

DATE \_\_\_\_\_ TERM \_\_\_\_\_

STUDENT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

BIRTHDATE \_\_\_\_\_

GUARDIAN \_\_\_\_\_

REFERRED BY \_\_\_\_\_

CLASS	DAY/TIME	COST
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

TOTAL CLASS TUITION \$ \_\_\_\_\_

Less Discount (If Applicable-See registration info.) \$ \_\_\_\_\_

ADJUSTED TOTAL \$ \_\_\_\_\_

Add Annual Registration Fee **\$ 25.00**  
(Per Student Sept.-Aug. Ballet Only)

TOTAL AMOUNT DUE \$ \_\_\_\_\_

Cash or Check or Venmo (Circle One)

VENMO is @ABDA-MissWendy

**BY REGISTERING FOR & PAYING FOR CLASSES AT THE ABDA STUDIO, I AGREE TO AND ACCEPT THE TERMS OF REGISTRATION, TUITION PAYMENT & STUDIO POLICIES.**

**Academy of Ballet & Dance Arts and  
Age-Less Body Pilates Studio  
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[www.abdalakeoswego.com](http://www.abdalakeoswego.com)**