Astwood & Hardmead Parish Council

ANNUAL ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2019

<u>Start E</u>
DATE
11.5.18
16.5.18
17.5.18
18.6.18
28.6.18
10.7.18
13.8.18
16.8.18
21.8.18
22.8.19
17.9.18
22.10.18
31.10.18
14.11.18
16.11.18
27.11.18
14.1.19

alance	
<u>CHQ NO</u>	
100521	В
100523	В
100522	В
100525	В
100524	В
100526	В
100528	В
100527	В
100530	В
100529	В
100531	В
100532	В
100535	В
100536	В
100533	В
100537	В
100534	В

	Community Acc 40349518	<u>31.3.20</u> 1	<u>.4.18 - 31.3.19</u>							
2069.49		Staff Costs	Grass Cutting	Dogs bins	<u>Website &</u> <u>Printing</u>	Village Hall	<u>Playground</u>	<u>Misc</u>	Insurance	TOTAL
2009.49	BUDGET (PRECEPT)									
		1,080.00	1,500.00	120.00	600.00	1,000.00	450.00	200.00	600.00	<u>5,550.00</u>
	EXPENDITURE TO DATE	905.89	1,330.00	90.00	28.50	902.00	251.00	122.55	541.25	4,171.19
BUD	OGET REMAINING AFTER EXPENDITURE	174.11	170.00	30.00	571.50	98.00	199.00	77.45	58.75	1,378.81
PAYEE	DESCRIPTION									TOTAL
Best Kept Village	Entry Fee							25.00		25.00
E Tandecki	Clerk Salary	309.57								309.57
BALC	Annual subscription							42.55		42.55
Wayne Elsey	Grass Cutting		130.00							130.00
T Giddings	Printing				28.50					28.50
Jonathan Vowles	Internal Audit							45.00		45.00
E Tandecki	Clerk Salary	306.32								306.32
Wayne Elsey	Grass Cutting		600.00							600.00
E Tandecki	Clerk Salary Final	290.00								290.00
TBS Hygiene	Dog Bins			30.00						30.00
TBS Hygiene	Dog Bins			30.00						30.00
Astwood Village Hall	Village Hall					902.00				902.00
Zurich	Insurance								541.25	541.25
TBS Hygiene	Dog Bins			30.00						30.00
Sarah Evans Parker	Playground Application						251.00			251.00
Wayne Elsey	Grass Cutting		600.00							600.00
Robert Stilton	Filing cabinet							10.00		10.00
										-
	TOTAL	905.89	1,330.00	90.00	28.50	902.00	251.00	122.55	541.25	4,171.19
								Balance	3398.30	

Date

VAT		
	Statement	535.62
	Statement	1301.32
	01-1-1	
	Statement	2324.25
	Statement	10.00
L	1	1

Receipts Community Acc 40349518

	Starting B	alance 1.4.19 £	2069.49	Grants	Bank	Precept	VAT	
Date		From	DESCRIPTION		Interest			TOTAL
13.4.18 13.9.18	МКС МКС		Precept Precept			£2,750.00 £2,750.00		2,750.00 2,750.00
TOTALS	WINCO			£-	£-	£5,500.00	£-	£5,500.00

<u>#REF!</u>

SUPPORTING STATEMENT FOR THE YEAR ENDED 31st MARCH 2019

ASSETS During the year the following assets were purchased : The following assets were disposed of :	nil nil
At 31st March 2019 the following assets were held :	
14 Street Lights 4 Street benches Defibrillator Playground Equipment Playground Bench	3,606.00 853.00 1,862.75 8,334.00 398.00
COMMUNITY ASSETS Village Green, Astwood Kick-about area, Cranfield Road, Astwood	1.00 1.00
The basis of valuation of these assets is replacement value, with the exception of Community Land, which is valued at a nominal value of £1.	
BORROWINGS At the close of business on 31st March 2019 the Council had the following loans :	nil
LEASES At 31st March 2019 the following leases were in operation :	nil
VILLAGE HALL The Parish Council are the Custodian Trustees of Astwood Village Hall.	
DEBTORS #REF!	
The ages of the debts were : Less than 3 months old More than 3 months old	#REF! nil #REF!
FARMARKED RESERVES AS AT 31st MARCH 2019	

