



Board Meeting Minutes • January 17, 2023 • 6:00 PM

Call to Order 6:17

Attendance:

Anthony Box Present      Caryl Helmin Phone      Jenny Silva Phone  
Joanne Gantt Present      Linda Moore Present      Kasey Correia, ED Present

*Dancing Spirit’s Mission is to provide a community arts center that enhances creativity and fellowship; that promotes the education, appreciation and enjoyment of the arts; and that celebrates the cultural heritage of our population.*

1. Approval of Agenda additions & Change

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Motion: Linda Moore  
2<sup>ND</sup> : Joanne Gantt

- ii. **Approved** / Not Approved / Tabled
- 2. Approval of October 25, 2022 Minutes
  - i. Motion Joanne Gantt
  - ii. 2<sup>nd</sup> Jenny Silva
  - iii. **Approved** / Not Approved / Tabled
- 3. Approval of October Financials
  - i. Motion Linda Moore
  - ii. 2<sup>nd</sup> Jenny Silva
  - iii. **Approved** / Not Approved / Tabled
- 4. Approval of November 15, 2022 Minutes
  - i. Motion Joanne Gantt
  - ii. 2<sup>nd</sup> Linda Moore

iii. **Approved** / Not Approved / Tabled

5. Approval of November Financials (Were approved via email, needs to be reflected in minutes)

i. Motion \_\_\_\_\_

ii. 2<sup>nd</sup> \_\_\_\_\_

iii. **Approved** / Not Approved / Tabled

6. Approval of December Financials (No December meeting, no minutes to approve)

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i. Motion Linda Moore

ii. 2<sup>nd</sup> Jenny Silva

iii. **Approved** / Not Approved / Tabled

7. Ongoing Business

a. Permanent Building

i. Update on building

Todd Gaver is waiting for the plans to be signed of on by the structural engineer . There are a few small changes that need to be made. The more detailed the plans are the less cost and changes will have to be made once construction begins. Still need a plumber to sign off Electrical and HVAC are completed. IDR has been out of office. Need bid from general contractor. That will be submitted to 1<sup>st</sup> Southwest bank for them to use in their appraisal and review for the loan We need the stamped approval of the plans, and we need the building cost estimate from the general contractor, work on an MOU for the underwrite for CCI on the 500k on the money going into the bank and who is going to be report on the spending which will be the bank. Dancing Spirit will also have to have a MOU with the bank as to how we will turn in the paperwork. The bank pays the contractor directly. We are getting closer to the march dead line

ii. Update on Town of Ignacio - Utility Permit Waiver

Approved to wave 50% of fee. Cost is based on the total building cost. Close to \$5,000 for building permit. Waved 50% of gas, water, and sewage tap fees around \$2,000. Saving close to \$5,000 off from town. Next step is to contact the tribe on seeing about getting more off the cost from the tribe.

iii. Enterprise Zone Updates iv. 1<sup>st</sup> Southwest Bank Building Loan Update

1<sup>st</sup> Southwest Bank gave use a \$1,000 contribution. The Designer waved \$1,250 off of his bill./ Still working on getting the word out on the Enterprise Zone to bring in more donations.

b. Gallery Update

Jessica Tarrant has starting helping Kasey to cover some of the gallery shifts is working on a galley shift calendar on the square. Is working on a news letter for the artist that are in the gallery. Dec saw over \$400 in sales.

c. Grant Update (Bobbi Hall) See attached grant sheet

Kasey and Anthony meet with Bobbie Hall on grants. Bringing in coffee to the gallery. Jenny Silva question on how this would work. One option is to find a local person that would like to come in and run a small coffee business out of the gallery. The other is to find a company that would like to set up in the gallery. Or for dancing spirit to run it ourself. Anthony Box stated that he is against a company coming in since they would want a sign on the building as well. Does the board feel that we should looking to the coffee idea. Joanne stated that it need to be looked at so that dancing spirit is not loosing money on this. Kasey agrees with Joanne Gantt that we should look for someone that all ready has their own coffee business and that we partner with in the gallery. Board member all agreed that we should move forward with looking for a coffee partner. Go-Fund Me moved over \$1,488.45

