

FLIGHTLINE

Rental Policies

In addition to the requirements listed in the FLIGHTLINE Rental Agreement, all Renters of FLIGHTLINE Aircraft shall comply with the following procedures:

1. Use the FLIGHTLINE software to manage all aspects of a rental including reservations, dispatch, squawks, returns, cancellations and payment at: <https://www.flightcircle.com/v1/#/schedule>.
2. The following minimum hourly charges will apply to any aircraft rental:
 - One hour minimum per reservation.
 - Two hours minimum for each overnight reservation.
 - Three hours minimum per every 24 hour reservation.
3. Cancellations must be made within 24 hours before the scheduled flight for any reason other than weather. Failing to do so will result in a one hour minimum charge for the aircraft reserved.
4. Return the Aircraft to its Home Base at or before the originally scheduled time and immediately enter the completion of the rental in the FLIGHTLINE software rental record. Notify FLIGHTLINE if return is delayed.
5. All charges are due and payable at the completion of the rental period. Rental charges will be billed to Renter's debit or credit card on file at midnight of the day the rental is completed.
6. Prior to flight, perform a thorough preflight inspection as described in the Aircraft's POH. Fly only if the Aircraft is deemed to be airworthy. Confirm engine oil is filled to capacity listed in the Aircraft POH and fuel tanks are full using dipstick and dip tube respectively. Fly only if fuel and oil are at full capacity.
7. Prior to flight, confirm the presence in the Aircraft of all required Aircraft documents (airworthiness certificate, registration, POH, and weight and balance) before flight and fly only if all are present.
8. Properly secure the Aircraft after each flight including secure hangar space indoors for the Aircraft during inclement weather when away from Home Base.
9. Notify FLIGHTLINE of any accident or incident involving the Aircraft immediately after occurrence or as soon as possible thereafter.
10. Notify FLIGHTLINE immediately of any maintenance issues (squawks) concerning the Aircraft. Squawk reports must be as specific as possible and reflect exactly what was observed and under what conditions.
11. FLIGHTLINE aircraft may not be used or operated:
 - By any person other than the Renter.
 - For any illegal purposes.
 - In any race or speed contest.
 - For purposes of receiving primary or intermediate instruction.
 - For the transport of passengers or property for compensation or hire.
 - For towing objects while on the ground or in flight.
 - When actual and forecasted local and enroute weather conditions are below VFR conditions (ceiling of at least 3,000 feet and visibility 5 miles or greater).
 - On any unpaved runway, unless in an emergency.
 - On any runway less than 3,000 feet in length, unless in an emergency.
 - Outside of the Continental United States.

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12. Tampering or attempting to repair any parts of the Aircraft or its engine or components is prohibited.
13. Return the Aircraft with full fuel tanks at the completion of a rental. Fuel the Aircraft at the self-serve fueling location at the Aircraft Home Base utilizing the FLIGHTLINE Fuel Card kept in the Aircraft for the purpose.
14. Request reimbursement for fuel or oil purchased away from the Aircraft's Home Base by uploading purchase receipts to the aircraft reservation record at the completion of the rental. The date, aircraft tail number, quantity of fuel/oil purchased and customer name must be visible on the receipt. FLIGHTLINE will only reimburse the costs of fuel or oil up to the current self-serve pricing at the Aircraft's Home Base at the time the reimbursement is requested.
15. Chock the Aircraft and do not engage the parking brake when fueling.
16. Master and magneto switches must be off when an Aircraft is being fueled.
17. No one is to be allowed inside the Aircraft during fueling.
18. Smoking is not permitted in any FLIGHTLINE aircraft.
19. Log any oil added in the Aircraft Reservation Record.