



**BYLAWS  
OF THE  
NOARLUNGA CITY PISTOL CLUB INCORPORATED**

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## 0. **DEFINITIONS**

These are found in Schedule 1.

## 1. **SAFETY REGULATIONS**

- (a) At all times whilst at the firing line, all pistols, rifles and shotguns shall point in the direction of the target.
- (b) All firearms shall be unloaded and inspected before any person moves forward of the firing line.
- (c) The handling of firearms is prohibited when persons are forward of the firing line, and no person to be within one metre of the bench that the firearm is on.
- (d) Eye protection must be worn by all personnel on the firing line, including observers, while firing is in progress.
- (e) Ear protection must be worn by all personnel on the firing line, while firing is in progress, except during air pistol shoots.
- (f) All firearms are to have the actions open, magazines removed and removed or cylinders open and flagged when not being fired unless cased. (Cased means in a locked or closed box or pouch. A holstered pistol is not classified as cased unless clause 1 (k) applies).
- (g) All pistols firearm shall remain cased and not handled or displayed by any person in the Clubhouse at any time, except for purposes authorised by the committee of management, such as training sessions or official inspection during Championships.
- (h) Firearms must comply to regulation standards as in force at that time to enable any score to be recorded as official.
- (i) Whenever shooting is in progress on live range areas, red warning flags or red flashing beacons are to be displayed from prominent places. Targets are to be affixed to fixtures provided so as not to damage range property or area. Shooting is to be conducted only in designated Ranges.
- (j) Children under ten years of age shall NOT handle firearms, ammunition etc. in any area of the club.
- (k) All firearms shall be loaded only at the firing point. No holstered pistol shall be permitted, except during the course of the Service Pistol match, WA1500 (& its variations), Western Action match and the Action match, then only whilst under the control of the Range Officer.
- (l) During the course of the Service Pistol match, WA1500 (& its variations), Western Action match and the Action Match, the wearing of a holstered pistol shall only be permitted within the firing areas, or designated "safe area". A loaded and holstered pistol is prohibited in all places other than the firing point.
- (m) Safe areas will be identified by a prominent sign (SAFE AREA) outside the rangesheds.
- (n) That the Range Officer responsible for the operations and safety procedures during scheduled matches will be responsible for not more than ½ of full range capacity without a second range officer assisting on the second half of the range.
- (o) All firearms must remain cased or covered when in the car-park and whilst transporting to and from the firing line.

- (p) Enclosed footwear must be worn by all personnel on the firing line whilst firing is in progress.
- (q) Any member that has been involved in a breach of safety rules and becomes the subject of a Firearms Incident report declaring a breach of safety must:
  - (i) Report to the next committee meeting to explain the incident whereas the committee may warn verbally or in writing or suspended as per constitution item 12
  - (ii) Abide by committee decision.
- (r) Any member who has a second Firearms Incident report lodged within three months of the first will appear before the committee at the next meeting where the committee may suspend or retrain as per constitution item 12 ( c ).
- (s) Any member who has a third Firearms Incident report lodged within six months of the first will have a SAPOL form PD486B CLUB or EMPLOYER REPORT TO REGISTRAR OF FIREARMS completed and :
  - (i) will be suspended until the member completes FASAT training.
  - (ii) or be expelled from the club as per constitution item 12 ( c ).

