TRUESDALE BOARD OF ALDERMEN MEETING

07/13/2022

The Truesdale Board of Aldermen held a regular board meeting on Wednesday, July 13, 2022, 5:30 p.m. at the Truesdale City Hall, 109 Pinckney Street, Truesdale, MO. The Pledge of Allegiance was recited. Roll call was requested: Alderman Mike Thomas-present, Alderman Joe Brooks-absent, Alderman Jerry Cannon-present, and Alderman Robert Green-present. City Clerk reported a quorum present. Also attending the meeting for Truesdale were Mayor Chris Watson, Attorney Katie Joyce, Treasurer Missy Bachamp, Chief of Police Casey Doyle, and City Clerk Elsa Smith-Fernandez. The guests in attendance were Adam Rollins (Warren County Record), Jeff Culbertson (National Skylight Solutions), Shawn Luesse (T.R. Hughes), Jack Hanff (T.R. Hughes), and Dustin Loeffler (Good Game Sports Park). Chad Eggen with Boonslick Regional Planning Commission joined the meeting after the start time.

Alderman Green made the motion to approve the agenda, motion was second by Alderman Thomas, motion passed with all present Aldermen approving. Alderman Green made the motion to approve the consent agenda, second by Alderman Thomas, motion passed with all present Aldermen approving.

Citizens Participation:

Jeff Culbertson with national Skylight Solutions DBA St. Louis Skylights, approached the Board of Aldermen to request a business license. The business would be for St. Louis Skylights and would be located at 825 Market Street, Truesdale, MO 63380. Mr. Culbertson stated that they would using the warehouse and the smaller office. Currently the company has locations in Chicago, IL, Detroit, MI and St. Louis, MO. There are a total of 24 employees, and there would be 14 employees that work out of the Truesdale location. The only equipment that would be outside would a box truck and trailer. The business consists of installing or replacing monumental skylights. Mr. Culbertson stated he would still allow the city to utilize the parking lot for events. Alderman Green made the motion to approve the business license for ST. Louis Skylights, pending the occupancy information, second by Alderman Cannon. With a roll call vote as follows: Alderman Thomas-yes, Alderman Brooks-absent, Alderman Green-yes, and Alderman Cannon-yes. Motion passed with a 3 yes/ 1 absent/0 no vote.

Shawn Luesse and Jack Hanff attended the Board of Aldermen meeting to request an approval for the preliminary plat for the proposed Elkhorn Ridge Subdivision. The preliminary plat was submitted to the City Engineer for reviewal and a recommendation for the approval or disapproval from the Board of Aldermen. Alderman Thomas asked when work in the area would be started. Mr. Luesse stated that T.R. Hughes would not be able to start in the area until at least November 2022. Alderman Thomas stated that keeping the residents in Heritage Hills informed on the progression of the work would be necessary. It was also asked if there was a concern from T.R. Hughes, that the home sales are slowing and how that could affect building. Mr. Luesse stated that they are committed to the project and are looking to close on the property in October and start with clearing the property in November. It was also stated that there are two water ways on the property that T.R. Hughes is considering leaving untouched. Leaving the water ways untouched would eliminate building lots that result in a less than 200 home subdivision. Elsa stated that she had received the building permit for T.R. Hughes to start grading on the property, the approval of the permit from the City Engineer also acts as the recommendation for approval for the preliminary plat for the Board of Aldermen. Alderman Green made the motion to approve the preliminary plat for Elkhorn Subdivision with a variance allowing lot sizes in the subdivision to be less than required in the city ordinance, second by Alderman Cannon. With a roll call vote as follows: Alderman Thomas-yes, Alderman Cannon-yes, Alderman Brooks-absent, Alderman Green-yes. Motion passed with a 3 yes/1 absent/0 no vote. Prior to the final plat approval, the infrastructure would need to be included in the plans.