EARMARKED RESERVES AS AT 31st MARCH 2019

Balances at 31st March 2019 are :

<u>#REF!</u>

SUPPORTING STATEMENT FOR THE YEAR ENDED 31st MARCH 2019

TENANCIES

During the Year the following tenancies were entered into :

SECTION 137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £5.00 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this Council in the year ended 31st March 2019 was £1,200.00 (\pounds 5.00 x 240) and the payments made were :

Payee	Nature of payment	nil
AGENCY WORK During the year the	Council undertook the following agency work :	nil
ADVERTISING A	ND PUBLICITY were incurred during the year :	nil
EMPLOYEE PEN The following costs	SION FUND were incurred during the year :	nil
Signed Chairman	Dated	

Signed

Responsible Financial Officer

Dated _____

nil

ASTWOOD & HARDMEAD PARISH COUNCIL

AUDIT COMMISSION ANNUAL RETURN FOR THE YEAR ENDED 31st MARCH 2019

	Year e	ending	Notes and Guidance for Compilers
	31.3.18 £	31.3.2019 £	General Please round all figures to nearest £. Report £0 or Nil balances. All figures must agree to the Council's underlying financial records for the relevant year.
1 Balances brought forward	2,069	3,398	Total balances and reserves at the beginning of the year as recorded in the Council's financial records.
2 (+) Annual precept	4,950	5,500	Total amount of precept income received in the year.
3 (+) Total other receipts	#REF!	nil	Total income or receipts as recorded in the cashbook minus the precept.
4 (-) Staff costs	1,150	905	Total expenditure or payments made to and on behalf of all council employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses.
5 (-) Loan interest / capital repayments	nil	nil	Total expenditure or payments of capital and interest made during the year on the Council's borrowings (if any).
6 (-) Total other payments	4,156	3,265	Total expenditure or payments as recorded in the cashbook minus employment costs (line 4) and loan/interest expenditure/payments (line 5).

7 (=) Balances carried forward	3,398	3,399	Total balances and reserves at the end of the year. (Must equal (1+2+3) - (4+5+6))
8 Total cash & investments	2,069	3,398	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31st March 2019 - to agree with bank reconciliation.
9 Total fixed assets	#REF!	6,321	The recorded current book value at 31st March 2019 of all tangible fixed assets owned by the Council as recorded in the asset register.
10 Total borrowings	nil	nil	The outstanding capital balance as at 31st March 2019 of all loans from third parties (usually PWLB).

Astwood & Hardmead PC

	Description	31st March 2018	31st March 2019	Variance (£)
1	Balance brought forward	2,069.00	3,398.00	1,329.00
2	Precept	4,950.00	5,500.00	550.00
3	Total other receipts	-	-	-
4	Staff Costs	1,150.00	905.00	245.00
5	Loans	-	-	-
6	All other payments	4,156.00	3,265.00	891.00
7	Balances carried forward	3,398.00	3,399.00	1.00
8	Total cash	2,069.00	3,398.00	1,329.00
9	Total fixed assets	6,321.00	6,321.00	-
10	Total borrowings	-	-	-

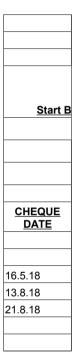
Council Explanations

Last years closing balance

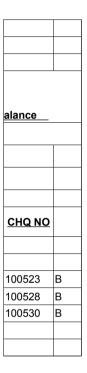
Slightly higher precept, annual increase

Less hours

Payments to suppliers and Neighbourhood plan Payments to suppliers and Neighbourhood plan



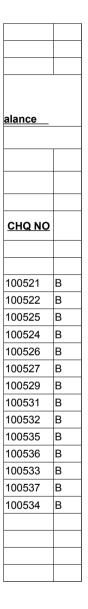
Date



Date

	ACCOUNTS 31.3.18 - 31.3.19	
2069.49		Staff Costs
	BUDGET (PRECEPT)	1,080.00
	EXPENDITURE TO DATE	905.89
BU	174.11	
PAYEE	DESCRIPTION	
E Tandecki	Clerk Salary	309.57
E Tandecki	Clerk Salary	306.32
E Tandecki	Clerk Salary Final	290.00
	TOTAL	905.89