## 2. **RANGE PROCEDURE**

- (a) Any person attending any section of the range who has never previously participated in the particular match being conducted MUST report to the Range Officer or any instructor present and receive instructions until considered competent, before taking part in any match or practice.
- (b) Visitors and probationary members who are not holders of an appropriate class of firearms licence shall not participate in official club shoots.
- (c) Visitors and probationary members who are not holders of the appropriate class of firearms licence shall only participate in such practices as may be approved by the Range Officer, providing that:
  - (i) They are accompanied at all times on the firing line by a competent coach; and
  - (ii) Shots must be loaded and fired one at a time, viz. no charged magazines, unless the coach deems them competent and safe.
- (d) All persons using the range or attending the club in any capacity at any time MUST sign the Attendance Register.
- (e) The maximum speed permitted on any approach road to any of the ranges and within the areas shall be 10 k.p.h.
- (f) All members shall be entitled to a range key (defined in schedule 4) providing that:
  - (i) Upon leaving the range they must ensure the security of the premises.
  - (ii) They are an active and financial member of the Club; and
  - (iii) Committee members, (or those approved by the Committee), is entitled to a Committee Key.
  - (iv) A part refundable fee (as prescribed in schedule 2) is applicable for the range key, there is no fee applicable to the Committee Master Key. The Committee Master Key shall be returned when requested by the Committee. The Master Key is non-refundable as no fee is paid on issue.
- (g) All persons attending the range are required to wear a name badge of a type approved by the Committee of Management. A person may not be permitted to

shoot unless wearing a name badge, and have upon their person a current shooters licence of the appropriate class & Purpose Of Use.

- (h) Members using the sighting in tunnel on Range 2 must:
  - (i) abide by SAPOL letter dated 3 November 2004 which states:
    - (6) A maximum of ten rounds of ammunition are to be fired per firearm.
  - (ii) Not use restricted calibres as per SAPOL letter posted on range 2.

**3. INTOXICATING LIQUOR**

- (i) No person, whether a member of any affiliated Club or not, shall consume on any firing area of any affiliated club, any intoxicating liquor, or be admitted to any firing area while they are deemed to be under the influence of any liquor.
- (ii) Alcohol can only be consumed by any person once they have completed shooting or officiating activities for the day.

**4. PISTOL PERMITS**

The Secretary or other authorised delegate, usually the club scorer, may issue a permit for the purchase of a firearm to a financial and active member provided they hold the appropriate class of firearm licence for the gun to be purchased. The range must also be approved for the calibre of firearm being purchased.

**5. RANGE OFFICERS**

The Range Officer or person nominated as such shall have full control of the detail which they have been designated to control. This person must remain with the detail at all times, and should assistance be deemed necessary, they shall notify the level 2 Range Officer.

**6. RANGE COMMANDS AND COMPETITION COURSES**

Shall be carried out in accordance with the relevant regulations as laid out in Schedule 3 of the Bylaws.

**7. ATTENDANCE**

- (a) All members on joining the Club shall be regarded as Probationary Members for one year and are to comply with the conditions of attendance and regulations as prescribed by the Committee of Management and when shooting, be coached by an instructor or member nominated by the Club Captain for that purpose.  
On obtaining Full Membership new members are encouraged to attend 6 scheduled competitions in the first 6 months, and in the next 6 months, another 6 shoots, but must compete in at least 6 programmed competitions in their Firearms Licence year (or 4 matches for each category of handgun owned if more than one) as per the Firearms Act & Regulations.
- (b) Full members and Family Members shall submit and record a score, for scheduled match times and date as per the club schedule with a minimum number of attendances as per the SA Firearms Act and Regulations or other relevant legislation. Failing to do so will result in the Committee of Management declaring the member non-active and must by law notify the Police Firearms Branch, and may at its discretion, refuse continuance of membership. The Committee of Management will not issue a renewal chit to members detailing only the matches undertaken the times and dates as per the club schedule.
- (c) Any member absent from the Club may shoot at any other Club, subject to the approval of that Club, and may have their attendance recorded and forwarded to the Club Secretary or Scorer for recording as an attendance.

- (d) Any member on leave of absence is and shall be liable for any monies due in that period.
- (e) Any member attending any affiliated club or association, for the purpose of organising and promoting competitive shooting, may subject to the approval of the Committee of Management, have their attendance recorded by the Club Secretary.

