

# WEED RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA

OCTOBER 18, 2018

BEL-AIR PARK CONFERENCE ROOM – 6:00 PM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CLOSED SESSION – Pursuant to Brown Act Section 54957 – Personnel Matters / Performance Evaluation – Recreation Coordinator**  
**Report Out of Closed Session**
4. **MINUTES / APPROVAL**            September 20, 2018 Regular Meeting
5. **CORRESPONDENCE – Ford Family Funding Request – Notification of \$2500 Grant Award for the “Weed Community Partay” Event**
6. **AUDIENCE NOT ON AGENDA** Please Note: This time slot is for information from the public to the Board of Directors on any item not on the agenda. NO ACTION WILL BE TAKEN on matters not on the agenda. Comments are invited during Board discussion of agenda items.
7. **AUDIENCE ON AGENDA- Chuck Schlumpberger, District Engineer (See OLD BUSINESS – Weed Community Center Update)**
8. **OLD BUSINESS**  
**Weed Community Center Update** – The Board will hear an update from District Engineer Chuck Schlumpberger regarding construction status & finish work on the new Weed Community Center / Projected completion timetables and other pertinent information will be provided / Discussion
9. **NEW BUSINESS –**  
**Review of the Updated District Administrator Job Description** – The Board will hear a report from the Personnel Committee and review the updated draft job description for the position of District Administrator / Recommendation for approval from the Personnel Committee will be heard / Discussion & possible action  
**Review of the Proposed Transition Plan Addressing Future Administrative & Clerical Services to be Provided by Mt. Shasta Recreation & Parks District** – Pursuant to action taken at the September regular meeting concerning the termination of the Weed/Mt. Shasta service agreement, the Board will review the recommended transition plan developed by the Ad-Hoc Committee outlining proposed services to be rendered by Mt. Shasta personnel thru December 31, 2018 (or as needed) / The Committee will provide recommendations to the Board / Discussion & Possible action  
**Request for Job-Related Training Approval** – Recreation Coordinator Myers is requesting approval to attend an upcoming lifeguard certification training / Course details, scheduling, & costs will be presented – Discussion & possible action
10. **REPORTS / CURRENT PROJECTS / RECOMMENDATIONS**  
**Maintenance –**  
Maintenance Supervisor Zanotto –
  - All Parks & Ballfields / Seasonal Planning
  - Equipment Update
  - Pool Update**Recreation –**  
Recreation Coordinator Myers -
  - Programming Report
  - Special Events Update

**Administrative –**

- Employment Recruitment – District Office Manager / Update
- Senior Shuttle / Services Update

**11. BOARDMEMBER / STAFF COMMENTS**

**12. ACKNOWLEDGEMENT OF DISTRICT DONATIONS**

**13. DISBURSEMENTS – Action item**

**Motion #1 - Disbursement Approval – FY 1819 –**

- October payroll #1 & #2, September-October accounts payable disbursements (pending)

**14. ADJOURN**