

# Pikes Peak Respite Services Pay Schedule

2026

Pay Period		Pay Day
12/22/25	- 01/04/26	01/14/26
01/05/26	- 01/18/26	01/28/26
01/19/26	- 02/01/26	02/11/26
02/02/26	- 02/15/26	02/25/26
02/16/26	- 03/01/26	03/11/26
03/02/26	- 03/15/26	03/25/26
03/16/26	- 03/29/26	04/08/26
03/30/26	- 04/12/26	04/22/26
04/13/26	- 04/26/26	05/06/26
04/27/26	- 05/10/26	05/20/26
05/11/26	- 05/24/26	06/03/26
05/25/26	- 06/07/26	06/17/26
06/08/26	- 06/21/26	07/01/26

Pay Period		Pay Day
06/22/26	- 07/05/26	07/15/26
07/06/26	- 07/19/26	07/29/26
07/20/26	- 08/02/26	08/12/26
08/03/26	- 08/16/26	08/26/26
08/17/26	- 08/30/26	09/09/26
08/31/26	- 09/13/26	09/23/26
09/14/26	- 09/27/26	10/07/26
09/28/26	- 10/11/26	10/21/26
10/12/26	- 10/25/26	11/04/26
10/26/26	- 11/08/26	11/18/26
11/09/26	- 11/22/26	12/02/26
11/23/26	- 12/06/26	12/16/26
12/07/26	- 12/20/26	12/30/26

To do the following action you will need to log into iSolved and navigate to 'Employee Self Service'

https://identity.myisolved.com

### Downloading Paystubs

- 1. Click on 'Pay History' or 'Pay Stubs'.
- 2. Locate the pay period you wish to view.
- 3. Click 'Download' or 'View PDF'.
- 4. Save or print the document for your records.

## Accessing W-2s

- Click on 'Tax Forms' or 'W-2/1095-C'.
- 2. Select the year for your W-2 or W-9.
- 3. Click 'Download' or 'View PDF'.
- Save or print the document for your records

## Requesting or Entering Sick Time

- 1. Click on 'Time' or 'Time Off Requests'.
- 2. Select 'Sick Time' from the leave types.
- 3. Enter the date(s) and hours requested.
- 4. Add any required comments or notes.
- Click 'Submit' to send your request for approval.

### Changing Direct Deposit Information

If you change your direct deposit, we confirm with you that you made the change. This protects your account from fraud.

- Click on 'Payroll' or 'Direct Deposit'.
- Select 'Add Account' for a new bank account or 'Edit' to change existing information.
- Enter your bank's routing number, account number, and account type (checking or savings).
- 4. If you are entering only 1 account select
- "Remaining Net" for the Sequence and "Every Pay" for the Frequency.
- If you are entering more than 1 account specify the amount or percentage of pay to deposit into one of the accounts and then select "Remaining Net" for the other.
- 6. Click 'Save' to update your information.

NOTE: Changes may not be effective till the following pay cycle, depending on when the update is made.

For payroll questions contact Rebecca Crofoot at r.crofoot@pikespeakrespiteservices.com For shift submission questions or issues contact helpdesk@pikespeakrespiteservices.com