8. Old Business

a. Board election/appointment

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i. Seat # 1 Anthony Box (Term: Jan 2023-2025)

Motion Joanne Gantt

2<sup>nd</sup> Linda Moore

Approved / Not Approved / Tabled

Seat # 2 \_\_\_\_\_ (Term: Jan 2023-2025)

Motion \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_

Approved / Not Approved / Tabled

iii. Set officers

1. President: \_\_\_\_\_

a. Motion \_\_\_\_\_

b. 2<sup>nd</sup> \_\_\_\_\_

c. Approved / Not Approved / Tabled

2. Treasurer: \_\_\_\_\_

a. Motion \_\_\_\_\_

b. 2<sup>nd</sup> \_\_\_\_\_

c. Approved / Not Approved / Tabled

3. Secretary: \_\_\_\_\_

- a. Motion \_\_\_\_\_
- b. 2<sup>nd</sup> \_\_\_\_\_
- c. Approved / Not Approved / Tabled

4. At Large: \_\_\_\_\_

- a. Motion \_\_\_\_\_
- b. 2<sup>nd</sup> \_\_\_\_\_
- c. Approved / Not Approved / Tabled

5. At Large: \_\_\_\_\_

- a. Motion \_\_\_\_\_
- b. 2<sup>nd</sup> \_\_\_\_\_
- c. Approved / Not Approved / Tabled

iv. Set/reset check signers

1. Signer # 1: Jenny Silva

Motion Linda Moore

2<sup>nd</sup> Caryl Helmin

- a. Approved / Not Approved / Tabled

2. Signer # 2: Anthony Box

a. Motion: Joanne Gantt

b. 2<sup>nd</sup> Jenny Silva

- c. Approved / Not Approved / Tabled

9. New Business

- b. Jessica Tarrant hired as a contractor to assist with marketing and gallery. Agreement is for 6 hours per week at \$15/hour. This was approved via email in December 2022. (Please let the minutes reflect this.)
- c. 2023 Budget Approval including : budget under review by Cindy. Increase in hours and wages for Executive Director, Kasey Correia (20 hours @ \$21.50) and increase in hours and wages for Executive Assistant, Cora Shubert (10 hours @ \$16.50)
  - i. Motion Joanne Gantt
  - ii. 2<sup>nd</sup> Jenny Silva
  - iii. Approved / Not Approved / Tabled
- d. Approve contract with Novia Mabus, Four Corners Accounting for the 2022 990s. Board wanted to switch company last year but put it off due to time line current company is \$750 to submit 990 new company will cos \$250
  - i. Motion Jenny Silva
  - ii. 2<sup>nd</sup> Joanne Gantt
  - iii. Approved / Not Approved / Tabled

10. Director's Report

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a. Collaborations

i. Ignacio School District

1. Activity Friday update

Hours changed 8:30 to 10:30. 3 classes due to attendance.

2. IHS – therapeutic art for at risk students

4 students now will be starting wheel throwing

3. ii. SUIMA

still doing art enrichment. We got paid \$2,700

b. Current Programs

i. Beginning pottery class – see new flyer

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ii. Open Studio – see new flyer

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iii. IHS – Wednesday 3:30pm – 4:30pm iv. SUIMA @ ELHI (Art Enrichment)

At risk youth

v. SUIMA – Thurs 4-5pm

K-6 grades come for art classes

vi. Homeschool art program

\$15 per kid in program starting pottery. 7 kids program is increasing

Past events & programs - updates

iv. Unchain my heart, 1/12/2023

3 kids and 2 staffers Kasey taught them spin art.

c. Upcoming programs, events & fundraisers

i.

ii. Arts and Culture Panel for La Plata County

Kasey was asked to be on a panel for art and culture panel she has not heard anything back from them yet.

11. Public Comment : None

12. Next Meeting: February 21st

13. Adjourn Meeting: (time)7:38

i. Motion Linda Moore

ii. 2<sup>nd</sup>\_Joanne Gantt

iii. **Approved** / Not Approved / Tabled