



## Enrollment Fees Policy

### Child Care Holding Fee

When I agree to hold an opening I give up the right to fill that position with another family who would be paying full tuition. For this reason a non-refundable holding fee is required to hold an opening, beginning on the date that the opening becomes available, and due for each week that the opening is to be held. This fee will consist of one week's full tuition, and will be due on the Sunday preceding each week that the opening is to be held. If payment is not received by 6:00pm on Sunday, the opening will no longer be held. ***Please note this fee only applies when a family requests an opening be held.***

### Child Care Final Payment

A Final Payment for the last two weeks of care is due within one month of enrollment for all new clients. This amount will be equal to one child's, two week tuition at the time of enrollment. If you are a family enrolled with two or more children you will only be required to submit your two week payment for one child. This payment will then be credited to the last two weeks of care. Tuition for additional enrolled children will still be due every Monday until contract terms have ended.

Your childcare final payment may be submitted in one lump sum, or split into equal payments. As an example, here are the payment options clients have typically chosen. You may choose to pay the amount anyway that suits your budget, however the initial payment is due on the first day of enrollment and with balance being paid in full within 30 days of enrollment.

<b>Example; Two week payment \$350</b>		
Option 1: One payment of \$350	Option 2: Two payments of \$175	Option 3: Four payments of \$87.50

Your childcare final payment is non-refundable as it is applied to the last two weeks of care for your child once a two week notice is given. This payment is also forfeited if the child is not brought for care, if parents do not give proper two-week notice, or if the provider terminates the contract effective immediately.

By signing below you acknowledge reviewing a copy of Masai’s Playhouse LLC. enrollment fee policy and agree to adhere to said policy. If your final two week payment is not received within 30 days of enrollment, our childcare agreement will be terminated, unless otherwise agreed upon in writing.

X \_\_\_\_\_

Parent Signature and date

X \_\_\_\_\_

Provider Signature and date