	Community Acc 40349518	<u>31.3.20</u> 1	. <u>4.18 - 31.3.19</u>							
					Website &					
2069.49		Staff Costs	Grass Cutting	Dogs bins	Printing	Village Hall	Playground	<u>Misc</u>	<u>Insurance</u>	<u>TOTAL</u>
	BUDGET (PRECEPT)	1,080.00	1,500.00	120.00	600.00	1,000.00	450.00	200.00	600.00	<u>5,550.00</u>
	EXPENDITURE TO DATE	-	1,330.00	90.00	28.50	902.00	251.00	122.55	541.25	3,265.30
BUD	GET REMAINING AFTER EXPENDITURE	1,080.00	170.00	30.00	571.50	98.00	199.00	77.45	58.75	2,284.70
PAYEE	DESCRIPTION									<u>TOTAL</u>
Best Kept Village	Entry Fee							25.00		25.00
BALC	Annual subscription							42.55		42.55
Wayne Elsey	Grass Cutting		130.00							130.00
T Giddings	Printing				28.50					28.50
Jonathan Vowles	Internal Audit							45.00		45.00
Wayne Elsey	Grass Cutting		600.00							600.00
TBS Hygiene	Dog Bins			30.00						30.00
TBS Hygiene	Dog Bins			30.00						30.00
Astwood Village Hall	Village Hall					902.00				902.00
Zurich	Insurance								541.25	541.25
TBS Hygiene	Dog Bins			30.00						30.00
Sarah Evans Parker	Playground Application						251.00			251.00
Wayne Elsey	Grass Cutting		600.00							600.00
Robert Stilton	Filing cabinet							10.00		10.00
	TOTAL	-	1,330.00	90.00	28.50	902.00	251.00	122.55	541.25	3,265.3

Date



ASTWOOD & HARDMEAD P.

SECTION 4 - ANNUAL INTERNAL FOR THE YEAR ENDED 31st M

The council's internal audit, acting independently and on the basis of an ass carrying out a selective assessment of compliance with relevant procedures operation during the financial year ended 31st MARCH 2019

The Internal audit has been carried out in accordance with the council's nee the basis of the findings in the areas examined, the internal audit conclusion Set out below are the objectives of internal control and, opposite, are the in whether, in all significant respects, the following control objectives were be financial year to a standard adequate to meet the needs of the council.

Α	Appropriate books of account have been properly kept throughout the year.
В	The council's financial regulations have been met, payments were supported invoices, expenditure was approved and VAT was appropriately accounted for.
С	The council assessed the significant risks to achieving its objectives and had adequate arrangements to manage these.
D	The annual precept requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.
E	Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.
F	Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.
G	Salaries to employees and allowances to members were paid in accordance with council approvals, and PAYE and NI requirements were properly applied.
Н	Assets and investments registers were complete and accurate and properly maintained
I	Periodic and year-end bank account reconciliations were properly carried out.
J	Year end accounts were prepared on the correct accounting basis (receipts and payments or income & expenditure), agreed with cash book, were supported by an adequate audit trail from underlying records, and, where appropriate debtors and creditors were properly recorded.
	For any other risk areas identified by the council (list any other risk areas below or on separate sheets if needed) adequate controls existed:

Name of person who carried out the internal audit.

Signature of person who carried out the internal audit:

- * If the response is 'no' please state the implications and action bei weakness in control identified (add separate sheets if needed).
- If the response is 'not covered' please state when the most recent ** done in this area and when it is next planned, or, if coverage is no must explain why not (add separate sheets if needed).