Chad Eggen apologized for arriving after the start time and stated that he would have information on the comprehensive plan for the next meeting. Mr. Eggen did state that it would be necessary for the City of Truesdale to implement a Planning and Zoning committee.

Comments from the Mayor:

Mayor Watson stated that the park has been busy. He informed the Board of Alderman that he and Attorney Joyce received a letter from Gilmore and Bell that consisted of a scope of engagement for the Bond being proposed from Refresco. Mayor Watson also stated that the lighting being installed by Ameren looks great.

Comments from the Board of Aldermen:

Alderman Thomas reported that Mark and Steve had put more no parking signs up in Heritage Hills.

Alderman Green asked about the firework ordinance on General Code. The fireworks ordinance needs to be updated to the current one the city approved in 2021. Elsa stated that she had already sent the information over to General Code to update on the website.

Update on Grants:

Elsa informed the Board that she had met with Mike Hartman from USDA regarding the sewer study grant. Mr. Hartman stated that if the city has not received reimbursement for the grant, then the grant is considered open. If the grant is open then he will be able to assist the city with additional grants and financing information for any future sewer projects that the city may consider.

Reports from Departments, Boards, and Committee:

City Clerk:

Elsa presented a letter from the owner of S&R Animal Control Ann Owen. In the letter Ann informs the Board of Aldermen that there will be an increase in the cost for the animal control services. A discussion was held, Alderman Thomas asked if S&R checks for microchips when an animal is picked up, Alderman Green asked how many animals had been picked up in the last year, Mayor Watson suggested that maybe the city should check to see if they can work something out to visit the city on an on-call basis only. Alderman Thomas suggested that the topic be postposed until there was more information.

Elsa stated that she had received the updated contract from Utilipay for the automatic withdrawal service. Alderman Green made the motion approve the contract from Utilipay, second by Alderman Thomas. With a roll call vote as follows: Alderman Cannon-yes, Alderman Thomas-yes, Alderman Green-yes, and Alderman Brooks- Absent. Motion passed with a 3 yes/1 absent/0 no vote. Elsa stated that on the Truesdale Form for customers to fill that are interested in utilizing the automatic withdrawal payment services through Utilipay, it states that a $25.00 service fee will be charged if automatic withdrawal payment is declined by the customer’s bank. Alderman Green made the motion to approve the $25.00 service fee if automatic withdrawal payment is declined by the customer’s bank, second by Alderman Thomas. With a roll call vote as follows, Alderman Cannon-yes, Alderman Thomas-yes, Alderman Green-yes and Alderman Brooks-Absent. Motion passed with a 3 yes/1 absent/0 no vote.

Elsa stated that representative from Refresco would be joining Truesdale during the Warren County National Night Out, hosted by the city of Warrenton.

Elsa informed the Board of Aldermen that computers had been ordered for the City Hall.

Elsa also informed the Board that we had received 1 application for the position of Cross Guard.

Elsa requested to schedule a work session to discuss the acoustic panels and cleaning services for the safe room. A couple dates were mentioned, July 20th and August 3rd. An email confirmation of the dates would be sent out. The work session date will be August 3rd.

Public Works:

Public Works Supervisor Mark Bennett was not in attendance, but he did leave a report for the Board of Alderman. Elsa read the report, it consisted of:

1. Ameren started installing all the city street lights that were requested. They still have 2 lights to install and one swap out by Pinckney St.
2. MaryLou Community Building: Eckenfeld’s already started the steps. He said he would like to have them poured by this weekend but if he doesn’t finish this weekend, he will have it done by the end of next week. Also, talked to Corey about the sidewalks at Bruer Park as well as a 10x10 pad for the dumpster. Waiting on the bid.
3. Dumpster got dropped off at MayrLou Community Building
4. Baby changing stations: 1 is installed at Bruer Park with signage and other changing station was the wrong one for MayrLou Community Building, waiting for the new one to arrive.
5. 8 new signs are marked at Heritage Hills to be installed some will have to be called into Missouri One.
6. Ordered more camera signs at Bruer Park
7. Lift Station: Mark called Johnson Controls and spoke with Ben. He stated that they do only fire suppression. Mark looked for other companies, but most are out of state. It is Mark’s recommendation to move forward with Vandevanter, due to them installing everything when the lift station was previously built and close to the city.

