

Pikes Peak Respite Services  
PO Box 38455 Colorado Springs, CO 80937  
pikespeakrespiteservices.com  
719-659-6344



Welcome to PPRS!! We are excited to have you join our team. Please complete the following steps ASAP so we can get you started. If you have any questions, please text Beverly during normal business hours!! Thanks!!

You are required to be fingerprinted for a background check before being hired with Pikes Peak Respite Services. This process takes the longest to complete so please take action as soon as possible. You will not be able to provide services until we receive a cleared background check from CBI.

**Pre-enroll and schedule a fingerprint appointment** at <https://enroll.identogo.com/workflows/25yQ4Q> **Our Service Code is 25YQ4Q**

There will be several options for you to choose from. Please choose Identogo. They are located at 1791 South 8th Street. It is inside the Sylvan Learning Centre, suite E. During your appointment you will be asked to provide a payment code which will be different from the above service code. Payment codes can be retrieved by contacting **Josh Shipman at 719-761-8472**.

**TB test** can be performed at many places in town. Some caregivers go to their doctor for TB test, if your copay is more than \$20 we suggest going to Integrity Urgent care at the corner of Powers and Barnes.

**CPR/FA certification** is also required before contracting with PPRS. **Jessica Gervasi** is our preferred CPR/FA instructor. She has classes scheduled regularly, call her at **719-800-3190** and ask for her class schedule. Classes are \$45 for CPR/FA and Universal Precautions.

There are also many required training courses to complete within 45 days of hire and yearly thereafter. You will need to go to [pikespeakrespiteservices.com](http://pikespeakrespiteservices.com), click on staff portal and enter your email address to obtain a login code to gain access. Please check the website regularly for the training schedule and announcements from management. **Remember, it is up to you to complete trainings to stay compliant with State requirements!** If you have any questions about a specific training, please contact **Beverly Seemann at 719-659-6344** or **Aimee Mathias at 719-494-6155**.

For any questions regarding the website or logging into the staff portal please call **Tiffany Hutson at 719-502-1444**.

**Administration Staff:**

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**Josh Shipman: 719-761-8472** [joke0445@gmail.com](mailto:joke0445@gmail.com)

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