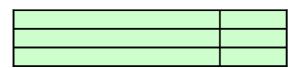
ARISH COUNCIL

<u>, AUDIT REPORT</u> <u>MARCH 2019</u>

sessment of risk, has included and controls expected to be in

ds and planned coverage. On ns are summarised in this table. ternal audit conclusions on eing achieved throughout the

Agreed? Please choose from one the following Yes/No*/Not covered**		
Yes		



Jonathan Vowles FCA CTA

ng taken to address any

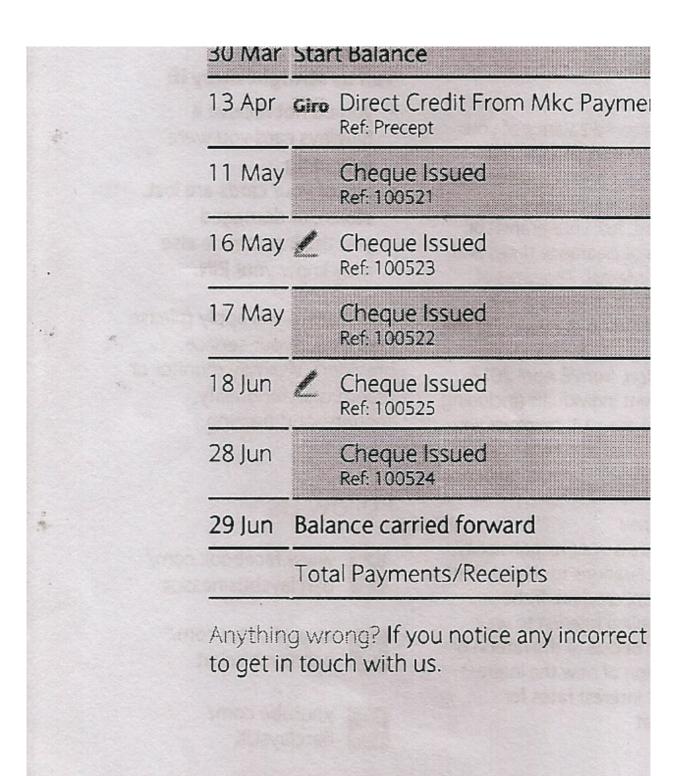
t internal audit work was ot required, internal audit

