

Upper Midwest Sleep, LLC

Flanging/Serging Mattress Covers Job Description

Job Summary: Ticking and panels, plain or quilted are serged or flanged as required.

Job Procedure:

- Read work order to determine necessary sewing operations
- Move panel pile to work area
- Inspect panel for skips and flaws
- Flange or serge around the edges of the panel
- Move materials to next work area or storage area as determined by the work order
- Assist in measuring panels, cutting to needed sizes.
- Assist in identifying skips to be fixed

Responsibilities:

- Maintaining flange, thread and other supplies for work area
- Repair of own mistakes
- Repair of warranty work as needed
- Redo of work to product specifications
- Maintaining a clean and safe work environment
- Other duties as necessary
- To be able to flange 200+ panels in an 8 hour shift.

Physical Requirements:

- Use of hands and fingers (grasping, handling and feeling), reaching with hands and arms with eye hand coordination
- Ability to sit, stand, walk, stoop and kneel (standing and/or sitting for extended periods), often bending and twisting. This particular position involves sitting for most of the shift.
- Close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust and focus.
- Ability to speak and communicate effectively with the ability to read and interpret details and documents such as safety rules, procedure manuals, operations and maintenance instructions and labeling.
- Ability to lift, carry, push or pull objects up to 50 lbs. This position involves lifting up to 20 lbs consistently.
- Able to work around noise, moving machinery, exposure to marked changes in temperature and humidity, and exposure to dust.

Employee Signature: _____ Date: _____

Employee Name (print)

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Training Requirements:

Date Trained:

By: (Trainer Signature)

1. Sewing Machine Training
2. Serging Machine Training
3. Proper Lifting Training
4. Production Order Training
5. Personal Safety Training

This job description is not intended to be an exhaustive list of all duties or responsibilities associated with the job. Other job-related duties may be assigned.