**8. JUNIOR MEMBERS**

- (a) Junior members may shoot only while being directly supervised at such practices as may be approved by the Range Officer.
- (b) Junior members must be competent with an air pistol before they are allowed to use rimfire pistols. The decision on competence shall be made by the Committee acting on the advice of the Club Captain or authorised Training Officer.
- (c) Junior members shall not use centrefire revolvers or pistols, rifles and shotguns unless special approval in writing has been given by the Committee, with the concurrence of the Club Captain.
- (d) As per the Firearms Act & Regulations, juniors under 14 years of age can only handle and use Class A firearms.
- (e) Minors to be accompanied by a parent or guardian at all times (Child Protection Act 1993.)

**9. INTER-CLUB TRANSFERS**

- (a) Current financial members of other Clubs may apply for membership of the Club and if accepted, shall be liable to such fees as laid down in the Constitution.
- (b) Notwithstanding details as laid out in Clause 9(a) above, in the case of transfers from a S.A.R.P.A. club the Committee may, at its discretion, accept any transfers as an immediate full member.

**10. APPLICATION FEE**

As per Schedule 2.

**11. JOINING FEE**

As per Schedule 2.

**12. SUBSCRIPTIONS INCLUDING RANGE FEES**

As per Schedule 2.

**13. RANGE FEES**

As per Schedule 2.

**14. CLUB CHAMPIONSHIPS**

- (a) The Club Championship may be conducted in all sanctioned matches, annually. All financial members can participate.

- (b) The Committee of Management will determine the fixture, date and method of conducting the Club Championships. The Committee of Management may also publish the format through the club calendar and club newsletters.
- (c) Matches to be competed shall be at the discretion of the Committee, and shall be conducted in accordance with the rules as issued by the appropriate governing bodies. The Committee will decide any variation from the rules.
- (d) There may be a nomination fee for each match, to supplement the cost of medals or prizes. The nomination fee shall be determined by the Committee and shall be the same for each match.
- (e) There may be a medal or prize awarded to the off-gun placings, of all matches conducted. A perpetual trophy shall be inscribed with the name to the 'Off Gun' winner, in each match conducted.
- (f) There may be a perpetual, 5 Match Aggregate trophy for men. This does not include juniors. The trophy shall be awarded to the competitor with the highest, sum total score for Air Pistol 60, Free Pistol, Standard Pistol, Rapid Fire Pistol and Centre Fire Pistol.
- (g) There may be a perpetual, 3 Match Aggregate trophy, for ladies. This does not include juniors. The trophy shall be awarded to the competitor with the highest sum total score for Air Pistol 60, Sport Pistol and Standard Pistol.
- (h) There may be a perpetual, 3 Match Aggregate trophy, for junior members. The trophy shall be awarded to the competitor with the highest sum total score for Junior Air 60, Junior Sport Pistol and Standard pistol.
- (i) There may be a perpetual, Junior Champion trophy, for junior members. The trophy shall be awarded to the junior with the highest, 'Off Gun' score, in each match conducted.
- (j) Any medal or prize, awarded for placings, in the grades of matches conducted, may include the winning name and score, but shall be retained permanently by the winner.
- (k) All perpetual trophies shall be engraved, with the winning name and score and are to remain at the clubhouse.
- (l) A club championship shoot must be shot on the rostered day at the allocated time. However, a member who is representing the club in a National, State or Interclub Championship may use that score in the NCPC Championships. A request must be made to the committee in writing to allow this, prior to the Championships. Refer Committee Meeting 401, 14<sup>th</sup> March 2010 section 4.3 & Committee Meeting 402, 11<sup>th</sup> April 2010 section 5.17

## **15. GENERAL HEALTH AND SAFETY RULES.**

- (1) Smoking (including E-cigarettes) is not permitted in the Clubhouse, Scoring Room or any roofed area. This includes Shooting Ranges regardless of whether a match is in progress or not. This ban includes a 3 Metre area around the structures, especially doorways.

The only exception to this is, smoking is to be allowed in the Patio / Pergola area attached to the Clubhouse.

