

Board Meeting Minutes

August 13, 2019

Welcome and check-in with one another

Attendance: Melody Hedin, Catherine Larkins, Kasey Correia, Anthony Box, Margie Coates, Jenny Treanor (from Foxfire Farms) gitreanor@gmail.com

1. Call to Order: 7:20 (had meeting for Foxfire Farms Fundraiser first)

Reading of mission statement: Dancing Spirit's Mission is to provide a community arts center that enhances creativity and fellowship; that promotes the education, appreciation and enjoyment of the arts; and that celebrates the cultural heritage of our population.

2. Approval of Agenda

Motion Catherine, 2nd Anthony

3. Approval of Minutes from July 22, 2019 Board Meeting

Motion Anthony 2nd Catherine

4. Financials

- a. Approve Monthly Financials – last month Tabled due to questions on p. 1 Reconciliation Detail, bottom section: Deposits and Credits – Kasey cleared this up with Cindy Humiston: the Quickbook Journal Entries on these need to be corrected, but couldn't before last meeting – Board needs monthly Profit and Loss Summary Sheet, and Balance Sheet; Treasurer needs to review monthly Reconciliations and Bank Statements prior to the Board Meeting for any issues

Approve June Financials with explanation Motion Margie, 2nd Anthony

Approve July Financials- Tabled until next month after Catherine meets with Cindy to discuss questions under Liability

- b. Grants and fundraisers – Catherine represented us at SKA Brewing – we got \$270 in donations, but she could only go one Tuesday in July; she will check on next year and we can market it on Facebook to increase participation; Cora is working on researching grant support for Sandyha – LPEA – waiting; Walmart – too many asking; Ballantine – coming up in September, Kasey is meeting with their Board to give them a tour at 10:15 on August 22, Sandyha is coming; Moniker – is touring on August 15 ; working on Creative District Tech Support grant; Chinook – not good fit for DS, but possibly for SWRY; Good Deeds (Bonnie) grant applied for – waiting; still have some Trauma monies coming (\$1860)
- c. Catherine wants to write an Annual Report of fundraising to use for grants – who did we serve, who funded us; this exists in some way for the 990 and grants

5. Director's Report

- a. Fundraiser- Foxfire Farms, Goal is \$1500, August 24th 5-7, 20 for plate, 10 with paper plate (no special kid prices); set up at 2 meet at DS, and Meg's Send-off – ask Farmer's Fresh for meat and buns to grill, need gas, coolers and ice, we do sides, dessert, Anthony will organize and manage the food tables, and bring beverage containers; flowers – Sandyha has a floral piece donated, need new tablecloths for 7 tables, have a keyboard player (Tammy), Catherine will ask Paul at Grocery Store, then text Kasey what's left – she'll ask Farmer's Fresh and Family Dollar
Marketing -need donation jar and sign of who donations benefit and extra specific

scholarship donation flyer,
Silent auction bring to Melody at Ignacio Floral (2 tables), need starting bid papers
(Catherine will manage) – Wolfwood basket, solicit donations from artists,
PSAs and flyers – Cora, Catherine
Cash box, Square – Jenny and Melody

- b. Programs – will start After School Arts in September at DS – will create flyer and do outreach, will have Studio B dance classes, possibly SUIMA – preschoolers; want to have job description and send call out to find contracted teachers; need an evaluation process for teachers, and for Kasey as Director (need evaluation form – do it at Board Retreat annually), looking for positive, energetic, and capable teachers; Creative District – Kasey suggested that the Chamber or Town take the lead in it
6. Next Meeting: September 18th, Wednesday, 6:00 p.m.
 7. Adjourn Meeting: 8:15 p.m.