

Board Meeting Minutes  
November 20, 2019

Call to Order 6:15

Attendance: Melody Hedin, President, Margie Coates, Secretary on conference call, Catherine Larkins, Treasurer, Anthony Box, Member at Large, Kasey Correia, Exec. Director; \* Dustin Pierce, Member at Large not present

Dancing Spirit's Mission is to provide a community arts center that enhances creativity and fellowship; that promotes the education, appreciation and enjoyment of the arts; and that celebrates the cultural heritage of our population.

1. Approval of Agenda: Motion to approve: Anthony, 2<sup>nd</sup> Catherine
2. Approval of October Meeting Minutes with two edits on latest edition: Motion to approve: Catherine  
2<sup>nd</sup> Anthony

3. Treasurer's Report

a. Approve October Financials – discussion about question on a negative Contract Services cost which means it is a release of expenses. Anthony had question about what it means on Lease Hold Improvements on Balance Sheet. Melody has question on the Profit/Loss payroll expenses shown only as Other. Catherine says that the report was run wrong. Catherine will get with Cindy to run the correct report and ask about these 2 questions. Tabled until December's Board Meeting

General Fund Balance \$3232.21; Artist Sales account balance: \$2193.23; Grant for the CIRD is a receivable of \$1000 which will take about 4-6 weeks; we received \$600 today from the Detention Center for October, it will end at the end of 2019, we get 10% of for Dancing Spirit, since we are a pass through for Tim Murphy's program

b. Status Update on Operating Expenses –We have Ballantine's Grant still out there for 3000; Durango Realtors is still out there, but not secure; we need contract income, fundraising income, memberships, class fees, and grants; Sandhya is looking at others for best fit

i. Review space rent, 60 day notice to ELHI – Kasey is very concerned for our funding needs; Room 19, Studio B was inherited from Sharon Hunter, with \$376.48 rent; the dance program runs 9 months a year, we pay teacher \$18 per hour, she gets \$10 per student for about 4 students, for 4 times a week, Yoga pays us after the month at \$60; Room 18, Gallery has rent of \$379.08 used for office and meeting space, plus AA which pays \$30; Catherine – sees that we are making 50% of the expenses for Studio B; Gallery is opportunity to gain memberships and have shows; Anthony sees value of Gallery and sees Studio 2 B; Room 20 storage and kiln rooms – Kasey requested that ELHI back the rent down due to the original lease stating that it was not useable for classes – they will leave it until the end of our lease at the lower rate until August 2020; Melody was in favor of Studio 2B due to all of the people Sharon has brought in, we will lose our dance teacher at the end of the school year; Kasey wants to get back to artists and gallery focus

Motion by Catherine to give a 60 day notice on Studio 2B and try to find a dance champion or let it go, Anthony 2nd

- ii. Diversify income sources discussed above
- c. Grant Update from Sandhya discussed above
- d. 2020 Budget update discussed above

#### 4. Old Business

a. Board seat recruitment updates – Catherine would like Eula, no one else has someone in mind; Add this to survey; possibly Katie Minkler – Margie will ask her; current board members have brought valuable energy and ideas to us, reach out to supporters at Fill Your Bowl, have Cora resend the reach out for board members

#### 5. New Business

a. Fill Your Bowl Sign Up (see attached) – look for possible board members, it's 5:30 to 8 in ELHI cafeteria, fundraising goal of \$2250 with 150 bowls sold, Anthony and Kasey will fluff the Gallery up, Catherine, Melody, and Katrina will bring more art in, Catherine will make cards to sell, Anthony may make candles to sell; Margie is still making 32 bowls; glaze party Tuesday, Nov. 26<sup>th</sup>, Flyers are ready to get shared; Cora is managing Facebook and making a slideshow to show in the Cafeteria – add board member recruitment, Margie send winery pictures to Cora, have membership recruiting flyer at Fill Your Bowl, Cindy is arranging and Mike Humiston will have a trio or solo, Catherine will manage the food, we'll put a call out to all to bring food, Kasey will reach out to Jeff and Amy, need to do a pre-inventory of utensils, paper bowls, and napkins, coffee cups, etc., need bigger coffee pot, Anthony and Catherine will come early after 12 to help set up, cashiers will be Melody and Katrina, Margie will check bowls at cafeteria door but has to leave at 7, Anthony will float and help Melody, Kasey has a Taste of Christmas banner that will be hung at the end of town which should bring a lot of folks in, clean up crew will need help, Kasey will ask Dusty about the parade and clean up, Catherine and Anthony will help clean up; parade – Ron may drive his Corvair with a DS sign and Christmas Lights or Anthony can ask his mom and dad to have a sign, since they are going to be in the parade, and he can also ask Edward,

b. Survey – add a statement about involvement in DS including board member, do one page, made edits during discussion; will give out with bowls to complete while eating, then put in a box as they leave

6. Director's Report Next Meeting: Monday, December 30, 2019 at 6:00 p.m.

Adjourn Meeting: 8:05