- (2) For hygiene reasons no pets are allowed in the clubhouse.
- (3) Minors to be accompanied by a parent or guardian at all times (Child Protection Act 1993.) As per sign on the entrance to Range 1.
- (4) As a duty of care to members all scheduled matches will be cancelled on days forecast by the Bureau of Metrology warnings page as a catastrophic fire danger rating.

**16. VISITORS.**

- (1) All non-firearms licenced visitors are welcome to attend the Club and try competition shooting however after three (3) attendances they must decide if they want to join the club or not./
- (2) Minors to be accompanied by a parent or guardian at all times (Child Protection Act 1993.)

**17. WAIVING FEES.**

At the discretion of the committee the club Secretary and Treasurer can have their club annual membership fees reimbursed..

**18. POLICIES.**

- (i) The Volunteer Management policy, Risk Policy, Strategic Plan, Alcohol management plan and the Risk Management Policy are to be reviewed by the committee yearly in October or as close to practicable.
- (ii) The membership should abide by the Member Protection Policy of Shooting Australia as followed by SARPA. Links to the document to be available on the Noarlunga City Pistol Club website.

**SCHEDULE 1.**

**DEFINITIONS.**

Coach.

For the purposes of the Bylaws means any member with at least three years experience in firearms.

Member.

A member is defined as being those that meet the requirements of clause 3 of the NCPC constitution.

Firearms & Safety Awareness Training Officer. (FASAT Officer).

Is a member who has successfully completed the SARPA training, as recognised by the Police Firearms Branch.

Trainer.

Is a Firearms & Safety Awareness Training Officer.  
Formerly a "Safety Awareness Officer".

## ACRONYMS.

PA is Pistol Australia

SARPA is The South Australian Revolver and Pistol Association.

SASS is the Single Action Shooting Society.

FASAT Officer is a Firearms & Safety Awareness Training Officer.  
(Formerly a "Safety Awareness Officer", SAO)

## SCHEDULE 2. FEES.

When applying to join The Club a training Fee must be paid and must accompany the Club membership application form:

### Training Fee.

The Training Fee is \$120.00 and is to be paid prior to the commencement of training  
This fee covers Club firearm use, maintenance, ammunition, targets, patches and training material during the training course.

The Training Fee is non-refundable if the applicant has started training.

If training has not started any Training Fee refund is reduced by any training fees paid to SARPA.

### Subscriptions (Annual membership fees).

The subscriptions are;

Full Members	\$ 370-00
Family Member (Spouse)	\$ 220.00
Junior Member 10-18	FREE
Junior Member 18-21	\$85.00
Associate Member (SARPA)	\$185.00
Rifle / Shotgun Member	\$270.00
Social Member	\$ FREE.
Elite Member (by invitation)	\$185.00

Must meet criteria for this category of membership.

Note: Rifle / Shotgun member fee is less than "Full Member" because the NCPC currently pays SARPA half the capitation fee of a Pistol member, (August 2013).

The subscription (Annual membership fee) is to be paid after training & upon acceptance of membership, and is pro rata adjusted to the nearest month of the remaining membership year, (taking into account SARPA's pro-rata capitation charges).

The Club year is 1<sup>st</sup> July to 30<sup>th</sup> June.

Range fee.

The Range Fee is \$ 5.00 per match for SARPA affiliated club members.

The Range Fee is \$15.00 per match for Non SARPA affiliated club members.

SARPA membership card must be shown or \$15 fee applies.



### **SCHEDULE 3.**

#### **MATCHES.**

ISSF (formerly UIT rules) rules as issued by Pistol Australia

Service Pistol, 25 Yards Service Pistol and Black Powder rules as issued by Pistol Australia.

WA1500 (and its variations) Match rules as issued by Pistol Australia.

Action Pistol match (formerly International 1920 match) rules as issued by Pistol Australia.

Single Action (formerly Western Action) rules as issued by SASS.