 Mayor Watson stated that having a contract would be beneficial to have a contract, it is his experience that as of now if something needs fixed then its difficult to get on the schedule. Alderman Green made the motion to approve the contract with Vandevanter Engineering, second by Alderman Cannon. A roll call vote was taken Alderman Thomas-yes, Alderman Cannon-yes, Alderman Green-yes, Alderman Brooks-Absent. Motion passed with a 4 yes/ 1 absent/ 0 no vote.

Attorney:

Attorney Joyce stated that she received the engagement letter from Gilmore and Bell, that all the obligations would fall on Refresco. Attorney Joyce suggested that due to the sewer agreement, the city of Truesdale may need to inform the City of Warrenton of the request for annexation of the 7.18 acres. She also stated that she would not be in attendance at the next meeting.

Chief of Police’s Report:

Chief Doyle stated that the entire police department had completed and active shooters training and that the school had allowed them to use certain wings of the building.

 Bills/Ordinances:

Alderman Green moved to introduce Bill#23-2022 for the first reading, second by Alderman Thomas. Elsa read the first reading of Bill#23-2022 “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF TRUESDALE TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND MONETA ENTERPRISES, DBA UTILIPAY/COURTMONEY FOR PROCESSING PAYMENTS BY CREDIT OR DEBIT CARDS AND AUTOMATIC WITHDRAWAL FOR THE CITY OF TRUESDALE”. With a roll call vote as follows, Alderman Cannon-yes, Alderman Green-yes, Alderman Thomas-yes, Alderman Brooks-Absent. Motion passed with a 3 yes/0 no/ 1 absent.

Alderman Green made the motion for the second reading of Bill#23-2022, second by Alderman Thomas. Elsa read the second reading of Bill#23-2022 “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF TRUESDALE TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND MONETA ENTERPRISES, DBA UTILIPAY/COURTMONEY FOR PROECESSING PAYMENTS BY CREDIT OR DEBIT CARS AND AUTOMATICAL WITHDRAWAL FOR THE CITY OF TRUESDALE”. A roll call vote was taken, Alderman Green-yes, Alderman Cannon-yes, Alderman Thomas-yes, Alderman Brooks-Absent. Motion carried with a 3 yes/0 no/1 absent vote.

Alderman Green made the motion to introduce Bill#24-2022 for the first reading, second by Alderman Thomas. Elsa read the first reading of Bill#24-2022 “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF TRUESDALE TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND VANDEVANTER ENGINEERING FOR A PREVENTATIVE MAINTENANCE PROGRAM FOR THE LIFT STATION LOCATED AT HERITAGE LANDING”. A roll vote was taken, Alderman Cannon-yes, Alderman Thomas-yes, Alderman Green-yes and Alderman Brooks-absent. Motion passed with a 3 yes/ 0 no /1 absent vote.

Alderman Green made the motion for the second reading of Bill#24-2022, second by Alderman Thomas. Elsa read the second reading of Bill#24-2022 “AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF TRUESDALE TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND VANDEVANTER ENGINEERING FOR PREVENTATIVE MAINTENANCE PROGRAM FOR THE LIFT STATION LOCATED AT HERITAGE LANDING”. With a roll call vote as follows, Alderman Green-yes, Alderman Thomas-yes, Alderman Cannon-yes, Alderman Brooks-absent. Motion passed with a 3 yes/0 no vote.

Being no other business to come before the Board, Alderman Green made the motion to adjourn the meeting, second by Alderman Thomas, with all Aldermen approving. Meeting adjourned.

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Elsa Smith-Fernandez

City Clerk

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Approved on date written above

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Chris Watson-Mayor