

# PLC's Shopping List

## Office Supplies:

White copy paper

Postage Stamps

Envelopes (Standard size no.10, privacy tint)

## Custodial Supplies:

Paper towels

Toilet paper

Kleenex

Hand Soap (small pump bottles for the bathrooms)

## Kitchen needs:

Small paper plates

10 oz water/juice cups

12oz coffee cups

Basic napkins

Storage bags- pint, quart and gallon sizes

Coffee

Coffee filters