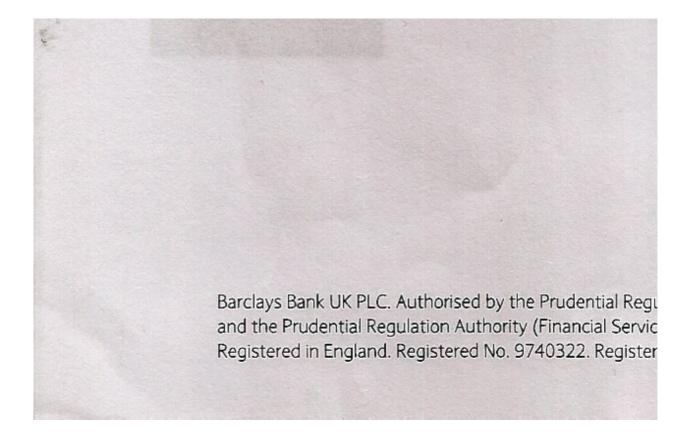
BARCLAYS

MRS P REYNOLDS-NUNN ASTWOOD AND HARDMEAD PARIS COUNCI 25 PARK CLOSE MOGGERHANGER BEDFORD MK44 3RY

Your Community

Date Description





31.3.18 - 1.4.19

ASTWC PARISH Sort Coc Account

SWIFTBIC

IBAN GBS

Issued o

H H

y Account

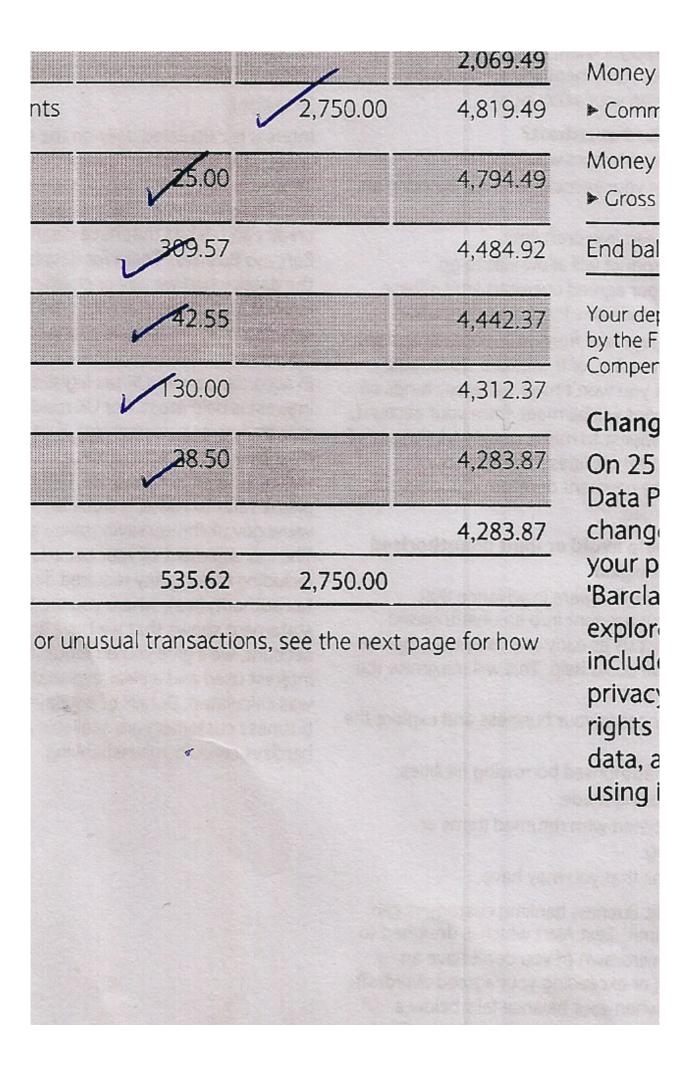
At a

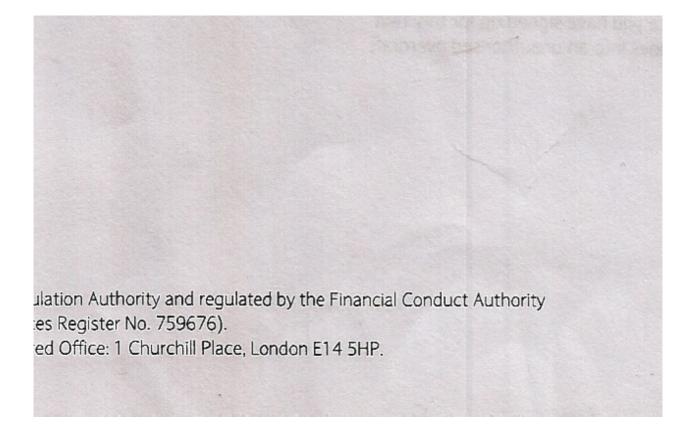
Money out £

Money in £

n £ Balance £

30 M Start ba





OOD AND HARDMEAD

le 20-05-74 t No 40349518

BUKBGB22

0 BUKB 2005 7440 3495 18

n 02 July 2018

aglance

ar - 29 Jun 2018 alance +£2,069.49