Shotgun 25 Clays

## **SCHEDULE 4.**

### **KEYS.**

#### **Definitions.**

**Range Key.**                      Marked   P1

Entitles the holder access to the main gate and all the locked range areas excluding the clubrooms and other areas defined by the committee below.

Range Key is available to Full Members once their probation period expires and the discretion of the committee. A deposit of \$50-00 of which \$30 is refundable upon return of the key.  
(Refundable only for members who joined after September 2004 and paid the full \$50 fee.)

Other excluded range key areas are;  
Safe, Scoring Shed/ Office, Storage Container.

**Committee Key.**                      Marked   MKP

Entitles the holder access to all the locked range areas including the clubrooms, excluding other areas defined by the Committee below.

Other excluded Committee key areas.

Safe, Alcohol fridges.

## SCHEDULE Z.

### AMENDMENTS

<u>Amendment No.</u>	<u>Date Approved</u>	<u>By-Law No.</u>	<u>Type of Amendment</u>
34	07/10/93	10	APPLICATION FEE
35	07/10/93	11	JOINING FEE
36	07/10/93	12	SUBSCRIPTIONS
37	07/10/93	13	RANGE FEES
38	01/10/92	4	PISTOL PERMITS
39	11/02/93	15	WORKING BEES
40	09/06/98	4	PISTOL PERMITS
41	05/06/00		Complete Rewrite.
42	14/06/01	1 (n)	RANGE OFFICERS
43	06/07/06	1c, 1o,15,16	Safety Rules & various. smb339
44	01/06/08	Schedule2.	Change to Range Fees. Smb339
45	09/08/09	Schedule 2.	Change to Fees per AGM. Smb339
46	13/09/09	7(a), 8 (e)	Attendance requirements. Juniors. Smb339
47	11/04/10	14 (L)	Away scores included in Club Champs. Smb339
48	11/07/10	17 (1) & (2)	Waiving Fees, Secretary & Trainers. Smb339
49	03/07/11	Schedule 2	Change to Fees per AGM. Smb339
50b	12/08/12	1, 2, 8, 15, 16	Safety & Child Protection Act 1993 Smb339
51	11/08/13	Schedule 2	Clarify training Fee refund.
52	13/10/13	15,1, Schedule 2	Non-Smoking areas, Fees & other minor. smb339.
53	10/04/16	17 (1)	Waving of fees. Kld1030
54	10/05/18	1 (q,r,s)	Safety regulations.Kld1030
55	10/10/18	2 (h)	Range procedure. Kld1030
56	10/10/18	Schedule 2	Fees Kld1030
57	10/10/18	18 (new)	Policies. Kld1030
58	11/12/18	15 (4)	Health and Safety Kld1030
59	10/08/2015	1 (a)(b)(c)(d)(e)(f)	Safety regulations Committee
60	10/08/2025	1 (g)(i)(j)(k)(l)(m)	Safety regulations Committee
61	10/08/2025	1(p)(q)(qi)(qii)	Safety regulations Committee
62	10/08/2025	2 (d) (f) (fiii)((fg)(fh)	Range Procedure Committee
63	10/08/2025	2(fhii)	Range Procedure Committee.
64	10/08/2025	3 (ii)	Intoxicating liquor Committee
65	10/08/2025	4	Pistol Permits Committee
66	10/08/2025	5	Range officers Committee
67	10/08/2025	7 (a) (b)(c)(d)(e)	Attendance Committee
68	10/08/2025	8 (c) removed	Junior members Committee
69	10/08/2025	14 (a)(b)(c)(e)(g)(h)	Club Championships Committee
70	10/08/2025	15 (1)(2)(3) (4)	General health and Safety Committee
71	10/08/2025	16 (1)	Visitors Committee
72	10/08/2025	17(1)(2)	Waiving fees Committee
73	10/08/2025	18 (i)(iii) removed	Policies
74	10/08/2025	Fees updated	Fees committee
75	10/08/2025	Schedule2 Matches	Match Added Committee
76	10/08/2025	Schedule 4 updated	Keys Committee