

Weed Recreation & Parks District

BOARD OF DIRECTORS REGULAR MEETING AGENDA

DECEMBER 18, 2018

BEL-AIR PARK CONFERENCE ROOM – 6:00PM

1. CALL TO ORDER

2. OATH OF OFFICE

3. ROLL CALL

4. MINUTES/APPROVAL November 6th, 2018, & November 15th, 2018

5. CORRESPONDENCE – Relay for Life, McConnell Foundation

6. AUDIENCE NOT ON AGENDA (Please Note: this time slot is for information from the public to the Board of Directors on any item not on the agenda. NO ACTION WILL BE TAKEN on matters not on the agenda. Comments are invited during Board discussion of agenda items.)

7. OLD Business -

- a. **Board Officer Elections** - The board will hear nominations for the positions of chairman, co-chairman, and clerk. - Discussion and action. Discussion will be heard concerning current board committee assignments (brown Act & ad-Hoc)/ Functions of current committees to be reviewed/ Chairman will review the current committee roster and consider assignments. - Discussion & action
- b. **Weed Community Center/ Security & Fire Alarm System** – District Administrator will give a report on the status of this project with Hue & Cry – Discussion
- c. **Weed Community Center/Facility Rental Agreements** - The rental agreement is currently under new negotiations and district administrator will give an update. - Discussion to be heard
- d. **Weed Community Center financial updates.** Board will discuss current budget options and status update. -Discussion & possible action
- e. **Credit Card/Change of Signature-** District Administrator will report on the procedure to change and submit a new application. - Discussion & possible action

8. New Business-

- a. **Destruction of Archived Files from Years 2005-2009** - File type - financial: Deposit records, trial balances, budget statuses, organization detail activity, receipts, warrant authorizations, invoices, tax returns, tax statements, etc. -Discussion & possible action
- b. **Change of Meeting Location for Board Meetings** – The Board desires to officially change the location of monthly Board of Directors

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meetings from the Bel-Air Park Conference Room to the Weed Community Center. Action by resolution will be taken to enact the location change, effective with the next meeting. New location will be 161 E. Lincoln Ave, Weed CA 96094 - Discussion & action

9. Reports/Current Projects/ Recommendations

- a. Administrative – District Administrator
 - i. Grant Applications
 - ii. New Hire
 - iii. Life Guard Training
 - iv. WCC Building Update
 - v. Mileage

10. BOARDMEMBER/ STAFF COMMENTS

11. ACKNOWLEDGEMENT OF DISTRICT DONATIONS

- a. McConnell Match Grant Check

12. DISBURSEMENTS/BUDGET TRANSFER/ APPROPRIATION – Action Items

- a. Motion #1 – Disbursement Approval – FY 1819 -

- i. December payroll #1 and #2, November-December accounts payable disbursements

13. ADJOURN