out

in

hission charges £0.00

£2,750.00

interest earned £0.00

ance

£4,283.87

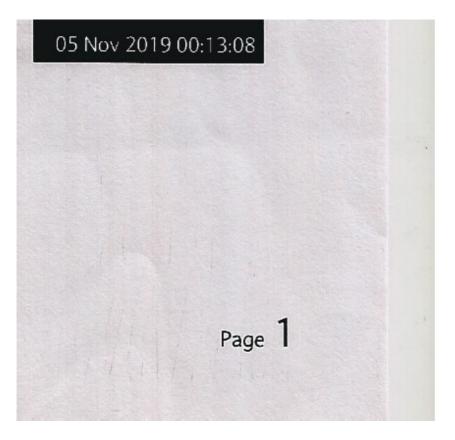
£535.62

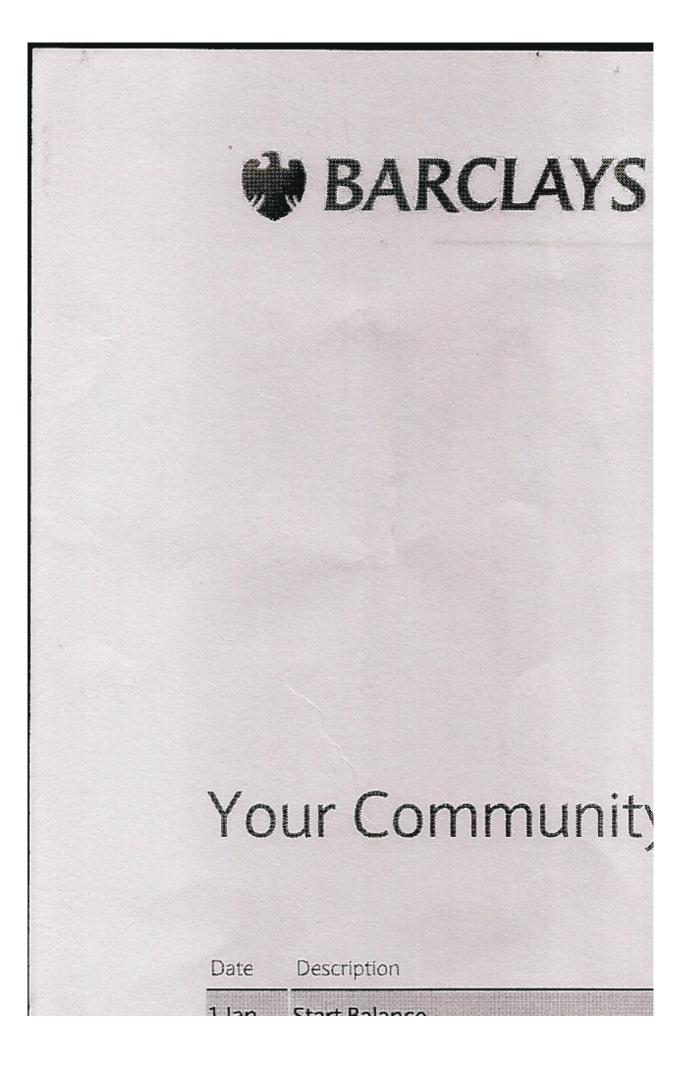
posit is eligible for protection inancial Services isation Scheme.

es to personal data law

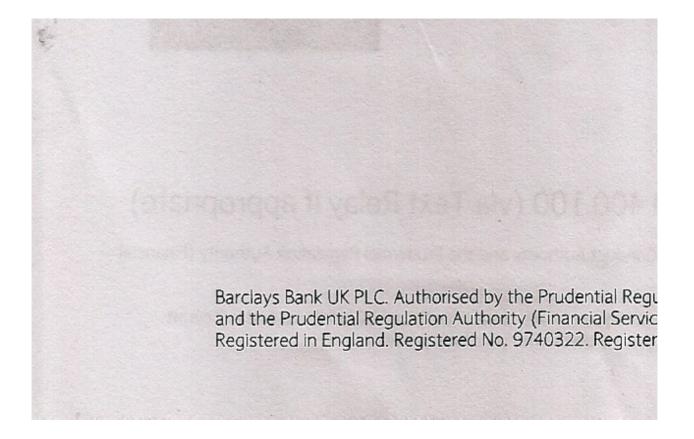
May 2018, the General rotection Regulation will e the law in regard to ersonal data. Search ys data control' to e how it affects you. It es updates to our y notices to reflect your in relation to personal and the legal grounds for it.

