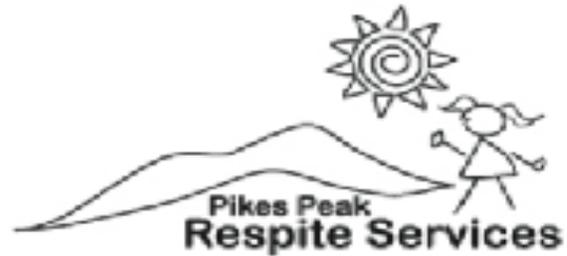


Pikes Peak Respite Services  
PO Box 38455 Colorado Springs, CO 80937  
pikespeakrespiteservices.com  
719-659-6344



Welcome to PPRS!! We are excited to have you join our team! Please complete the following steps ASAP so we can get you started. If you have any questions, please text **Beverly** during normal business hours. Thanks!!

You are required to be fingerprinted for a background check before being hired with Pikes Peak Respite Services. You will not be able to provide services until we receive a cleared background check from CBI.

**Pre-enroll and schedule a fingerprint appointment at <https://uenroll.identogo.com/workflows/25yQ4Q> Our Service Code is 25YQ4Q The FBI/ CBI identifier is CONCJ 1084. You must make an appointment online. Walk-in appointments are not available.** You will be asked to choose a location for your appointment. Make sure you go to the location where you made the online appointment. During your online enrollment you will be asked to provide a authorization code(coupon code) which will be different from the above service code. This is your payment code. Without it, you will incur the cost for fingerprinting. Authorization codes can be retrieved by contacting **Josh Shipman at 719-761-8472. You must complete all other requirements before an authorization code will be given to you.**

**TB test** can be performed at many places in town. Some caregivers go to their doctor for TB test, if your copay is more than \$20 we suggest going to an Integrity Urgent Care facility.

**CPR/FA certification** is also required before contracting with PPRS. **Jessica Gervasi** is our preferred CPR/FA instructor. She has classes scheduled regularly, call her at **719-800-3190** and ask for her class schedule. Classes are \$45 for CPR/FA and Universal Precautions.

There are also many required training courses to complete within 45 days of hire and yearly thereafter. You will need to go to [pikespeakrespiteservices.com](http://pikespeakrespiteservices.com), click on staff portal, and enter your email address to obtain a login code to gain access. Please check the website regularly for the training schedule and announcements from management. **Remember, it is up to you to complete trainings to stay compliant with State requirements!** If you have any questions about a specific training, please contact **Beverly Seemann at 719-659-6344 or Aimee Mathias at 719-494-6155.**

For any questions regarding the website or logging into the staff portal please call **Tiffany Hutson at 719-502-1444.**

**Administration Staff:**

**Beverly Seemann: 719-659-6344 [cmbev@hotmail.com](mailto:cmbev@hotmail.com)**  
**Josh Shipman: 719-761-8472 [joke0445@gmail.com](mailto:joke0445@gmail.com)**  
**Aimee Mathias: 719-494-6155 [amathias.pprs@gmail.com](mailto:amathias.pprs@gmail.com)**  
**Jessica Gervasi: 719-800-3190 [jesgppr@gmail.com](mailto:jesgppr@gmail.com)**  
**Tiffany Hutson: 719-502-1444 [tiffanyhpprs@gmail.com](mailto:tiffanyhpprs@gmail.com)**