**TRUESDALE RAILROAD DAYS**

**October 2, 2021**

***9:30 am – 5:00 pm***

**Location: Bruer Park 800 Smith Street Truesdale, MO 63380**

**VENDOR APPLICATION/CONTRACT**

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business/Vendor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_ Zip code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: (\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of goods/services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please check all that apply**

* Non-profit organization
* 10 x 12 unfurnished space, # of spaces: \_\_\_\_\_\_\_\_\_\_\_
* **Add electricity $10.00 (per space) # of spaces with electricity: \_\_\_\_\_\_\_\_\_**

**\*Spaces with electricity are limited and will be on a first come first serve basis.**

**$\_\_\_\_\_\_\_\_\_\_\_\_\_\_TOTAL AMOUNT DUE WITH APPLICATION**

**Would you like to donate an item to our raffle? You will be added to our social media advertising with the other raffle items. If so, please give a description of the item, along with a picture (description and picture can be emailed to** **elsa.smith-fernandez@truesdalemo.org** **and raffle prizes can be dropped off at Truesdale City Hall prior to the event)**

 **YES, I would like to donate a raffle item.**

 **I have received, read, understand, and accept the vendor application/contract information that has been provided to me about the 2021 Railroad Days.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Signature**

**DATE/TIME REC’D: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PYMT TYPE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**RAILROAD DAYS**

**VENDOR APPLICATION/CONTRACT INFORMATION**

**October 2, 2021, 9:30 am -5:00pm**

**PLEASE READ CAREFULLY:**

1. **Railroad Days is a one-day event.** Vendor Set-up will be permitted at 7:00 am on the day of the event and must be completed by 9:15am.
2. **There will be no participation fee, but vendors MUST pre-register, booths 10x12 unfinished outdoor space.** Vendors are responsible for providing their own tables, chairs, and canopy (if desired); **CANOPIES MUST BE APPROPIATELY WEIGHTED.** Vendors are responsible for their own set up and breakdown. **No early breakdown will be permitted (Breakdown time**

**5 pm). At the end of the event, spaces will need to be cleared of any trash or debris.**

1. **There will be spaces with electricity available for $10.00.** Spaces with electricity are limited and will be assigned as the applications are received, on a first come first serve basis.
2. **The Vendor is responsible for his/her own merchandise and sales.** The Central Missouri Railroad Association and/or The City of Truesdale is not responsible for theft, damages, rain, loss of work or personal injury.
3. **Railroad Days is scheduled RAIN OR SHINE.** Please bring proper covering to protect your items in case of rain. Be prepared to cover up and wait for the rain to end. **THERE IS NO RAIN DATE FOR THE EVENT.**
4. **Payment options include check, cashier’s check, money order, cash, credit, or debit card.**  **Payments will be processed as soon as they are received, NO REFUNDS WILL BE GIVEN.**
* Checks should be made payable to City of Truesdale, please include Railroad Days in the memo line and send to: City of Truesdale

 109 Pinckney Street

 Truesdale, MO 63380

* If paying by credit or with debit card there will be a $2.00 handling fee added to payments up to $50.00. If payment is more than $50.00 there will be a 4% handling fee. To pay by credit or with debit card call the City of Truesdale at 636-456-3166 and payment can be made over the phone.

**All questions can be directed to the City of Truesdale at 636-456-3166.**

**More information will be provided as we get closer to the event.**

**Please retain this sheet for your information and return the enclosed application.**