Certified copy BARCLAYS 201928 BARCLAYS BANK PLC





	I Jan Start Dalance
æ	14 Jan 🖉 Cheque Issued Ref: 100534
	29 Mar Balance carried forward
	Total Payments/Receipts
	Anything wrong? If you notice any incorrect to get in touch with us.
*	a paper water



ASTWC PARISH

Sort Coc Account SWIFTBIC IBAN GBS

Issued o

y Account

At a

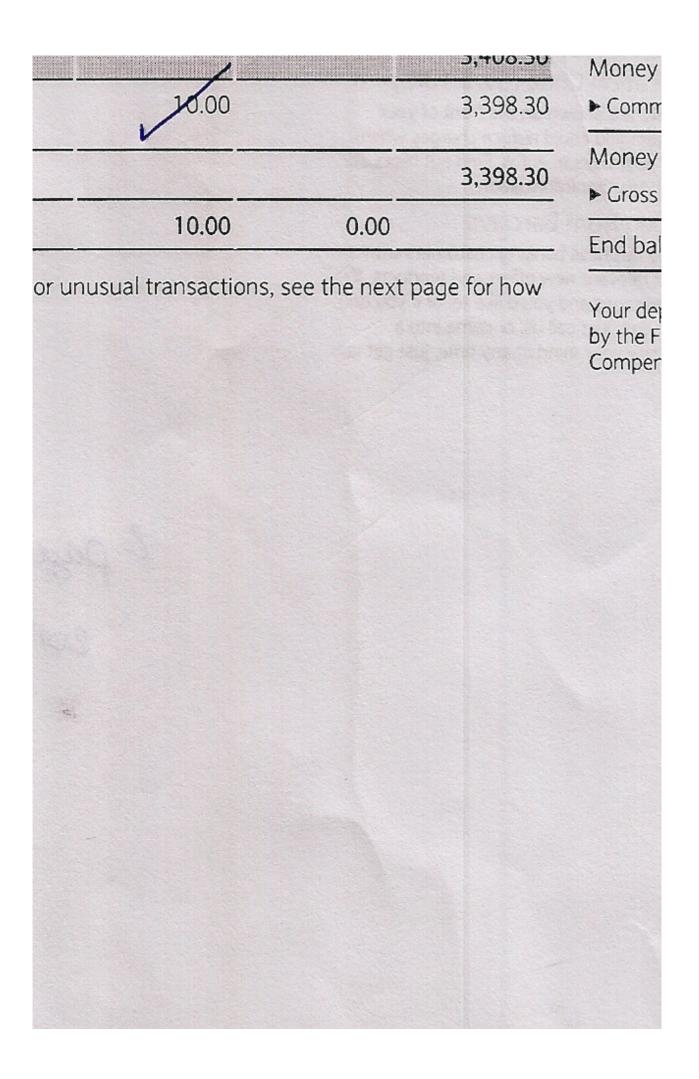
Money out £

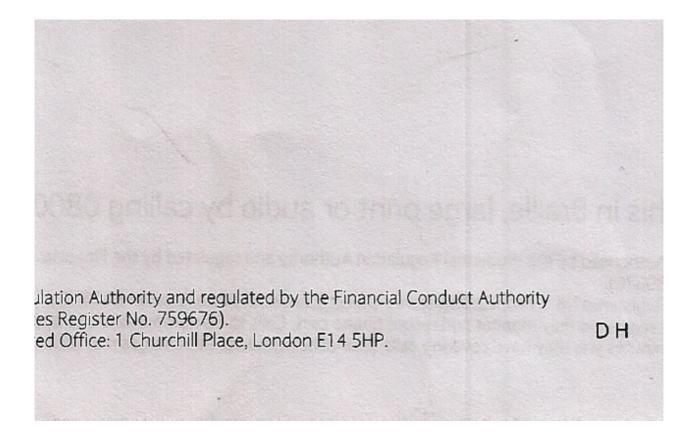
Money in £

£ Balance £

01 Ja Start ba

2 400 20





OD AND HARDMEAD

le 20-05-74 : No 40349518

BUKBGB22

0 BUKB 2005 7440 3495 18

n 01 April 2019

a glance <u>n - 29 Mar 2019</u> alance £3,408.30

out	£10.00				
hission charges £0.00					
in	£0.00				
interest earned £0.00					
ance £3	,398.30				

posit is eligible for protection inancial Services isation Scheme.



